



## Regular Village Board Meeting Agenda

May 17<sup>th</sup>, 2016 – 7:00 pm  
Village Hall, 235 Hickory Street, Pewaukee, WI 53072

1. Call to Order, Pledge of Allegiance, Moment of Silence and Roll Call.
2. Presentation – 2015 Audit Presentation by Baker Tilly
3. Approval of Minutes of Previous Meeting.
  - Minutes of the Regular Village Board Meeting – May 3, 2016
4. Citizen Comments. – *Comments should be addressed directly to the Village Board and should be limited to a maximum of three minutes per speaker. Speakers are asked to state name and address for the record.*
5. Old Business.
  - a. Update, Discussion and Possible Action Regarding False Fire Alarm Fee Reduction Request for 130 W. Wisconsin Avenue
6. New Business.
  - a. Presentation on Open Meetings and Open Records Law
  - b. Discussion and Possible Action on Village Code of Ethics
  - c. Monthly Approval of Checks and Invoices for all funds –April 2016
  - d. License Approvals and Vendor Permits.
    1. Liquor License – Class “B” Beer
    2. Operator Licenses
      - i. New
      - ii. Change of Agent – Costco
    3. Food Vendor Permit
  - e. Discussion and Possible Action on Pedestrian Bridge Design Selection
  - f. Discussion and Possible Action on Authorizing Preliminary Design Phase of R.A. Smith National Pewaukee River Pedestrian Bridge Agreement
  - g. Discussion and Possible Action on Approval of Deputy Clerk-Treasurer Position  
Description and Authorization of Recruitment Process for Same Position
  - h. Discussion and Possible Action on Request to Reconsider Award of Contract of Tower Court/Third Street Project
  - i. Discussion and Possible Action on Columbarium Bids
7. Citizen Comments. – *Comments should be addressed directly to the Village Board and should be limited to a maximum of three minutes per speaker. Speakers are asked to state their name and address for the record.*
8. Closed Session. – The Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider Director of Public Works/Engineer candidates; and pursuant to Wis. Statute Section 19.85(1)(e) for the purpose of



### **Regular Village Board Meeting Agenda**

deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss a negotiating strategy regarding a fire and EMS agreement with the City of Pewaukee.

9. Reconvene Into Open Session

10. Adjournment.

Note: Notice is hereby given that a quorum of a Village Committee and/or Commission may be present at the Village Board meeting, and if so, this meeting shall be considered an informational meeting of that Committee or Commission and no formal action of that Committee or Commission shall occur.

Posted: May 13, 2016



To: Jeff Knutson, President  
Village Board

From: Scott A. Gosse  
Village Administrator

Date: May 13, 2016

Re: Agenda Item 100, Presentation on Open Meetings and Open Records Law

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**BACKGROUND**

Village Attorney Mark Blum will be providing an overview of the State of Wisconsin Open Meetings and Open Records laws for the Village Board.



To: Jeff Knutson, President  
Village Board

From: Scott A. Gosse  
Village Administrator

Date: May 12, 2016

Re: Agenda Item 6b, Discussion and Possible Action on Village Code of Ethics

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**BACKGROUND**

This topic is on the agenda at the request of President Knutson. Attached for your review and background please find a copy of a letters from Attorney Blum to President Knutson dated May 4 and May 11, 2016 regarding State ethics laws and a draft ordinance for consideration.

**ACTION REQUESTED**

The action requested of the Village Board is to provide direction on this matter.

Attachments

LAW OFFICES OF  
**HIPPENMEYER, REILLY, MOODIE & BLUM, S.C.**

ROBERT B. MOODIE  
MARK G. BLUM  
THOMAS G. SCHMITZER  
LORI J. FABIAN  
RONALD E. ENGLISH III

720 CLINTON STREET  
P. O. BOX 766  
WAUKESHA, WISCONSIN 53187-0766  
TELEPHONE: (262) 549-8181  
FACSIMILE: (262) 549-8191  
www.hrmblawfirm.com

RICHARD S. HIPPENMEYER  
(1911-1979)  
WILLIAM F. REILLY  
(1932-2007)

E-MAIL: [MGBLLIM@HRMBLAWFIRM.COM](mailto:MGBLLIM@HRMBLAWFIRM.COM)

May 4, 2016

Via Email ([villagepresident@villageofpewaukee.com](mailto:villagepresident@villageofpewaukee.com)) ONLY

Mr. Jeff Knutson, President  
Village of Pewaukee  
235 Hickory Street  
Pewaukee, WI 53072

Re: State of Wisconsin Ethics Laws

Dear President Knutson:

I am writing to follow up on our conversation concerning the issue of ethics standards applicable to local government officials. As you know, at this time, the Village of Pewaukee does not have an Ordinance which provides ethical standards for Village Officials. However, with that said, elected leaders are subject to the State of Wisconsin Ethics Law. That Law went into effect in August of 1991. The Law prohibits local elected officials from using their office to obtain financial gain or value or private benefit for themselves, their families or organizations with which they are associated. This includes not just trading votes for cash or remuneration, but also involves the prohibition on the acceptance of gifts of any sort of more than nominal value. Thus, it prohibits the local elected official from utilizing information they may receive in the course of their public office for their own personal gain. In deciding whether the Law would apply in a certain circumstance, the trustee must ask him or herself whether the vote on a particular matter substantially affects a financial interest in which the official or immediate family member or an organization in which they are associated is involved.

This is a difficult area to wade through; however, it should be noted there are some exceptions to the aforementioned rule; mainly, whether the official's actions affect a whole class of similarly situated persons and therefore, the individual trustee is not going to be benefited disproportionately to others. In addition, there is an exception where the official's interest or the interest of his or her business organization is not significantly greater when compared to all those affected interest in the class. In other words, is the vote on the matter going to disproportionately benefit the trustee or his or her family or organization? The following quote from the League of Wisconsin Municipalities is instructive on this point:

"The basic test, therefore, appears to be whether the action has a general impact on or whether the action chiefly benefits the official, a member of the official's immediate family or an organization with which the official is associated. As a public official should not participate in or perform any discretionary act with respect to making, granting or imposing an award, sanction, permit, license, contract or offer of employment, agreement or other matter in which

Mr. Jeff Knutson, President  
Village of Pewaukee  
May 4, 2016  
Page | 2

the official, a member of the official's immediate family or a business or organization with which the official is associated has a substantial financial interest or would gain a substantial benefit from the action." (See League of Wisconsin Municipalities Opinion No. 605 Ethics and Conflict of Interest Rules for Local Officials and Employees. State of Wisconsin Public Ethics Law, Wisconsin Statute §19.59.)

Another significant ethical entanglement which would involve potentially criminal implications is found in Wisconsin Statute §946.13. That Statute prohibits public officials and employees from having a private interest in a public contract. Therefore, if a public official has a contract with a municipality, regardless of whether they intended to criminally benefit, it is considered a violation of law and would be subject to criminal penalties. Fortunately, the Statute does have an exception and that is contracts which do not, in the aggregate, result in more than \$15,000.00 in compensation in any one year. Similarly, if an official is an employee and not a majority interest holder in a particular company which does business with the municipality, that would not trigger the liability either. Nevertheless, it is important that this restriction be scrupulously observed because a violation is considered as a Class E Felony and subject to imprisonment of not more than two years or the levying of a fine of \$10,000.00, or both. (State of Wisconsin Public Ethics Law, Wisconsin Statute §19.59.)

Because these rules tend to be somewhat difficult to navigate, the nStatutes do provide that local officials may consult with the municipal attorney for purposes of the attorney providing an opinion as to whether a certain course of conduct may violate the State Ethics Law. (See Wisconsin Statute §19.59(5)(a).) In those communities where a Ethics Board is appointed, that body also can be requested to provide advisory ethics opinions for the benefit of local public officials.

In my experience in offering such opinions, I frequently point out that while a particular course of action may not violate the letter of the State Ethics Law, a certain course of action may nevertheless have the appearance of impropriety under the Ethics Rule. As a result, local officials need to survey whether their actions may have a negative appearance to the public at large, even though they may not be in violation of the State Ethics Standards.

As you can see from the foregoing discussion, the State Ethics Rules deal primarily with conflicts of interest. There is nothing in those standards that deal with the subject of the demeanor or deportment of a public official. For example, there is nothing that requires that Village Officials need to be respectful of their constituents or each other; even though that would seem to be a matter of common sense.

As I have noted above, some communities have chosen to establish an Ethics Board. In my experience, the duties of such a Board involve the hearing of complaints for violations of the Ethics Rules; and the procedure that is to be followed for such complaints. If the Board finds that there is a violation of the Rules, then notice of that fact is given to the parties involved (both the complainant and the official), as well as to the governing body. With that said, the recitation of the Ethics Standards is very similar to those that are found in the State Law. For example, public officials may not accept anything from any source which would tend to impair the independence of judgment or action, in the performance of the official duties, to engage in business transactions that are inconsistent with the proper discharge of the official duties of the official, accepting private employment that is incompatible with the discharge of their duties or entering into a contract with the municipality for that same reason. The Ethics Rules also

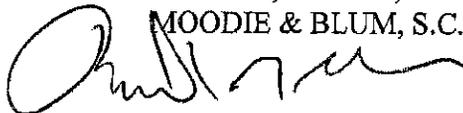
Mr. Jeff Knutson, President  
Village of Pewaukee  
May 4, 2016  
Page | 3

require that no official or employee shall disclose any confidential information regarding the property, government or affairs of the municipality and certainly, cannot use it to advance their own financial interests. It also requires that the members of the governing body disclose any interest they may have in the issue that is coming before them. I am enclosing a copy of Chapter 28 of the Municipal Code of the City of New Berlin as an example of what an Ethics Code would look like for your consideration.

I hope that this information has been useful. If you have any questions or concerns regarding it, please do not hesitate to contact me.

Sincerely,

HIPPENMEYER, REILLY,  
MOODIE & BLUM, S.C.



Mark G. Blum

MGB/jb  
Enc.

Cc: Mr. Scott Gosse

City of New Berlin, WI  
Wednesday, May 4, 2016

## Chapter 28. Ethics, Code of

[HISTORY: Adopted by the Common Council of the City of New Berlin 10-10-2000 by Ord. No. 2124 as Sec. 1.15 of the Municipal Code. Amendments noted where applicable.]

### § 28-1. Declaration of policy.

- A. The proper operation of democratic government requires that public officials and employees be independent, impartial and responsible to the people; government decisions and policy be made in the proper channels of the government structure; public office not be used for personal gain; and the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a Code of Ethics for all City officials and employees, whether elected or appointed, paid or unpaid, including members of boards, committees and commissions of the city. The purpose of this chapter is to establish guidelines for ethical standards of conduct for all such officials and employees by setting forth those acts or actions that are incompatible with the best interests of the City and by directing disclosures by such officials and employees of private financial or other interests in matters affecting the city. The City Council recognizes that the representatives of the City are drawn from society and, therefore, cannot and should not be without all personal and economic interest in the decisions and policies of government; that citizens who serve as City officials and employees retain their rights as citizens to interest of a personal and economic nature; that the standards of ethical conduct for City officials and employees need to distinguish between those minor and inconsequential conflicts that are unavoidable in a free society and those conflicts which are substantial and material; and that City officials and employees may need to engage in employment, professional or business activities other than official duties in order to support themselves or their families and to maintain a continuity of professional or business activity or may need to maintain investments, which activities or investments do not conflict with the specific provisions of this chapter. The provisions and purpose of this chapter and such rules and regulations as may be established are hereby declared to be in the best public interest.
- B. It is the intent of the City Council that, in its operations, the Board of Ethics shall protect to the fullest extent the rights of individuals affected.

### § 28-2. Standards of conduct; incorporation of statute.

There are certain provisions of the Wisconsin Statutes which should, while not set forth herein, be considered an integral part of any Code of Ethics. Accordingly, the provisions of the following sections of the Wisconsin Statutes are made a part of this chapter and shall apply to public officers and public employees, whenever applicable:

946.10	Bribery of public officials and employees
946.11	Special privileges from public utilities
946.12	Misconduct in public office
946.13	Private interest in public contract prohibited

## § 28-3. Responsibility of public office.

Public officials and employees are agents of public purpose and hold office for the benefit of the public. They are bound to uphold the Constitution of the United States and the Constitution of this state and to carry out impartially the laws of the nation, state and municipality and thus to foster respect of all government. They are bound to observe in their official acts the highest standards of morality and to discharge faithfully the duties of their office regardless of personal considerations, recognizing that the public interest must be their primary concern.

## § 28-4. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

### **ANYTHING OF VALUE or THING OF VALUE**

Any money or property, favor, service, payment, advance, forbearance, loan or promise of future employment, but does not include compensation and expenses paid by the state, fees, honorariums and expenses which are permitted and reported under § 19.56, Wis. Stats., and political contributions which are reported under Chapter 11, Wis. Stats.

### **EMPLOYEE**

Includes all full-time and part-time employees of the city.

### **FINANCIAL INTEREST**

Any interest which shall yield directly or indirectly a monetary or other material benefit to the official or employee or to any person employing or retaining service of the official or employee.

### **IMMEDIATE FAMILY**

Spouse and children living at home.

### **PERSONS**

Any person, corporation, partnership or joint venture.

### **PUBLIC OFFICIAL**

Includes all of those officers set forth at § 62.09(1), Wis. Stats., as well as all department heads, but shall not include the Municipal Judge and City Attorney, who are already subject to stringent codes of professional responsibility and ethics. If the Weed Commissioner is a full-time City employee, the Ethics Code shall not apply to such City employee only to the extent of his serving as the Weed Commissioner, but shall apply to such employee in all other respects. Public official shall not include any individual, his company, firm or business or any of its employees or members whose relationship with the City is created by contract.

### **SEASONAL EMPLOYEE**

Employees hired to work a specific period of time or to work on a specific project or program with employment to terminate upon completion of the project or program.

## § 28-5. Conflicts of interest.

- A. Asking for or receiving anything of value. No official or employee shall ask for or accept anything from any source which may tend to impair his independence of judgment or action in the performance of his official duties. If an official or an employee receives anything from an unknown or anonymous source and has a question as to its appropriateness, the official or employee shall

request an advisory opinion from the Ethics Board pursuant to § 28-7B of this chapter so as to avoid the appearance of impropriety. It is not a conflict of interest for any public employee or public official to receive from an individual person a gift or gratuity that is an unsolicited item or items.

- B. Engaging in certain business or transaction when incompatible with discharge of duties. No public official or employee shall engage in any business or transaction or shall act in regard to any financial interest, direct or indirect, which is incompatible with the proper discharge of his official duties for the benefit of the public, contrary to the provisions of this chapter or which tend to impair his independence of judgment or action in the performance of his official duties. This subsection is not intended to interfere with public officials or employees having duties or employment in addition to those related to the city, provided those duties or employment do not cause violations of this chapter.
- C. Engaging in or accepting private employment when incompatible with discharge of duties. No public official employee shall engage in or accept private employment or render service for private interest when such employment or service is incompatible with the proper discharge of his official duties or would tend to impair his independence of judgment or action in the performance of his official duties unless otherwise permitted by law, unless disclosure is made as hereinafter provided.
- D. Entering into contract with the city. No public official or employee and no business in which a City official or employee holds a 10% or greater interest may enter into a contract with the city. Unpaid members of City boards and commissions may enter into a contract or contracts with the City involving a payment or payments of not more than \$3,000 within a twelve-month period if such board or commission member has first made a written disclosure of the nature and extent of such proposed contract to the board and the department acting for the City in regard to such proposed contract or contracts. This section does not affect the application of § 946.13, Wis. Stats.
- E. Disclosing confidential information. No official or employee shall disclose confidential information concerning the property, government or affairs of this City nor shall he use such information to advance the financial or other private interest of himself or any other person.
- F. Disclosure of interest.
  - (1) In legislation. Any member of the City Council who has a financial interest in any proposed legislation before the City Council shall disclose on the records of the City Council the nature and extent of such interest prior to or during the initial discussion on such legislation. Mere status as a taxpayer shall not be considered a "financial interest." Any other official or employee who has a financial interest in any proposed legislative action of the City Council and who participates in discussion with or gives an official opinion or recommendation to the City Council shall disclose on the records of the City Council the nature and extent of such interest.
- G. All public officials, City employees and citizen members of boards and commissions shall file with the Director of Human Resources the Code of Ethics Statement which is incorporated by reference. Public officials and citizen members will complete the form within 60 days of appointment or election, and thereafter upon reappointment or reelection. All City employees will complete the form within two weeks of their employment and thereafter every three years beginning in January 2000 with returning seasonal employees completing the form within two weeks of rehire.

## § 28-6. Creation of Ethics Board; qualifications; membership.

- A.

There is hereby created an Ethics Board consisting of three members and one alternate, all of whom shall serve without compensation. The members of the Board of Ethics shall be residents of the City and shall not be elected officials, full-time appointed officials, City employees nor shall they be currently serving on any other City board, committee or commission. The City Attorney shall furnish the Board whatever legal assistance necessary in carrying out its functions. Terms of office shall be three years, except that when the initial appointments are made, one member shall be appointed for one year, one for two years and one for three years. The alternate shall serve on the Board when one of the members of the Board is unavailable. The term of the alternate shall be for three years. The Ethics Board shall elect its own Chairman.

- B. One member shall be appointed by the Chairman of the Civil Service Commission, one member by the President of the City Council and one by the Mayor. The alternate shall be elected by the appointed members of the Board. The initial term of the appointment made by the Chairman of the Civil Service Commission shall be one year, by the President of the City Council two years and by the Mayor three years.

## § 28-7. Duties of Ethics Board.

- A. The Ethics Board may adopt and develop written rules which shall be submitted to the City Council for approval. A copy of such rules shall be filed with the City Clerk. The Ethics Board shall select one of its members as a Chairman and a Secretary who need not be a member.
- B. Any person to whom this chapter applies may apply to the Ethics Board for an advisory opinion and shall be guided by the opinion rendered. Such person shall have the opportunity to present his interpretation of the facts at issue and of the applicability of provisions of this chapter before the advisory decision is rendered. The Board's deliberations and action upon such applications shall be in meetings not open to the public. Records of the Board's opinions, opinion requests and investigations of violations shall be closed to public inspection. The Board, however, may choose to make such records public, but only with the consent of the individual requesting the advisory opinion.
- C. The Board shall investigate any complaint properly filed with it.
- D. The Board shall accept from any person or make upon its own motion a verified complaint in writing which shall state the name of the official or employee alleged to have committed a violation of this chapter and which shall set forth the particulars thereof. The Board shall forward within 10 days a copy of the complaint to the official or employee who is accused. If no action on the verified complaint is taken by the Board within 60 days, the complaint shall be void.
- E. Following the receipt or motion of a verified complaint, the Board may make preliminary investigations with respect to alleged violation of this chapter. No preliminary investigation of the activities of any official or employee may be initiated, unless such official or employee is notified in writing. The notice shall state the exact nature and purpose of the investigation, the individual's specific actions or activities to be investigated and a statement of such person's due process rights including, but not limited to, the right to appear before the Board to fairly, but concisely, respond to the results of the preliminary investigation.
- F. If after such investigation the Board finds that probable cause exists for believing the allegations of the complaint, it shall conduct a hearing on the matter which shall be held not more than 30 days after such finding. The Board shall give the accused at least 20 days' notice of the hearing date. Such hearings shall be at open session, unless the accused petitions for a hearing closed to the public. The rules of criminal evidence shall apply to such hearings. All evidence, including certified copies of records and documents which the Board considers, shall be fully offered and made part

- of the record in the case. Every party shall be afforded adequate opportunity to rebut or offer countervailing evidence.
- G. During all stages of any investigation or proceeding conducted under this subsection, the accused or any person whose activities are under investigation shall be entitled to be represented by counsel of his own choosing.
  - H. The accused or his representative shall have an adequate opportunity to examine all documents and records to be used at the hearing under Subsection F at a reasonable time before the date of the hearing as well as during the hearing, to bring witnesses, establish all pertinent facts and circumstances and question or refute any testimony or evidence, including opportunity to confront and cross-examine adverse witnesses.
  - I. The Board shall have the power to compel the attendance of witnesses and to issue subpoenas granted other boards and commissions under § 885.01(3), Wis. Stats.
  - J. Upon conclusion of the hearing, the Board shall file its decision within five days in writing signed by all participating Board members with findings of fact, conclusions of law concerning the propriety of the conduct of the official or employee and, if appropriate, refer the matter to the City Council, Civil Service Commission or other proper authority for its consideration.
  - K. The affirmative vote of the Board shall be required for any action taken by the Board, with the exception that action taken by the Board pursuant to a hearing conducted under Subsection F shall require a unanimous vote of all of those voting.

## § 28-8. Applicability of code.

This code shall be operative in all instances covered by its provisions, except as follows:

- A. All employees of the City of New Berlin Police Department and the City of New Berlin Fire Department shall be governed by the Department's code of conduct as set by the Chief as well as any rules and regulations as set by the City of New Berlin Police and Fire Commission when more restrictive than the Code.  
[Amended 7-22-2003 by Ord. No. 2208]
- B. When superseded by an applicable statutory provision and statutory action is mandatory, or when the application of a statutory provision is discretionary, but determined by the Ethics Board to be more appropriate or desirable.

LAW OFFICES OF  
**HIPPENMEYER, REILLY, MOODIE & BLUM, S.C.**

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RONALD E. ENGLISH III

720 CLINTON STREET  
P. O. BOX 766  
WAUKESHA, WISCONSIN 53187-0766  
TELEPHONE: (262) 549-8181  
FACSIMILE: (262) 549-8191  
www.hrmblawfirm.com

RICHARD S. HIPPENMEYER  
(1911-1979)  
WILLIAM F. REILLY  
(1932-2007)

E-MAIL: [MGBLUM@HRMBLAWFIRM.COM](mailto:MGBLUM@HRMBLAWFIRM.COM)

May 11, 2016

**Via Email ([villagepresident@villageofpewaukee.com](mailto:villagepresident@villageofpewaukee.com))**  
Mr. Jeff Knutson, President  
Village of Pewaukee  
235 Hickory Street  
Pewaukee, WI 53072

**Via Email ([sgosse@villageofpewaukee.com](mailto:sgosse@villageofpewaukee.com))**  
Mr. Scott Gosse  
Village of Pewaukee  
235 Hickory Street  
Pewaukee, WI 53072

Re: State of Wisconsin Ethics Laws

Gentlemen:

Enclosed is the proposed draft of Chapter 28 of the Village Code of the Village of Pewaukee dealing with the subject of an Ethics Board. Also enclosed is an Ethics Statement, as well as Rules and Procedures for the Ethics Board.

As you can see, the Code of Ethics identifies a process in which someone who believes that a Village employee or official has committed a violation of the rules can have their complaint investigated and addressed. It also sets forth conflicts of interest standards, as well as rules for impartially and the conduct of Village business.

I am providing these documents to you as a follow up to my conversations with President Knutson on this issue. As we discussed, the State of Wisconsin has an Ethics Code to which all public officials would be responsible. This Code would make rules particular to the Village and again, would set up a process to have complaints investigated and decided.

If it has been determined a Village official or employee has violated the Ethics Code, the next step would be to have that information provided to the Village Board or the Village Administrator, as the case may be. The steps that are then taken regarding the issue are up to the Board or the employee's supervisor as the Code does not specify specific forms of penalty for having violated the Code.

Please look this over and then feel free to contact me with any questions or concerns you may have regarding its content. Ultimately, if the Village wishes to move forward with this, the Village Board would need to consider the matter and to adopt the Ethics Ordinance and the Rules and Procedures for the Ethics Board. The Statement for employees and officials to sign could also be acted upon, although this is really derived from the content of the Ordinance itself.

Mr. Jeff Knutson  
Mr. Scott Gosse  
Village of Pewaukee  
May 11, 2016  
Page | 2

Thank you for your consideration of these matters.

Sincerely,

HIPPENMEYER, REILLY,  
MOODIE & BLUM, S.C.



Mark G. Blum

MGB/jb  
Enc.

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ORDINANCE NO. \_\_\_\_\_

**Ordinance to Create Chapter 28 of the Municipal Code of the Village of Pewaukee  
To Establish a Code of Ethics**

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The Village Board of the Village of Pewaukee, Waukesha County, Wisconsin do ordain as follows:

**SECTION I**

Chapter 28 of the Municipal Code of the Village of Pewaukee is hereby created to read as follows:

***CHAPTER 28 – ETHICS, CODE OF***

**Sec. 28-1. Declaration of Policy.**

- A. The proper operation of democratic government requires that public officials and employees be independent, impartial and responsible to the people; government decisions and policy be made in the proper channels of the government structure; public office not be used for personal gain; and the public have confidence in the integrity of its government. In recognize of these goals, there is hereby established a Code of Ethics for all Village officials and employees, whether elected or appointed, paid or unpaid, including members of boards, committees and commissions of the Village. The purpose of this Chapter is to establish guidelines for ethical standards of conduct for all such officials and employees by setting forth those acts or actions that are incompatible with the best interests of the Village and by directing disclosures by such officials and employees of private financial or other interests in matters affecting the Village. The Village Board recognizes that the representatives of the Village are drawn from society and therefore, cannot and should not be without all personal and economic interest in the decisions and policies of government; that citizens who serve as Village officials and employees retain their rights as citizens to interest of a personal and economic nature; that the standards of ethical conduct for Village officials and employees need to distinguish between those minor and inconsequential conflicts that are unavoidable in a free society and those conflicts which are substantial and material; and the Village officials and employees may need to engage in employment, professional or business activities other than official duties in order to support themselves or their families and to maintain a continuity of professional or business activity or may need to maintain investments, which activities or investments do not conflict with the specific provisions of this Chapter. The provisions and purpose of this Chapter and such rules and regulations

as may be established are hereby declared to be in the best public interest.

- B. It is the intent of the Village Board that, in its operations, the Board of Ethics shall protect to the fullest extent the rights of individuals affected.

**Sec. 28-2. Standard of Conduct; Incorporation of Statute.**

There are certain provisions of the Wisconsin Statutes which should, while not set forth herein, be considered an integral part of any Code of Ethics. Accordingly, the provisions of the following sections of the Wisconsin Statutes are made a part of this Chapter and shall apply to public officers and public employees, whenever applicable.

- §946.10 Bribery of public officials and employees
- §946.11 Special privileges from public utilities
- §946.12 Misconduct in public office
- §946.13 Private interest in public contract prohibited

**Sec. 28-3. Responsibility of Public Office.**

Public officials and employees are agents of public purchase and hold office for the benefit of the public. They are bound to uphold the Constitution of the United States and the Constitution of the State of Wisconsin and the State of Wisconsin Public Official Ethics Law, and to carry out impartially the laws of the nation, state and municipality and thus, to foster respect of all government. They are bound to observe in their official acts the highest standards of morality and to discharge faithfully the duties of their office regardless of personal consideration, recognizing that the public interest must be their primary concern.

**Sec. 28-4. Definitions.**

As used in this Chapter, the following terms shall have the means indicated:

**ANYTHING OF VALUE or THING OF VALUE**

Any money or property, favor, service, payment, advance, forbearance, loan or promise of future employment, but does not include compensation and expenses paid by the state, fees, honorariums and expenses which are permitted and reported under §19.56, Wis. Stats., and political contributions which are reported under Chapter 11, Wis. Stats.

**EMPLOYEE**

Includes all full-time and part-time employees of the Village.

**FINANCIAL INTEREST**

Any interest which shall yield, directly or indirectly, a monetary or other material benefit to the official or employee or to any person employing or retaining service of the official or employee.

**IMMEDIATE FAMILY**

Spouse and children living at home.

**PERSONS**

Any person, corporation, partnership or corporate venture.

### **PUBLIC OFFICIAL**

Includes all of those officers set forth in §61.24, §61.25, §61.26, §61.261, §61.27, §61.31 and §61.32 of the Village Code, as well as all department heads, but shall not include the Municipal Judge and Village Attorney, who are already subject to stringent codes of professional responsibility and ethics. If the Weed Commissioner is a full-time Village employee, the Ethics Code shall not apply to such Village employee only to the extent of his serving as the Weed Commissioner, but shall apply to such employee in all other respects. Public official shall not include any individual, his company, firm or business or any of its employees or members whose relationship with the Village is created by contract.

### **SEASONAL EMPLOYEE**

Employees hired to work a specific period of time or to work on a specific project or program with employment to terminate upon completion of project or program.

### **Sec. 28-5. Conflicts of Interest.**

- A. Asking for or receiving anything of value. No official or employee shall ask for or accept anything from any source which may tend to impair his independence of judgment or action in the performance of his official duties. If an official or an employee receives anything from an unknown or anonymous source and has a question as to its appropriateness, the official or employee shall request an advisory opinion from the Ethics Board pursuant to §28.7B of this Chapter so as to avoid the appearance of impropriety. It is not a conflict of interest for any public employee or public official to receive from an individual person a gift or gratuity that is an unsolicited item or items.
- B. Engaging in certain business or transaction when incompatible with discharge of duties. No public official or employee shall engage in any business or transaction or shall act in regard to any financial interest, direct or indirect, which is incompatible with the proper discharge of his official duties for the benefit of the public, contrary to the provisions of this Chapter or which tend to impair his independence of judgment or action in the performance of his official duties. This subsection is not intended to interfere with public officials or employees having duties or employment in addition to those related to the Village, provided those duties or employment do not cause violations of this Chapter.
- C. Engaging in or accepting private employment when incompatible with discharge of duties. No public official or employee shall engage in or accept private employment or render service for private interest when such employment or service is incompatible with the proper discharge of his official duties or would tend to impair his independence or judgment or action in the performance of this official duties unless otherwise permitted by law, unless disclosure is made as hereinafter provided.
- D. Entering into contract with the Village. No public official or employee and no

business in which a Village official or employee holds a ten (10%) percent or greater interest may enter into a contract with the Village. Unpaid members of Village boards and commissions may enter into a contract or contracts with the Village involving a payment or payments of not more than \$3,000.00 within a twelve-month period if such board or commission member has first made a written disclosure of the nature and extent of such proposed contract to the board and the department acting for the Village in regard to such proposed contract or contracts. This Section does not affect the application of §946.13, Wis. Status.

- E. Disclosing confidential information. No official or employee shall disclose confidential information concerning the property, government or affairs of the Village nor shall he use such information to advance the financial or other private interest of himself or any other person.
- F. Disclosure of interest.
  - (1) In legislation. Any member of the Village Board who has a financial interest in any proposed legislation before the Village Board shall disclose on the records of the Village Board the nature and extent of such interest prior to or during the initial discussion on such legislation. Mere status as a taxpayer shall not be considered "financial interest". Any other official or employee who has a financial interest in any proposed legislative action of the Village Board and who participates in discussion with or gives an official opinion or recommendation to the Village Board shall disclose, on the records of the Village Board, the nature and extent of such interest.
- G. All public officials, Village employees and citizen member of boards and commission shall file with the Village Administrator the Code of Ethics Statement which is incorporated by reference. Public officials and citizen members will complete the form within sixty (60) days of appointment or election, and thereafter upon reappointment or reelection. All Village employees will complete the form within two (2) weeks of their employment.

**Sec. 28-6. Creation of Ethics Board; Qualifications; Membership.**

- A. There is hereby created an Ethics Board consisting of three (3) members and one (1) alternate, all of whom shall serve without compensation. The members of the Board of Ethics shall be residents of the Village and shall not be elected officials, full-time appointed officials, Village employees nor shall they be currently serving on any other Village board, committee or commission. The Village Attorney shall furnish the Board whatever legal assistance necessary in carrying out its functions. Terms of office shall be three (3) years, except that when the initial appointments are made, one member shall be appointed for one (1) year, one member shall be appointed for two (2) years, and one for three (3) years. The alternate shall serve on the Board when one of the members of the Board is unavailable. The term of the alternate shall be for three (3) years. The Ethics Board shall elect its own Chairman.

- B. Each member shall be appointed by the Village President subject to confirmation by the Village Board. The initial appointments shall be for staggered terms; one person with a single year term, one person with a two year term and a third person with a three year term. The alternate shall be appointed for a three year term as well.

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#### **Section 28-7. Duties of Ethics Board.**

- A. The Ethics Board may adopt and develop written rules which shall be submitted to the Village Board for approval. A copy of such rules shall be filed with the Village Clerk. The Ethics Board shall select one of its members as Chairman and a Secretary who need not be a member.
- B. Any person to whom this Chapter applies may apply to the Ethics Board for an advisory opinion and shall be guided by the opinion rendered. Such person shall have the opportunity to present his interpretation of the facts at issue and of the applicability of provisions of this Chapter before the advisory decision is rendered. The Board's deliberations and action upon such applications shall be in meetings not open to the public. Records of the Board's opinions, opinion requests and investigations of violations shall be closed to public inspection. The Board, however, may choose to make such records public, but only with the consent of the individual requesting the advisory opinion.
- C. The Board shall investigate any complaint properly filed with it.
- D. The Board shall accept from any person or make upon its own motion a verified complaint, in writing, which shall state the name of the official or employee alleged to have committed a violation of this Chapter and which shall set forth the particulars thereof. The Board shall forward within ten (10) days a copy of the complaint to the official or employee who is accused. If no action on the verified complaint is taken by the Board within sixty (60) days, the complaint shall be void.
- E. Following the receipt or motion of a verified complaint, the Board may make preliminary investigations with respect to alleged violation of this Chapter. No preliminary investigation of the activities of any official or employee may be initiated, unless such official or employee is notified, in writing. The notice shall state the exact nature and purpose of the investigation, the individual's specific actions or activities to be investigated and a statement of such person's due process rights including, but not limited to, the right to appear before the Board to fairly, but concisely, respond to the results of the preliminary investigation.
- F. If after such investigation the Board finds that probable cause exists for believing the allegations of the complaint, it shall conduct a hearing on the matter which shall be held not more than thirty (30) days after such finding. The Board shall give the accused at least twenty (20) days' notice of the hearing date. Such hearings shall be at open session, unless the accused petitions for a hearing closed to the public. The rules of criminal evidence shall apply to such hearings. All evidence, including certified copies of records and documents which the Board considers, shall be fully offered and made part of the record in the case. Every party shall be afforded adequate opportunity to rebut or offer countervailing evidence.
- G. During all stages of any investigation or proceeding conducted under this subsection, the accused or any person whose activities are under investigation shall be entitled to

be represented by counsel of his own choosing.

- H. The accused or his representatives shall have an adequate opportunity to examine all documents and records to be used at the hearing under Subsection F at a reasonable time before the date of the hearing, as well as during the hearing, to bring witnesses, establish all pertinent facts and circumstances and question or refute any testimony or evidence, including opportunity to confront and cross-examine adverse witnesses.
- I. The Board shall have the power to compel the attendance of witnesses and to issue subpoenas granted other boards and commissions under 885.01(1), Wis. Stats.
- J. Upon conclusion of the hearing, the Board shall file its decision within five (5) days, in writing, signed by all participating Board members with findings of fact, conclusion of law concerning the propriety of the conduct of the official or employee, if appropriate, refer to the matter to the Village Board, Civil Service Commission or other proper authority for its consideration.
- K. The affirmative vote of the Board shall be required for any action taken by the Board, with the exception that action taken by the Board pursuant to a hearing conducted under Subsection F shall require a unanimous vote of all those voting.

#### **Sec. 28-8. Applicability of Code.**

This Code shall be operative in all instances covered by its provisions, except as follows:

- A. All employees of the Village Police Department shall be governed by the Department's Code of Conduct as set established by the Chief, as well as any rules and regulations as set forth by the Village Police Commission when more restrictive than the Code.
- B. When superseded by an applicable statutory provision and statutory action is mandatory, or when the application of a statutory provision is discretionary, but determined by the Ethics Board to be more appropriate or desirable.

#### **SECTION II**

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed. Any Charter provision or any previously enacted Ordinance or Charter Ordinance inconsistent or in conflict hereby to that extent repealed.

#### **SECTION III**

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2016 by the Village Board of the Village of Pewaukee.

APPROVED:

\_\_\_\_\_  
Jeff Knutson, Village of Pewaukee President

Countersigned:

\_\_\_\_\_  
Chaz Schumacher, Village of Pewaukee Clerk

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## *ETHICS BOARD - RULES OF PROCEDURE*

### *VILLAGE OF PEWAUKEE*

1.01 Ethics Board. The Ethics Board is created by Section 28 of the Municipal Code of the Village of Pewaukee and has the authority to administer the Code of Ethics for officials, employees and others as described in Section 28-7 of the Village Code. It consists of three (3) appointed members and an alternate member serving when one of the members of the Board is unavailable.

1.02 Officers. At the initial meeting, and thereafter the annual meeting, in the month of May each year, the Board shall elect, by majority vote of its members, a Chairman and Secretary. The Chairman shall be a member of the Board and the Secretary need not be a member. They shall hold office until the next annual meeting.

1.03 Regular Meetings. The regular meetings of the Ethics Board shall be held when the need arises in the Village Hall in the room designated in the Agenda. The meetings may be held on the call of the Chairman or any two (2) Board members. Notice shall be given at least twenty-four (24) hours in advance of each meeting. The notice shall set forth the date, time, place and subject matter of the meeting, including that intended for consideration at any contemplated closed session, in such form as is reasonably likely to apprise members of the public and the news media thereafter.

1.04 Agenda. The Agenda of the items of business for each meeting shall be prepared by the Chairman and notice published by the Secretary.

1.05 Quorum. Three (3) members of the Board shall constitute a quorum. The alternate member of the Ethics Board shall be considered in making a determination whether the Board has a quorum.

1.06 Voting. A majority vote of the Board shall be necessary to pass any motion with the exception that Findings of Fact and Conclusions of Law made by the Board at a hearing conducted under Section 28-7(F) of the Village Code shall require the unanimous vote of the Board. The Secretary shall record all votes.

1.07 Minutes. The Secretary shall keep minutes of all meetings. The Board shall direct the obtaining of a Court Reporter for any hearing conducted under Section 28-7(F) of the Code.

1.08 Records. The Secretary shall be the custodian of the records of meetings of the Board. Financial and all other records shall be kept in a locked file cabinet in the office of the Village Clerk with access limited to members of the Ethics Board.

1.09 Access to Records.

A. Advisory Opinions. Records of the Board's Opinions, opinion requests and investigations of violations shall be closed to public inspection. The Board, however, may make such records public with the consent of the individual requesting the advisory opinion. If an individual who has received a written opinion from the Ethics Board publishes or discloses any

## *ETHICS BOARD - RULES OF PROCEDURE*

### *VILLAGE OF PEWAUKEE*

portion of the opinion, he or she shall have waived all confidentiality regarding the request, opinion, deliberations and all actions taken by the Board, and shall be deemed to have given the Board's consent to release otherwise confidential records. Upon issuing the advisory opinion, the Board shall inform the individual, in writing, of the waiver of confidentiality regarding the above records.

B. Records of Hearings. Certified copies, records and documents of a closed hearing conducted by the Board shall not be available to the public unless the accused requests release to the public.

#### 2.01 Investigation.

A. If the Board receives a verified complaint, directs a formal investigation or makes a formal complaint on its own motion, the Board will conduct a preliminary investigation. The Board shall have access to the Police Department, Office of the Village Attorney and other investigative gathering services in order to conduct its investigations. Such investigative gathering service shall file a written report with the Board, a copy of which shall be provided to the public official or employee upon request.

B. The investigation shall proceed only after written notice is given to the public official or employee or other person subject to the Ethics Code within ten (10) days of the Board formally accepting the verified complaint, the Board making a formal complaint on its own motion or the Board directing a formal investigation. The notice shall contain the exact nature and purpose of the investigation, the individual's specific actions or activities to be investigated, a statement of such person's due process rights and a copy of the verified complaint to the officer or employee or other person subject to the Ethics Code shall be forwarded to such person.

C. If, following the investigation, the Board determines there is not probable cause to believe a violation of the Ethics Code has occurred, the Board will dismiss the complaint. A copy of the determination shall be delivered to the public official or employee or other person subject to the Ethics Code upon the Board filing its determination.

D. If, after such investigation, the Board finds that probable cause exists that a violation of the Ethics Code has occurred, the Board shall then conduct a hearing on the matter which shall be held not more than thirty (30) days after such finding. The Board shall give the public official or employee or other person subject to the Ethics Code at least twenty (20) days notice of the hearing date.

2.02 Hearing. Upon determination by the Board to hold a hearing, it shall set the day, time and place of the hearing and direct the Secretary to give written notice to the public official or employee or other person subject to the Ethics Code. Within ten (10) days of receipt of notice, the public official, employee or other person subject to the Ethics Code may obtain a continuation to a later hearing date but not more than thirty (30) days after the initial date set for hearing on the notice.

*ETHICS BOARD - RULES OF PROCEDURE*

*VILLAGE OF PEWAUKEE*

2.03 Conduct of Hearing.

A. The hearing shall be open to the public unless the accused petitions for a hearing closed to the public, at which time the Board shall consider the factors contained in the open meetings laws, making its determination whether or not to close the hearing to the public. The Chairman of the Board shall preside at the hearing and all appearances shall be noted.

B. A transcript of the hearing shall be taken and prepared by a court reporter. The original transcript shall be paid for by the Village. Any additional copies shall be paid by the party requesting the same.

C. The Chairman shall read the verified complaint unless waived and the complainant shall be entitled to representation by counsel.

D. The Village Attorney shall be available to furnish the Board with whatever legal assistance is necessary in carrying out its functions. If the Board determines that counsel is needed to present the complaint, it shall arrange for counsel other than that of the Village Attorney, the expense of which shall be borne by the Village.

E. Opening and closing statements may be made by the parties or their attorney.

F. As the burden shall be upon the Village to prove a violation of the Code, the Village shall present its case to the Board first.

2.04 Witnesses.

A. The testimony of all witnesses shall be under oath.

B. The appearance of witnesses may be compelled by subpoenas issued by the Chairman of the Ethics Board.

C. Witnesses subpoenaed by the Board shall be entitled to payment of witness fees and mileage by the Village.

D. Each party shall have the right to cross-examine and impeach witnesses.

E. The Board shall have the right to examine any witness called to testify before the Board.

2.05 Rules of Evidence.

A. The Chairman may make all rulings on procedures and evidence. A ruling challenged by a Board member shall be finally determined by majority vote of the Board.

## *ETHICS BOARD - RULES OF PROCEDURE*

### *VILLAGE OF PEWAUKEE*

B. In making its determination, the Board shall consider only such evidence as is admissible under the evidentiary statutes of the State of Wisconsin.

2.06 Determination. Upon conclusion of the hearing and the Board's deliberation, the Board shall file its decision within five (5) days, in writing signed by all participating Board members, with Findings of Fact, Conclusions of Law and a Final Determination concerning the propriety of the conduct of the officer, employee or other person subject to the Ethics Code and, if appropriate, refer the matter to the Village Board or other proper authority with a recommendation for suspension, removal from office or employment or other disciplinary action.

### 3.01 Advisory Opinion.

A. Upon the written request of a public official, employee or other person subject to the Ethics Code, the Board will furnish an advisory opinion, in writing, regarding the application of the Code of Ethics to that public official, employee or other person subject to the Ethics Code.

B. The request shall contain a full statement of the pertinent facts and may contain the application of the Code of Ethics understood by the public official, employee or other person subject to the Ethics Code.

C. The request shall be filed with the Chairman or Secretary and placed on the next Board Agenda. The Board shall decide whether to prepare an opinion or request additional information in writing.

D. The Board's deliberations and actions on advisory opinions shall be in meetings not open to the public.

E. The Board shall direct the preparation of the advisory opinion by a member of the Board, the Village Attorney or Secretary and the final opinion shall be approved by the Board. Prior to the Board rendering an advisory opinion, the person who applies to the Ethics Board for an advisory opinion may, within twenty (20) days of submitting said application, request an opportunity to present his or her interpretation of the facts at issue and of the applicability of the provisions of the Code. The Board reserves the right to request the presence of the applicant to answer questions.

F. A Board member may dissent in writing from a Board advisory opinion.

G. Advisory opinions, opinion requests and records of investigations of alleged violations shall be closed to public inspection, except when requested by the individuals involved.

H. If an advisory opinion is given to a public official and that public official is later determined by the Board after a hearing to have violated the Code of Ethics in respect to this subject matter of the advisory opinion, the Board will then consider the advisory opinion in making its recommendation to the Village Board or other proper authority.

**ETHICS BOARD - RULES OF PROCEDURE**

**VILLAGE OF PEWAUKEE**

4.01 Amendment of Rules. These Rules shall not be changed, amended or repealed unless the amendment is introduced, in writing, at a regular meeting and the same laid over for consideration at the next regular meeting subsequently scheduled.

4.02 Roberts' Rules of Order. The Rules of parliamentary rules of order shall govern the proceedings of the Board in all cases to which they are applicable, if not inconsistent with any special rule adopted for the government of the Board or contrary to the laws of the State of Wisconsin.

Adopted by the Board of Ethics of the Village of Pewaukee on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Secretary

The foregoing Rules were adopted by Motion of the Village Board of the Village of Pewaukee on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Jeff Knutson, Village President

ATTEST:

\_\_\_\_\_  
Chaz Schumacher, Village Clerk

# Village of Pewaukee

## Code of Ethics Statement

**To: All Employees, Elected & Appointed Officials**

The purpose of this document is to reaffirm the Village of Pewaukee's commitment to the highest standards of ethical behavior. It will also serve to summarize principles which are explained more fully in our "Code of Ethics", Section 28 of the Village Municipal Code.

It is expected that you will read the Code of Ethics. It is also expected that you will convey your commitment to these principles on a regular basis. Should there be any questions, contact your supervisor, our Village Administrator or the Ethics Board of the Village of Pewaukee.

Principles of the Village of Pewaukee Code of Ethics include:

- Public officials and employees are agents of public purpose and hold office for the benefit of the public.
- No official or employee shall ask for or accept anything from any source which may tend to impair his/her independence of judgment or action in the performance of his/her official duties.
- No public official or employee shall engage in any business or transaction or shall act in regard to any financial interest, direct or indirect, which is incompatible with the proper discharge of his/her official duties.
- No public official or employee shall engage in or accept private employment or render service for private interest when such employment or service is incompatible with the proper discharge of his/her official duties or would tend to impair his/her independence of judgment or action in the performance of his/her official duties unless otherwise permitted by law, or unless disclosure is made.
- No public official or employee and no business in which a Village official or employee holds a 10% greater interest may enter into a contract with the Village.
- No official or employee shall disclose confidential information concerning the property, government or affairs of this Village nor shall he/she use such information to advance the financial or other private interest or themselves or any other person.

All employees of the Village of Pewaukee Police Department shall be governed by the Code of Conduct as set by the Chief, as well as any rules and regulations set by the Village of Pewaukee Police Commission when more restrictive than Municipal Code.

It is important that Village of Pewaukee employees and officials understand the principles set forth in this document and Village Code Section 28. Our reputation for integrity is an important asset with the public we serve. The principles, as outlined, are designed to help us protect that asset. Anyone violating these principles will face appropriate disciplinary action. Your personal commitment to ethical behavior is essential if the Village of Pewaukee is to maintain the highest degree of honesty and integrity in its community activity.

Sincerely,

Jeff Knutson  
Village President

Acknowledgement:

I have read this document describing the principles of the Village of Pewaukee's Code of Ethics and have received or have access to a copy of Village Code 28.

\_\_\_\_\_  
Signature & Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Title/Position

GENERAL FUND

Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
55755	4/01/2016	AT&T U-VERSE	
ACCT 107653885-Y POLICE INTERNET PRO			
110-00-52100-000-320		SPECIAL INVESTIGATIONS	52.55
ACCT 107653885-Y POLICE INTERNET PRO			
Total			52.55
55756	4/01/2016	BAKER & TAYLOR BOOKS	
ACCT 215658/LIBRARY BOOKS			
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	20.39
INV 5014023865/LIBRARY BOOKS			
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	219.44
INV 2031807773/LIBRARY BOOKS			
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	23.78
INV 2031812064/LIBRARY BOOKS			
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	29.38
INV 2031812511/LIBRARY BOOKS			
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	340.04
INV 2031824337/LIBRARY BOOKS			
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	41.96
INV 2031828196/LIBRARY BOOKS			
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	155.23
INV 2031830112/LIBRARY BOOKS			
900-00-55110-000-500		GRANTS/DONATION FUNDED EXPENSE	319.98
INV 2031831328/LIBRARY BOOKS			
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	454.86
INV 2031831334/LIBRARY BOOKS			
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	66.71
INV 2031834752/LIBRARY BOOKS			
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	188.03
INV 2031836598/LIBRARY BOOKS			
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	121.96
INV 2031836852/LIBRARY BOOKS			
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	149.91
INV 2031841024/LIBRARY BOOKS			
Total			2,131.67

55757 4/01/2016 BOAT HOUSE LAKE COUNTRY  
 IN 16320/FILTERS/MERC BOAT 566/LAKE PTRL

GENERAL FUND

Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
950-00-52100-000-310		VEHICLE MAINTENANCE IN 16320/FILTERS/MERC BOAT 566/LK PTRL	131.06
Total			131.06
55758	4/01/2016	BUELOW VETTER BUIKEMA OLSON & VLIET LLC LEGAL SERVICES	
110-00-51320-000-000		LABOR ATTORNEY ACCT 3358-80237/LLEGAL SERVICES	575.00
Total			575.00
55759	4/01/2016	BUTTERS-FETTING CO INC CUST PEWA001/REPR PUMP @ WHITE OAKS LS	
700-00-50832-002-000		MAINT. OF COLL SYS/LIFT MAINT IN J056297/REPR PUMP BASE @WHITE OAKS LS	2,759.76
Total			2,759.76
55760	4/01/2016	CAPSTONE PRESS INC CUST 1008679/LIBRARY BOOKS	
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS INV CI10501096/LIBRARY BOOKS	36.98
Total			36.98
55761	4/01/2016	FASTENAL COMPANY CUST WIDEA0625/PARTS FOR PLOW BLADES	
110-00-53330-000-310		EQUIPT. MAINT. GEN. OPERATION IN 93541/BULL PINS FOR PLOW BLADES	81.32
Total			81.32
55762	4/01/2016	GENERAL FIRE EQUIPMENT COMPANY INC CUST PEWA03/POLICE NEW SQUADS SET-UP	
110-00-57210-000-000		POLICE OUTLAY IN 133213/POLICE NEW SQUAD 636 SET UP	2,200.00
110-00-52100-000-310		POLICE VEHICLE MAINTENANCE IN 133213/POLICE NEW SQUAD 636 SET UP	881.93
110-00-57210-000-000		POLICE OUTLAY IN 133340/POLICE NEW SQUAD 637 SET UP	3,503.50
110-00-52100-000-310		POLICE VEHICLE MAINTENANCE IN 133340/POLICE NEW SQUAD 637 SET UP	2,320.12
Total			8,905.55

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
55763	4/01/2016	GRAINGER ACCT 825338122/GAS SPILL KITS/LAIMON PK	
960-00-55200-000-155		OPERATING SUPPLIES IN 9054465118/GAS SPILL KITS/LAIMON PARK	291.60
Total			291.60
55764	4/01/2016	GRAINGER ACCT 806360400/SPRAY PAINTS	
110-00-53330-000-310		EQUIPT. MAINT. GEN. OPERATION IN 9062884599/SPRAY PAINTS/DPW	168.23
650-00-53330-000-310		EQUIPMENT MAINT/SWEEPER IN 9062884599/SPRAY PAINTS/STORM WATER	168.23
Total			336.46
55765	4/01/2016	HAWKINS INC ACCT 109844/WATER CHEMICALS	
600-00-50631-002-000		CHEMICALS/CHLORINE IN 3856054/CHLORINE	758.55
600-00-50631-003-000		CHEMICALS/POLYPHOSPHATE IN 3856054/POLYPHOSPHATE	1,718.32
Total			2,476.87
55766	4/01/2016	INDUSTRIAL MARKETING & CONSULTING CUST PEW1/REPAIR PARTS FOR TYMCO SWEEPER	
650-00-53330-000-310		EQUIPMENT MAINT/SWEEPER IN 040780/LINER ASSY/PARTS/SWEEPER #401	811.50
Total			811.50
55767	4/01/2016	INTERSTATE PUMP & TANK INC CUST PEWAUKEE-01/FUEL HOSE FOR PUMP #2	
110-00-53330-000-310		EQUIPT. MAINT. GEN. OPERATION IN 2016-P04115/FUEL HOSE FOR #2 PUMP	47.25
Total			47.25
55768	4/01/2016	J F AHERN COMPANY INV 137406/RECHARGE FIRE EXTINGUISHERS	
110-00-52100-000-310		POLICE VEHICLE MAINTENANCE INV 137406/RECHARGE FIRE EXTINGUISHERS	155.00
Total			155.00

GENERAL FUND

Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
55769	4/01/2016	JEFFREY M LENIUS REIMBURSE/COOKIES/PUNCH/NAPKINS/DARE	
110-00-52100-000-321		DARE FUNDED EXPENSES REIMBURSE/COOKIES/PUNCH/NAPKINS/DARE	222.15
110-00-52100-000-321		DARE FUNDED EXPENSES REIMBURSE/CHOCOLATE FACTORY	30.00
Total			252.15
55770	4/01/2016	KENT ADHESIVE PRODUCTS COMPANY CUST 83504/BOOK TAPE/COVERS/GLUE/LIB	
900-00-55110-000-144		LIBRARY-MILEAGE, SUPPLIES, ETC INV 1292076/BOOK COVERS/BOOK TAPE/LIB	653.15
Total			653.15
55771	4/01/2016	KJ'S BP GAS STATION RESTITUTION/GAS/PEALE X13008356	
110-00-46210-000-000		MISCELLANEOUS POLICE FEES RESTITUTION/GAS/PEALE X13008356	74.72
Total			74.72
55772	4/01/2016	MATTHEW T CARNEY REIMBURSE/SAFETY BOOTS	
110-00-52100-000-400		POLICE UNIFORM ALLOWANCE REIMBURSE/SAFETY BOOTS	100.00
Total			100.00
55773	4/01/2016	MENARDS-CAPITAL ONE COMMERCIAL ACCT 6004-3007-8000-8345/SUPPLIES	
110-00-53310-000-311		GARAGE EXPENSES IN 314305616066016/GLOVES/DPW	13.58
110-00-53420-000-310		STREET LIGHTING, GEN. OPERAT. IN 314305616066016/ELECTRICAL TAPE	3.00
110-00-53310-000-311		GARAGE EXPENSES IN 314306216040117/BLUE DUCK TAPE/DPW	14.95
Total			31.53
55774	4/01/2016	MENARDS-PEWAUKEE ACCT 31430450/SMOKE ALARMS/LAIMON PARK	
960-00-55200-000-165		BUILDING MAINTENANCE IN 79267/(4) SMOKE (2) CO ALARMS/LAIMON PK	87.32

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
960-00-55200-000-165		BUILDING MAINTENANCE IN 79221/DUCKTAPE/ILLUMINATOR/LAIMON PK	56.75
Total			144.07
55775	4/01/2016	MIDWEST METER INC CUST 05-5307236/WATER METER PARTS	
600-00-50653-002-000		MAINT OF METERS/PARTS IN 0070515/3" CS HS GAL HRE-LCD NICOR	73.26
600-00-50605-002-000		MAINT. OF WELLS & EQUIP/MATER. IN 0072083/FLG SPOOL/WELL 5 WTR METER	163.95
Total			237.21
55776	4/01/2016	OFFICE DEPOT/OFFICE MAX ACCT 601116003571566/POLICE OFFICE ITEMS	
110-00-52100-000-330		POLICE OFFICE SUPPLIES IN 826416606001/COVERS/FOAM CUPS/PPR/POL	191.94
Total			191.94
55777	4/01/2016	ORGANIZATION DEVELOPMENT CONSULTANTS IN 11654/ASSESSMENT/INTERVIEW/S CHOCHOLA	
110-00-52100-000-320		SPECIAL INVESTIGATIONS IN 11654/ASSESSMENT/INTERVIEW/S CHOCHOLA	675.00
Total			675.00
55778	4/01/2016	PENNZOIL 10 MINUTE OIL CHANGE CENTER POLICE OIL CHANGE	
110-00-52100-000-310		POLICE VEHICLE MAINTENANCE #11-0471603/OIL CHANGE/'16 ED EX/LIC 636	38.45
Total			38.45
55779	4/01/2016	PEWAUKEE SCHOOL DISTRICT SHARE OF LOTTERY CREDIT/MOBILE HOME PARK	
110-00-21761-000-000		MOBILE HOME FEES DUE SCHOOL SHARE OF LOTTERY CREDIT/MOBILE HOME PARK	1,551.09
Total			1,551.09
55780	4/01/2016	RAY O'HERRON CO INC CUST 00-53072PD/POLICE AMMUNITION	
110-00-52100-000-360		POLICE PISTOL TRAINING INV 1618349/POLICE AMMUNITION	420.00

GENERAL FUND

Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>420.00</b>
55781	4/01/2016	RECORDED BOOKS INC ACCT 417594/LIBRARY CDS	
900-00-55110-000-142		LIBRARY-NON-PRINT MATERIALS INV 75304199/LIBRARY CDS	120.14
900-00-55110-000-142		LIBRARY-NON-PRINT MATERIALS INV 75306788/LIBRARY CD	42.07
900-00-55110-000-142		LIBRARY-NON-PRINT MATERIALS INV 75307296/LIBRARY CD	34.99
<b>Total</b>			<b>197.20</b>
55782	4/01/2016	RED THE UNIFORM TAILOR ACCT 53PEWA/POLICE UNIFORM CLOTHING	
110-00-52100-000-400		POLICE UNIFORM ALLOWANCE IN 00W62809/SHIRTS/PANTS/JACKET/CHOCHOLA	523.19
<b>Total</b>			<b>523.19</b>
55783	4/01/2016	RHYME BUSINESS PRODUCTS IN18440751/SHARP MX-4141N MFP/MAR/POLICE	
110-00-52100-000-330		POLICE OFFICE SUPPLIES IN18440751/SHARP MX-4141N MFP/MAR/POLICE	370.42
<b>Total</b>			<b>370.42</b>
55784	4/01/2016	RUEKERT & MIELKE CLIENT 8034/ENGINEERING	
600-00-50605-004-000		MAINT. OF WELLS-EQUIP/COMPUTER IN 114451/ADJ PLC/RECONFIGURE FLOW/WEL 3	1,242.90
600-00-50931-001-000		OUTLAY/PROJECTS IN 114452/WELL 5 HMO RADIUM FACILITY	1,364.00
700-00-50852-001-000		OUTSIDE CONTRACT SERV/CONSULT IN 114453/SEWER CMOM PROGRAM	271.75
700-00-50852-001-000		OUTSIDE CONTRACT SERV/CONSULT IN 114455/SEWER KOPMEIER LIFT REHAB	1,432.00
<b>Total</b>			<b>4,310.65</b>
55785	4/01/2016	SOMAR TEK LLC/SOMAR ENTERPRISES CUST 1250-2/POLICE BADGES/NAMETAG	
110-00-52100-000-400		POLICE UNIFORM ALLOWANCE IN: 99641/(3)BADGES/CHOCHOLA NAMETAG/POL	208.00

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
Total			208.00
55786	4/01/2016	STATE OF WISCONSIN COURT FINES & ASSESSMENTS #67-171/COURT ASSESSMENTS/MARCH 2016	
110-00-45100-000-000		LAW & ORDINANCE VIOLATIONS #67-171/COURT ASSESSMENTS/MARCH 2016	8,237.12
Total			8,237.12
55787	4/01/2016	TERRIES PRINTING IN21903/BUSINESS CARDS/JULIE BUDDENHAGEN	
110-00-52100-000-140		PUBLIC SAFETY EXPENSES IN21903/BUSINESS CARDS/JULIE BUDDENHAGEN	88.00
Total			88.00
55788	4/01/2016	VILLAGE OF HARTLAND POLICE DEPARTMENT REIMBURSE/DAAT SUPPLIES	
110-00-52100-000-361		JOINT PISTOL FUNDED EXPENSES REIMBURSE/DAAT SUPPLIES	51.93
Total			51.93
55789	4/01/2016	WAUKESHA COUNTY TREASURER CUST12315/LIB DATABASE/CARDS/RECEIPT PPR	
900-00-55110-000-143		LIBRARY-TECHNOLOGY IN 2016-00000056/SHARE OF DATABASE/LIB	4,671.00
900-00-55110-000-144		LIBRARY-MILEAGE, SUPPLIES, ETC IN 2016-71/(1000)LIBRARY CARDS	145.00
900-00-55110-000-144		LIBRARY-MILEAGE, SUPPLIES, ETC IN 2016-92/RECEIPT PRINTER PAPER/LIB	195.88
Total			5,011.88
55790	4/01/2016	WAUKESHA COUNTY TREASURER #67-171/JAIL ASSESSMENTS/MARCH 2016	
110-00-45100-000-000		LAW & ORDINANCE VIOLATIONS #67-171/JAIL ASSESSMENTS/MARCH 2016	3,199.30
Total			3,199.30
55791	4/01/2016	WAUKESHA LIME AND STONE CUST 117294/COLD MIX	
110-00-53310-000-310		STREET MAINT. GEN. OPERATION INV 1406560/COLD MIX FOR POTHOLES	174.80

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
			Total 174.80
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55792	4/01/2016	WE ENERGIES ELECTRIC/GAS USAGE	
110-00-53420-000-310		STREET LIGHTING, GEN. OPERAT. ACCT 5632-224-264 GROUP BILL/STR LIGHTS	1,445.49
110-00-53310-000-311		GARAGE EXPENSES ACCT 5237-098-962 GROUP BILL/DPW	1,932.80
110-00-51600-000-310		VILLAGE HALL MAINTENANCE ACCT 5237-098-962 GROUP BILL/VH-PD	2,235.42
600-00-50622-000-000		POWER PURCHASED FOR PUMPING ACCT 0000-074-279 GROUP BILL/ELEC/WELLS	12,986.29
600-00-50605-006-000		MAINT. OF WELLS-EQUIP/NAT. GAS ACCT 0000-074-279 GROUP BILL/GAS/WL 5&6	76.03
600-00-50650-002-000		MAINT OF RESERVOIRS/ELECTRIC ACCT 0000-074-279 GROUP BILL/STANDPIPES	416.22
600-00-50655-002-000		MAINT OF BOOSTER STATION/ELECT ACCT 0000-074-279 GROUP BILL/BOOSTER	227.66
700-00-50822-002-000		PUMP STATION #1 ELECTRIC ACCT 0000-074-126 GROUP BILL/ELE/LIFT 1	3,440.22
700-00-50822-003-000		PUMP STATION #1 NATURAL GAS ACCT 0000-074-126 GROUP BILL/GAS/LIFT 1	851.26
700-00-50821-000-000		POWER AND FUEL FOR PUMPING ACCT 0000-074-126 GROUP BILL/SWR LIFTS	1,105.93
			Total 24,717.32
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55793	4/01/2016	WILL ENTERPRISES CUST 855/(231)DARE T-SHIRTS	
110-00-52100-000-321		DARE FUNDED EXPENSES IN 213136/(231)T-SHIRTS/DARE	1,068.95
			Total 1,068.95
<hr/>			
55794	4/01/2016	WISCONSIN LEGAL BLANK IN 11773/(500)BOAT LAUNCH ENV/LAIMON PK	
960-00-55200-000-155		OPERATING SUPPLIES IN 11773/(500)BOAT LAUNCH ENV/LAIMON PK	127.50
			Total 127.50
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55795	4/01/2016	WISCONSIN MUNICIPAL CLERKS ASSOCIATION REGISTER/WMCA MTG MAY 19/CHAZ SCHUMACHER	

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
110-00-51420-000-140		CLERK'S OFFICE EXPENSES REGISTER/WMCA MTG MAY 19/CHAZ SCHUMACHER	40.00
Total			40.00
55798	4/08/2016	TDS ACCT 2626915660/PHONE SERVICE	
			Manual Check
110-00-51600-000-310		VILLAGE HALL MAINTENANCE ACCT 2626915660/PHONE SERVICE/CLERK	579.57
110-00-52100-000-380		POLICE COMMUNICATIONS EXPENSES ACCT 2626915660/PHONE SERVICE/POLICE	1,089.73
110-00-53310-000-311		GARAGE EXPENSES ACCT 2626915660/PHONE SERVICE/DPW	167.13
700-00-50822-005-000		PUMP STATION #1 PHONE/PAGER ACCT 2626915660/PHONE SERVICE/SEWER	40.00
600-00-50641-001-000		TRANS. & DIST. SYSTEM/PHONE ACCT 2626915668/PHONE SERVICE/WATER	293.11
Total			2,169.54
55798	4/08/2016	AQUARIUS SYSTEMS CUST VILLAGE OF PEWAUKEE/SHOCK SPRING	
650-00-53330-000-310		EQUIPMENT MAINT/SWEEPER IN 216032/SHOCK AB SPRING/FILTER/#503	159.28
Total			159.28
55799	4/08/2016	CHASITY SCHUMACHER REIMBURSE/FOOD/SUPPLIES/ELECTION 4-5-16	
110-00-51440-000-000		ELECTIONS REIMBURSE/FOOD/SUPPLIES/ELECTION 4-5-16	90.55
110-00-12001-000-000		SUNDRY ACCOUNTS RECEIVABLE REIMBURSE/FOOD/ELECTION 4-5-16	155.00
Total			245.55
55800	4/08/2016	CITY OF PEWAUKEE SHARED PARK & RECREATION/APRIL 2016	
110-00-55200-000-000		PARKS PARKS 1/12 BUDGET/APRIL 2016	12,476.08
110-00-55300-000-000		RECREATION PROGRAMS RECREATION 1/12 BUDGET/APRIL 2016	11,526.92
Total			24,003.00

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
55801	4/08/2016	CITY OF PEWAUKEE IN 2016-03/BUILDING INSPECTIONS/MAR 2016	
110-00-52400-000-100		BUILDING INSPECTION CONTRACT IN 2016-03/BUILDING INSPECTIONS/MAR 2016	7,464.68
Total			7,464.68
55802	4/08/2016	COREY OIL LTD ACCT 109676/FUEL	
110-00-53330-000-310		EQUIPT. MAINT. GEN. OPERATION IN 608306/DIESEL FUEL/DPW	1,914.27
700-00-50835-002-000		MAINT. REPAIR/REHAB./VEH MAINT IN 608306/DIESEL FUEL/SEWER	429.89
650-00-53310-000-310		FUEL EXPENSE/SWEEPER IN 608306/DIESEL FUEL/STORM WATER	1,870.15
Total			4,214.31
55803	4/08/2016	DIVERSIFIED BENEFIT SERVICES INC IN 218594/FLEX PARTICIPANT FEES/MAR 2016	
110-00-51980-000-000		GENERAL GOVT. MISC. EXPENSES IN 218594/FLEX PARTICIPANT FEES/MAR 2016	150.49
Total			150.49
55804	4/08/2016	ELLIOTT HARDWARE PROP LLC/ACE HARDWARE ACCT 601461/POLICE SUPPLIES	
110-00-52100-000-140		PUBLIC SAFETY EXPENSES INV 782809/CUT KEYS/POLICE	6.67
Total			6.67
55805	4/08/2016	HYDROCORP CUST PEWAUKE/CROSS CONNECTION CTRL PROG	
600-00-50923-003-000		OUTSIDE SERVICES/CONSULTING IN 0038552/CROSS CONNECTION CTRL PROGRAM	598.00
Total			598.00
55806	4/08/2016	J & H HEATING INC CUST PEWA03/HOT WTR ACTUATOR REPL/LIB	
900-00-55110-000-310		LIBRARY-BUILDING MAINTENANCE IN W27935/REPL HOT WTR ACTUATOR/210 MAIN	1,137.02
Total			1,137.02

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
55807	4/08/2016	KJ & ASSOCIATES LLC RESTITUTION/NSF'S/CHRISTOPHER MILLARD	
110-00-46210-000-000		MISCELLANEOUS POLICE FEES RESTITUTION/NSF'S/CHRISTOPHER MILLARD	182.10
Total			182.10
55808	4/08/2016	LEXISNEXIS RISK SOLUTIONS ACCT 1451230/POLICE PERSON SEARCHES	
110-00-52100-000-320		SPECIAL INVESTIGATIONS IN 1451230-20160331/POL PERSON SEARCHES	50.00
Total			50.00
55809	4/08/2016	LINCOLN CONTRACTORS SUPPLY INC CUST 05507/DISCHARGE HOSE/STORM WATER	
650-00-53330-000-310		EQUIPMENT MAINT/SWEEPER INV K37649/DISCHARGE HOSE/STORM WATER	215.96
Total			215.96
55810	4/08/2016	MADISON NATIONAL LIFE INSURANCE CO INC GROUP 017851/LIFE INS/APRIL 2016	
110-00-21337-000-400		LIFE INSURANCE PAYABLE LIFE INSURANCE/APRIL 2016	701.96
110-00-21337-000-300		DISABILITY PAYABLE LONG TERM DISABILITY INSURANCE/APR 2016	359.89
110-00-21337-000-300		DISABILITY PAYABLE SHORT TERM DISABILITY INSURANCE/APR 2016	1,777.99
Total			2,839.84
55811	4/08/2016	MAILCOM CONSULTING LLC INV 13962/UTILITY BILLING PROCESSING	
110-00-53620-000-000		REFUSE COLLECTION CONTRACT INV 13962/UTILITY BILLING PROCESSING	233.27
110-00-53635-000-000		RECYCLING EXPENSES INV 13962/UTILITY BILLING PROCESSING	114.88
600-00-50903-001-000		SUPPLIES-POSTAGE & ENVELOPES INV 13962/UTILITY BILLING PROCESSING	348.16
650-00-53100-000-140		ADMINISTRATION EXPENSES INV 13962/UTILITY BILLING PROCESSING	348.16
700-00-50851-000-000		OFFICE SUPPLIES & EXPENSES INV 13962/UTILITY BILLING PROCESSING	348.16

GENERAL FUND

Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>1,392.63</b>

55812 4/08/2016 MIDWEST METER INC  
CUST 05-5307236/WATER METERS

600-00-50931-001-000		OUTLAY/PROJECTS	5,350.00
		IN 0076149/(100)M-25 WATER METERS	
600-00-50931-001-000		OUTLAY/PROJECTS	1,992.00
		IN 0076149/(24)M-35 WATER METERS	
600-00-50931-001-000		OUTLAY/PROJECTS	7,725.00
		IN 0076149/(15)1 1/2" WATER METERS	
600-00-50931-001-000		OUTLAY/PROJECTS	1,386.00
		IN 0076149/(2)2" WATER METERS	
600-00-50931-001-000		OUTLAY/PROJECTS	2,099.25
		IN 0076149/(27)8"ORION REMOTES	
600-00-50931-001-000		OUTLAY/PROJECTS	81.00
		IN 0076149/GASKETS	
<b>Total</b>			<b>18,633.25</b>

55813 4/08/2016 MIDWEST TAPE  
CUST 2000006429/LIB DVDS & AUDIO BOOKS

900-00-55110-000-142		LIBRARY-NON-PRINT MATERIALS	114.97
		INV 93772168/LIBRARY AUDIO BOOKS	
900-00-55110-000-142		LIBRARY-NON-PRINT MATERIALS	79.98
		INV 93772350/LIBRARY AUDIO BOOKS	
900-00-55110-000-142		LIBRARY-NON-PRINT MATERIALS	45.98
		INV 93773876/LIBRARY DVDS	
900-00-55110-000-142		LIBRARY-NON-PRINT MATERIALS	370.90
		INV 93791727/LIBRARY AUDIO BOOKS	
900-00-55110-000-142		LIBRARY-NON-PRINT MATERIALS	20.99
		INV 93795184/LIBRARY DVDS	
900-00-55110-000-142		LIBRARY-NON-PRINT MATERIALS	17.99
		INV 93795185/LIBRARY AUDIO DVDS	
900-00-55110-000-142		LIBRARY-NON-PRINT MATERIALS	45.98
		INV 93795186/LIBRARY DVDS	
900-00-55110-000-142		LIBRARY-NON-PRINT MATERIALS	8.99
		INV 93795188/LIBRARY AUDIO BOOKS	
900-00-55110-000-142		LIBRARY-NON-PRINT MATERIALS	672.84
		INV 93813291/LIBRARY AUDIO BOOKS	

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
900-00-55110-000-142		LIBRARY-NON-PRINT MATERIALS	67.97
		INV 93813293/LIBRARY AUDIO BOOKS	
900-00-55110-000-142		LIBRARY-NON-PRINT MATERIALS	119.97
		INV 93813294/LIBRARY AUDIO BOOKS	
900-00-55110-000-142		LIBRARY-NON-PRINT MATERIALS	22.99
		INV 93819862/LIBRARY DVDS	
Total			1,589.55
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55814	4/08/2016	MILLER-BRADFORD & RISBERG INC	
ACCT PB2261/HYD COUPLINGS/#120			
110-00-53330-000-310		EQUIPT. MAINT. GEN. OPERATION	97.10
		IN IB71478/HYD COUPLINGS/SKIDSTEER 120	
Total			97.10
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55815	4/08/2016	MK SOLUTIONS INC	
CUST 200070/LIBRARY RFID TAGS			
900-00-55110-000-144		LIBRARY-MILEAGE, SUPPLIES, ETC	799.50
		IN 20160035/(6000)RFID BOOK TAGS/LIBRARY	
Total			799.50
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55816	4/08/2016	NATIONWIDE RETIREMENT SOLUTIONS	
DEFERRED COMPENSATION-PAY DATE 4-8-16			
110-00-21335-000-000		DEFERRED COMP/NATIONWIDE	5,195.00
		DEFERRED COMPENSATION-PAY DATE 4-8-16	
Total			5,195.00
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55817	4/08/2016	NORTH SHORE BANK	
DEFERRED COMPENSATION-PAY DATE 4-8-16			
110-00-21335-000-100		DEFERRED COMP/NORTH SHORE	1,345.00
		DEFERRED COMPENSATION-PAY DATE 4-8-16	
Total			1,345.00
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55818	4/08/2016	NORTHERN LAKE SERVICE INC	
CUST 89738/WATER SAMPLE TESTING/MARCH			
600-00-50630-003-000		OPERATION OF WATER TREAT/TESTS	57.00
		IN 291239/WATER SAMPLE TESTING/MAR 2016	
600-00-50630-003-000		OPERATION OF WATER TREAT/TESTS	57.00
		IN 291780/WATER SAMPLE TESTING/MAR 2016	
600-00-50630-003-000		OPERATION OF WATER TREAT/TESTS	580.00
		IN 291943/RADIUM WATER TESTING/MAR 2016	

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
600-00-50630-003-000		OPERATION OF WATER TREAT/TESTS IN 292027/WATER SAMPLE TESTING/MAR 2016	57.00
Total			751.00
55819	4/08/2016	OFFICE COPYING EQUIPMENT LTD CUST 6915660/POLICE COPIER USAGE	
110-00-52100-000-140		PUBLIC SAFETY EXPENSES IN C327749/POL COPIES 2-27 TO 3-26-16	4.00
Total			4.00
55820	4/08/2016	PENNZOIL 10 MINUTE OIL CHANGE CENTER POLICE OIL CHANGE	
110-00-52100-000-310		POLICE VEHICLE MAINTENANCE #11-0472580/OIL CHANGE/'15 FD EX/LIC 645	38.45
Total			38.45
55821	4/08/2016	PETRA HOLDINGS LLC 5-1-16 THRU 10-15-16 BOAT SLIP RENTAL	
950-00-52100-000-300		EQUIPMENT AND MAINTENANCE 5-1-16 THRU 10-15-16 BOAT SLIP RENTAL	550.00
Total			550.00
55822	4/08/2016	PEWAUKEE POLICEMANS' ASSOCIATION UNION DUES/APRIL 2016	
110-00-21332-000-000		UNION DUES WITHHOLDINGS UNION DUES/APRIL 2016	522.00
Total			522.00
55823	4/08/2016	PEWAUKEE SCHOOL DISTRICT MOBILE HOME FEES/APRIL 2016	
110-00-21761-000-000		MOBILE HOME FEES DUE SCHOOL MOBILE HOME FEES/APRIL 2016	182.91
Total			182.91
55824	4/08/2016	PIRANHA PAPER SHREDDING LLC IN 13807032316/PAPER SHREDDING/POLICE	
110-00-52100-000-320		SPECIAL INVESTIGATIONS IN 13807032316/PAPER SHREDDING/POLICE	35.00
Total			35.00

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Reprint Check Register - Full Report - ALL

Page: 15  
ACCT

GENERAL FUND

Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
55825	4/08/2016	PROHEALTH CARE LABORATORY BILLING ACCT 8100/POLICE LEGAL BLOOD DRAWS	
110-00-52100-000-320		SPECIAL INVESTIGATIONS ACT 8100/IN 201603-0/POLICE BLOOD DRAWS	70.00
		Total	70.00
55826	4/08/2016	PROHEALTH CARE MEDICAL ASSOCIATES INC IN 284141/PHYSICAL/STEVEN CHOCHOLA/POL	
950-00-52000-000-000		ADMINISTRATION EXPENSE IN 284141/PHYSICAL/STEVEN CHOCHOLA/POL	93.00
		Total	93.00
55827	4/08/2016	QUILL CORPORATION ACCT C1349429/OFFICE SUPPLIES/CLERK	
110-00-51420-000-140		CLERK'S OFFICE EXPENSES IN4504020/COPY PPR/ADD MACHINE ROLLS/CLK	216.99
		Total	216.99
55828	4/08/2016	QUILL CORPORATION ACCT C5520515/LIBRARY OFFICE SUPPLIES	
900-00-55110-000-144		LIBRARY-MILEAGE, SUPPLIES, ETC IN 4156296/KLEENEX/COVER STOCK PPR/LIB	49.16
		Total	49.16
55829	4/08/2016	RACINE RIVERSIDE MARINE INC 2016 KEY WEST BOAT & TRAILMASTER TRAILER	
950-00-57610-000-000		LAKE PATROL OUTLAY 2016 KEY WEST 21' BOAT & TRAILER/LAKE PL	37,000.00
		Total	37,000.00
55830	4/08/2016	SAVOY MARINE CONSTRUCTION INC LIBRARY SNOW PLOWING & SALTING	
900-00-55110-000-310		LIBRARY-BUILDING MAINTENANCE IN 7267/LIBRARY SNOW PLOWING & SALTING	182.50
900-00-55110-000-310		LIBRARY-BUILDING MAINTENANCE IN 7270/LIBRARY SNOW PLOWING & SALTING	491.25
		Total	673.75
55831	4/08/2016	SCOTT A GOSSE REIMBURSE/SODA/COFFEE/ELECTION 4-5-16	

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
110-00-51440-000-000		ELECTIONS	76.12
		REIMBURSE/SODA/COFFEE/ELECTION 4-5-16	
Total			76.12
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55832	4/08/2016	SOMAR TEK LLC/SOMAR ENTERPRISES	
		CUST 1250-2/POLICE BADGES & POUCH	
110-00-52100-000-400		POLICE UNIFORM ALLOWANCE	298.80
		IN 99646/(4)BADGES/POLICE	
110-00-52100-000-400		POLICE UNIFORM ALLOWANCE	35.40
		IN 99648/MAGAZINE POUCH/POLICE	
110-00-52100-000-400		POLICE UNIFORM ALLOWANCE	178.00
		IN 99656/(2)BADGES/POLICE	
110-00-52100-000-400		POLICE UNIFORM ALLOWANCE	48.50
		IN 99660/MAGAZINE POUCH/POLICE	
Total			560.70
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55833	4/08/2016	STAPLES CREDIT PLAN	
		ACCT 6035517880721567/LIB SUPPLIES	
900-00-55110-000-144		LIBRARY-MILEAGE, SUPPLIES, ETC	56.57
		IN 1523624781/TAPE/POST IT NOTES/LIB	
900-00-55110-000-310		LIBRARY-BUILDING MAINTENANCE	50.34
		IN 1527646511/SCOTT TOILET TISSUE/LIB	
Total			106.91
<hr/>			
55834	4/08/2016	STATE OF WISCONSIN/DIV OF EMPLOYER SERVICES	
		GROUP 70576/HEALTH INS/MAY 2016	
110-00-21337-000-200		HEALTH INS WITHHOLDING PAYABLE	53,527.30
		HEALTH INS/MAY 2016	
Total			53,527.30
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55835	4/08/2016	T/A TRUCK PAINTING & GRAPHICS	
		ING7180/CHEVRON GRAPHICS/SQDS 636&637	
110-00-52100-000-310		POLICE VEHICLE MAINTENANCE	1,275.86
		ING7180/CHEVRON GRAPHICS/SQDS 636&637	
Total			1,275.86
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55836	4/08/2016	VILLAGE OF PEWAUKEE UTILITIES	
		ACCT 002-1091-00/129 PARK/LAIMON PARK	
960-00-55200-000-140		LAKESIDE PARK UTILITIES EXP	108.15
		ACCT 002-1091-00/129 PARK/LAIMON PARK	

GENERAL FUND

Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>108.15</b>
55837 4/08/2016 VILLAGE OF PEWAUKEE UTILITIES			
VILLAGE UTILITY BILLINGS			
110-00-51612-000-000		OTHER PROPERTY MAINTENANCE ACCT 001-2303-00/945 CECELIA DRIVE	65.89
110-00-51600-000-310		VILLAGE HALL MAINTENANCE ACCT 004-1002-00/119 HICKORY/POL GARAGE	146.70
110-00-51600-000-310		VILLAGE HALL MAINTENANCE ACCT 004-1003-00/235 HICKORY/VH-PD	333.15
110-00-53310-000-311		GARAGE EXPENSES ACCT 004-1005-00/552 HICKORY STREET	260.11
110-00-53310-000-311		GARAGE EXPENSES ACCT 004-1006-00/1000 HICKORY STREET	305.61
700-00-50822-004-000		PUMP STATION #1 WATER ACCT 004-1007-00/1205 E WISCONSIN AVENUE	1,900.84
800-00-54910-000-000		MOWING/MAINTENANCE ACCT 004-1013-00/300 SCHOOL ST/CEMETERY	484.77
600-00-50653-006-000		MAINT OF METERS/WATER-BENCH ACCT 004-1017-00/1004 HICKORY STREET	408.44
600-00-50625-003-000		MAINT. OF PUMP BLDG/WATER ACCT 004-1019-00/1010 QUINLAN DRIVE	103.08
900-00-55110-000-311		LIBRARY-UTILITIES ACCT 004-1024-00/210 MAIN STREET	476.32
110-00-51980-000-000		GENERAL GOVT. MISC. EXPENSES ACCT 004-1026-00/100 CAPITOL DRIVE	26.60
110-00-51612-000-000		OTHER PROPERTY MAINTENANCE ACCT 004-1029-00 VACANT EAST WISCONSIN	13.00
110-00-51612-000-000		OTHER PROPERTY MAINTENANCE ACCT 004-1030-00 VACANT EAST WISCONSIN	13.00
600-00-50625-003-000		MAINT. OF PUMP BLDG/WATER ACCT 004-1031-00 1515 SUNNYRIDGE ROAD	42.04
<b>Total</b>			<b>4,579.55</b>
55838 4/08/2016 WAUKESHA COUNTY TECHNICAL COLLEGE			
ACCT 896046/POLICE INSERVICE TRAINING			
110-00-52100-000-350		POLICE TRAINING & SEMINARS S0614640/POL INSERVICE/JULIE BONESTEEL	480.00

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
110-00-52100-000-350		POLICE TRAINING & SEMINARS S0614640/POL INSERVICE/KERRY CORRUS	17.34
110-00-52100-000-350		POLICE TRAINING & SEMINARS S0614640/POL INSERVICE/MATTHEW DEPREY	17.34
110-00-52100-000-350		POLICE TRAINING & SEMINARS S0614640/POL INSERVICE/BRIAN FOTH	17.34
110-00-52100-000-350		POLICE TRAINING & SEMINARS S0614640/POL INSERVICE/JOHN MALONEY	30.18
950-00-52100-000-145		LAKE PATROL TRAINING S0614640/POL LP INSERVICE/TOM CARAVELLO	60.36
950-00-52100-000-145		LAKE PATROL TRAINING S0614640/POL LP INSERVICE/LARRY LAFAVOR	60.36
950-00-52100-000-145		LAKE PATROL TRAINING S0614640/POL LP INSERVICE/M SCHMACKLE	30.18
950-00-52100-000-145		LAKE PATROL TRAINING S0614640/POL LP INSERVICE/JEFFREY SUTTER	30.18
Total			743.28
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55839 4/08/2016 WAUKESHA COUNTY TECHNICAL COLLEGE WCTC FIRING RANGE RENTAL/MARCH 14-2016			
110-00-52100-000-361		JOINT PISTOL FUNDED EXPENSES WCTC FIRING RANGE RENTAL/MARCH 14-2016	175.00
110-00-52100-000-350		POLICE TRAINING & SEMINARS WCTC FIRING RANGE RENTAL/JANUARY 18-2016	90.00
Total			265.00
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55840 4/08/2016 WISCONSIN STATE LABORATORY OF HYGIENE ACCT 83881/FLUORIDE SAMPLE TESTING/MARCH			
600-00-50630-003-000		OPERATION OF WATER TREAT/TESTS INV 454855/WATER FLUORIDE TESTING/MAR'16	25.00
Total			25.00
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55841 4/08/2016 WISCONSIN SUPPORT COLLECTIONS TRUST FUND WISCONSIN SUPPORT WITHHOLDINGS 4-8-16			
110-00-21336-000-000		ALIMONY & CHILD SUPPORT KIDS #0003 5353 68 CHILD SUPPORT 4-8-16	1,172.29
110-00-21336-000-000		ALIMONY & CHILD SUPPORT KIDS #0006 7398 87 CHILD SUPPORT 4-8-16	230.77
Total			1,403.06

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
55842	4/08/2016	XEROX CORPORATION CUST 710846411/POLICE COPIER LEASE/APRIL	
110-00-52100-000-330		POLICE OFFICE SUPPLIES IN 083972271/XEROX COPIER WC7525P/APR'16	269.62
Total			269.62
55843	4/15/2016	AARON S DOMOKOS REIMBURSE/SAFETY SHOES	
700-00-50836-000-000		PROTECTIVE CLOTHING/UNIFORMS REIMBURSE/SAFETY SHOES	120.00
Total			120.00
55844	4/15/2016	ADVANCED DISPOSAL SERVICES ACCT 57095/SANITATION SERVICES/MARCH '16	
110-00-53620-000-000		REFUSE COLLECTION CONTRACT REFUSE SERVICES/MARCH 2016	16,779.03
110-00-53635-000-000		RECYCLING EXPENSES RECYCLING SERVICES/MARCH 2016	5,051.46
Total			21,830.49
55845	4/15/2016	ALLISON SYSTEMS INC CUST Z04025/(3)AXIS CAMERAS/POLICE	
110-00-57210-000-000		POLICE OUTLAY #17370/(3)AXIS CAMERAS/POLICE	6,199.93
Total			6,199.93
55846	4/15/2016	AUTOMOTIVE PARTS & EQUIPMENT CORPORATION ACCT 2080/PARTS & SUPPLIES	
650-00-53330-000-310		EQUIPMENT MAINT/SWEEPER IN 030279/FUEL INJ HOSE/CLAMP/#503	22.78
110-00-52100-000-310		POLICE VEHICLE MAINTENANCE IN 031097/OIL FILTER/#639/POLICE	5.69
110-00-53330-000-310		EQUIPT. MAINT. GEN. OPERATION IN 030521/030586/031097/031221/031404	85.01
110-00-53330-000-310		EQUIPT. MAINT. GEN. OPERATION IN 031554/CHAIN CABLE/#139	4.99
950-00-52100-000-310		VEHICLE MAINTENANCE IN 030606/FUSE/COBIA BOAT/LAKE PATROL	3.79
700-00-50822-010-000		PUMP STATION #1 EQUIP MAINT IN 030678/V-BELTS/SEWER LIFT 1	19.60

GENERAL FUND

Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
700-00-50835-002-000		MAINT. REPAIR/REHAB./VEH MAINT IN 031534/LAMP/SEWER/JETTER 303	7.84
Total			149.70

55847 4/15/2016 BAKER & TAYLOR BOOKS  
ACCT 215658/LIBRARY BOOKS

900-00-55110-000-141		LIBRARY-PRINTED MATERIALS INV 2031834758/LIBRARY BOOKS	102.49
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS INV 2031839352/LIBRARY BOOKS	16.77
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS INV 2031841342/LIBRARY BOOKS	291.12
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS INV 2031844393/LIBRARY BOOKS	25.24
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS INV 2031847163/LIBRARY BOOKS	22.38
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS INV 2031848697/LIBRARY BOOKS	180.65
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS INV 2031850825/LIBRARY BOOKS	169.07
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS INV 2031858184/LIBRARY BOOKS	142.76
900-00-55110-000-500		GRANTS/DONATION FUNDED EXPENSE INV 2031861366/LIBRARY BOOKS	28.78
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS INV 2031865391/LIBRARY BOOKS	192.73
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS INV 2031867420/LIBRARY BOOKS	94.49
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS INV 2031868952/LIBRARY BOOKS	17.64
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS INV 2031873334/LIBRARY BOOKS	76.16
Total			1,360.28

55848 4/15/2016 BAKER TILLY VIRCHOW KRAUSE LLP  
CLIENT 1815162/1823837/AUDIT SERVICES

600-00-50923-001-000		OUTSIDE SERVICES/AUDITORS INV BT943838/WATER AUDIT SERVICES	3,560.80
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## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
700-00-50852-004-000		OUTSIDE CONTRACT SERV/AUDITORS INV BT943838/SEWER AUDIT SERVICES	3,560.80
650-00-53100-000-140		ADMINISTRATION EXPENSES INV BT943838/STORM WATER AUDIT SERVICES	1,780.40
110-00-51510-000-000		AUDIT COSTS INV BT943837/GENERAL AUDIT SERVICES	21,424.00
450-00-51570-000-000		AUDITING EXPENSE INV BT943837/TIF AUDIT SERVICES	720.00
900-00-55110-000-150		LIBRARY FISCAL AGENT/INS CHGS INV BT943837/LIBRARY AUDIT SERVICES	2,819.00
960-00-55200-000-168		OTHER PROPERTY EXPENSE/TAXES INV BT943837/LAIMON PARK AUDIT SERVICES	1,256.00
<b>Total</b>			<b>35,121.00</b>
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55849	4/15/2016	BATTERIES PLUS LLC CUST 2626915660/4146915690/BATTERIES	
110-00-52100-000-310		POLICE VEHICLE MAINTENANCE IN 540-451470/12V BATTERY/#645 POL	62.50
110-00-52100-000-310		POLICE VEHICLE MAINTENANCE IN 540-252184-01/12V LEAD BATTERY/SQ639	62.50
110-00-53420-000-310		STREET LIGHTING, GEN. OPERAT. IN 540-451869/BULBS/LAKE FRONT ST LIGHTS	215.88
<b>Total</b>			<b>340.88</b>
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55850	4/15/2016	BEDROCK SEWER & WATER INC IN 928/REPL CONCRETE @ MANHOLES/SEWER	
700-00-50990-000-000		OUTLAY IN 928/REPL CONCRETE @ MANHOLES/SEWER	30,461.00
<b>Total</b>			<b>30,461.00</b>
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55851	4/15/2016	BETH SAVAGIAN REIMBURSE/MILEAGE 1-5-16 THRU 3-23-16	
900-00-55110-000-144		LIBRARY-MILEAGE, SUPPLIES, ETC REIMBURSE/MILEAGE 1-5-16 THRU 3-23-16	23.98
<b>Total</b>			<b>23.98</b>
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55852	4/15/2016	CITY OF PEWAUKEE REIMBURSE/INSERT IN SUMMER GUIDE/LIB	
900-00-55110-000-144		LIBRARY-MILEAGE, SUPPLIES, ETC REIMBURSE/(14,300) INSERT IN SUM GUIDE/LI	635.00

GENERAL FUND

Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>635.00</b>
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55853	4/15/2016	ELLIOTT HARDWARE PROP LLC/ACE HARDWARE ACCT 331520/SUPPLIES	
650-00-53330-000-310		EQUIPMENT MAINT/SWEEPER IN 782041/782570/(6) POLY RAKES/HARDWARE	44.64
700-00-50831-002-000		MAINT. OF COLL SYS/MAINT TOOLS IN 782264/FIBERGLASS SLEDGE HAMMER/#305	32.99
110-00-53310-000-311		GARAGE EXPENSES IN 782509/CONTACT CEMENT/DPW	7.28
700-00-50822-010-000		PUMP STATION #1 EQUIP MAINT IN 782716/(5)9W LED/LIFT 1 SAFETY LIGHTS	12.45
<b>Total</b>			<b>97.36</b>
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55854	4/15/2016	ESCREEN INC ACCT 122437-0225/PRE-EMPLOY DRUG TEST	
600-00-50930-004-000		MISC GEN EXP/TRAINING IN 6319367/PRE-EMPLOY DRUG TEST/B VERSH	8.30
700-00-50856-000-000		MISCELLANEOUS GENERAL EXPENSES IN 6319367/PRE-EMPLOY DRUG TEST/B VERSH	8.30
<b>Total</b>			<b>16.60</b>
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55855	4/15/2016	EXPRESS ELEVATOR LLC IN 30593/LIBRARY ELEVATOR/MAINT/MAR 2016	
900-00-55110-000-310		LIBRARY-BUILDING MAINTENANCE IN 30593/LIBRARY ELEVATOR/MAINT/MAR 2016	80.00
<b>Total</b>			<b>80.00</b>
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55856	4/15/2016	FEDEX OFFICE ACCT 0000382207/DARE PROGRAMS/SHIP FEES	
110-00-52100-000-321		DARE FUNDED EXPENSES IN 067200008923/PRINT PROGRAMS/DARE	82.25
110-00-52100-000-140		PUBLIC SAFETY EXPENSES IN 067200008937/SHIP FEES/TUNING FORKS	8.25
<b>Total</b>			<b>90.50</b>
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55857	4/15/2016	FRANZ PLUMBING AND PIPING INC. IN 2985/WATER METER INSTALL/110 OAKTON	
600-00-50931-001-000		OUTLAY/PROJECTS IN 2985/WATER METER INSTALL/110 OAKTON	350.00

GENERAL FUND

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Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>350.00</b>
55858	4/15/2016	GENERAL FIRE EQUIPMENT COMPANY INC CUST PEWA03/TRAFFIC CONES/POLICE	
110-00-52100-000-140		PUBLIC SAFETY EXPENSES IN 133486/TRAFFIC CONES/POLICE	447.00
<b>Total</b>			<b>447.00</b>
55859	4/15/2016	HAWKINS INC ACCT 109844/WATER CHEMICALS	
600-00-50631-001-000		CHEMICALS/FLUORIDE INV 3862752/FLUORIDE	55.74
600-00-50631-002-000		CHEMICALS/CHLORINE INV 3862752/CHLORINE	341.75
600-00-50631-003-000		CHEMICALS/POLYPHOSPHATE INV 3862752/POLYPHOSPHATE	884.26
600-00-50631-005-000		CHEMICALS/HYDROUS MAG OXIDE INV 3862752/TONKAZORB HMO SOLUTION	1,501.00
600-00-50630-004-000		OPERATION OF WATER TREAT/MATER INV 3862752/BLEACH & ALKALI	25.00
<b>Total</b>			<b>2,807.75</b>
55860	4/15/2016	JAY H BAUMANN REIMBURSE/SAFETY SHOES	
110-00-53310-000-311		GARAGE EXPENSES REIMBURSE/SAFETY SHOES	25.42
<b>Total</b>			<b>25.42</b>
55861	4/15/2016	JOHNSON CONTROLS INC ACCT 1311623/HVAC PLANS	
700-00-50822-010-000		PUMP STATION #1 EQUIP MAINT #1-32279955879/HVAC PLAN/APR 1-JUN 30'16	151.75
110-00-53310-000-311		GARAGE EXPENSES #1-32279955879/HVAC PLAN/APR 1-JUN 30'16	455.25
110-00-51600-000-310		VILLAGE HALL MAINTENANCE #1-32279955749/HVAC PLAN/APR 1-JUN 30'16	918.00
<b>Total</b>			<b>1,525.00</b>
55862	4/15/2016	KERRY CORRUS REFUND/NATIONWIDE DEFERRED COMP 2-12-16	

## GENERAL FUND

## Accounting Checks

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Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
110-00-12001-000-000		SUNDRY ACCOUNTS RECEIVABLE REFUND/NATIONWIDE DEFERRED COMP 2-12-16	200.00
Total			200.00
55863	4/15/2016	KMB ELECTRIC LLC IN15-16/16-14/ELECTRIC UPGRADE/LAIMON PK	
960-00-55200-000-165		BUILDING MAINTENANCE IN 16-15/REPAIRS TO GAS PUMP/LAIMON PARK	1,010.00
960-00-57610-000-000		LAKESIDE PARK CAPITAL OUTLAY IN 16-14/ELECTRIC UPGRADES/LAIMON PARK	18,642.32
Total			19,652.32
55864	4/15/2016	LAWNS R US IN 16200/LAWN MAINTENANCE/APRIL 2016/LIB	
900-00-55110-000-310		LIBRARY-BUILDING MAINTENANCE IN 16200/LAWN MAINTENANCE/APRIL 2016/LIB	885.71
Total			885.71
55865	4/15/2016	MENARDS-PEWAUKEE ACCT 31430450/GAS LINE PIPE/LAIMON PARK	
960-00-55200-000-165		BUILDING MAINTENANCE IN 79399/GAS LINE PIPE/UNION/LAIMON PK	27.75
Total			27.75
55866	4/15/2016	MILWAUKEE PLUMBING & PIPING INC IN 63178/INSTALL NEW WATER HEATER/LIB	
900-00-55110-000-310		LIBRARY-BUILDING MAINTENANCE IN 63178/INSTALL NEW WATER HEATER/LIB	1,875.00
Total			1,875.00
55867	4/15/2016	MORGAN ROOFING REPL SHINGLES/LAIMON LAKESIDE PARK	
960-00-55200-000-165		BUILDING MAINTENANCE REPL SHINGLES/LAIMON LAKESIDE PARK	100.00
Total			100.00
55868	4/15/2016	PROHEALTH CARE MEDICAL ASSOCIATES INC IN 284350/PHYSICAL/BRIAN VERSH/WTR&SEWER	
600-00-50930-004-000		MISC GEN EXP/TRAINING IN 284350/PHYSICAL/BRIAN VERSH/WATER	112.00

## GENERAL FUND

## Accounting Checks

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 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
700-00-50856-000-000		MISCELLANEOUS GENERAL EXPENSES IN 284350/PHYSICAL/BRIAN VERSH/SEWER	112.00
Total			224.00
55869	4/15/2016	R & R INSURANCE SERVICES INC CLIENT 23344/FUEL TANK INS/LAIMON PARK	
960-00-51938-000-000		INSURANCE/PROP/LIABILITY/WC INV 1558934/FUEL TANK INS/LAIMON PARK	350.00
Total			350.00
55870	4/15/2016	R A SMITH NATIONAL INC ENGINEERING	
110-00-51120-000-000		PLAN COMMISSION IN 123852/PLAN COMMISSION MTG/MARCH 2016	121.00
110-00-12000-000-000		ACCOUNTS RECEIVABLE IN 123853/PEWAUKEE SCHOOL PARKING LOT	181.50
110-00-12000-000-000		ACCOUNTS RECEIVABLE IN 123854/WISE DESIGN BUILDERS	453.75
Total			756.25
55871	4/15/2016	RHYME BUSINESS PRODUCTS ACCT 025-1064690-000/CLERK COPIER&USAGE	
110-00-51460-000-000		COPY MACHINE IN18563048/SHARP MX-3640N MFP/APR/CLERK	469.74
Total			469.74
55872	4/15/2016	RITTER TECHNOLOGY LLC CUST V5660/6600 SERIES COU/#103	
110-00-53330-000-310		EQUIPT. MAINT. GEN. OPERATION IN S78349-001/6600 SERIES COU/#103	27.60
Total			27.60
55873	4/15/2016	SOMAR TEK LLC/SOMAR ENTERPRISES CUST 1250-2/NAMETAGS/POLICE	
110-00-52100-000-400		POLICE UNIFORM ALLOWANCE IN 99681/(2)NAMETAGS/CHOCHOLA/BOLDT	31.60
Total			31.60
55874	4/15/2016	STAPLES ADVANTAGE CUST DET 70105038/SUPPLIES	

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
110-00-53310-000-311		GARAGE EXPENSES IN 3297933275/COPY PPR/TOILET TISSUE/DPW	180.81
600-00-50652-002-000		MAINT OF SERVICES/TUBES & FITT IN 3297933280/COPY PPR/LINERS/HD TOWELS	152.92
110-00-51600-000-310		VILLAGE HALL MAINTENANCE IN 3297933282/PPR TOWELS/WYPALLS/CLEANER	256.00
600-00-50652-002-000		MAINT OF SERVICES/TUBES & FITT IN 3297933278/SOAP DISPENSER/WATER	22.03
<b>Total</b>			<b>611.76</b>
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55875	4/15/2016	TAYLOR COMPUTER SERVICES COMPUTER SERVICES/VH-PD	
110-00-52100-000-330		POLICE OFFICE SUPPLIES IN 14965/MONITORING/ANTIVIRUS/APR/POLICE	67.90
110-00-51420-000-140		CLERK'S OFFICE EXPENSES IN 14965/MONITORING/ANTIVIRUS/APR/CLERK	42.00
110-00-51420-000-140		CLERK'S OFFICE EXPENSES IN 14965/WIND 10/INSTALL/ANTIVIRUS/ADM	439.90
110-00-52100-000-330		POLICE OFFICE SUPPLIES IN 14965/SETUP NEW OFFICER ON SERVER/POL	60.00
<b>Total</b>			<b>609.80</b>
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55876	4/15/2016	TDS ACCT 2626915670/LIBRARY	
900-00-55110-000-311		LIBRARY-UTILITIES ACCT 2626915670/LIBRARY	702.84
<b>Total</b>			<b>702.84</b>
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55877	4/15/2016	TDS ACCT 2626915660/PHONE SERVICE	
110-00-51600-000-310		VILLAGE HALL MAINTENANCE ACCT 2626915660/PHONE SERVICE/CLERK	579.57
110-00-52100-000-380		POLICE COMMUNICATIONS EXPENSES ACCT 2626915660/PHONE SERVICE/POLICE	1,089.73
110-00-53310-000-311		GARAGE EXPENSES ACCT 2626915660/PHONE SERVICE/DPW	167.13
700-00-50822-005-000		PUMP STATION #1 PHONE/PAGER ACCT 2626915660/PHONE SERVICE/SEWER	40.00

GENERAL FUND

Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
600-00-50641-001-000		TRANS. & DIST. SYSTEM/PHONE	293.11
		ACCT 2626915668/PHONE SERVICE/WATER	
<b>Total</b>			<b>2,169.54</b>
55878	4/15/2016	TERRIES PRINTING	
		IN 21936/(550)2 PART VICTIMS OF CRIME	
110-00-52100-000-330		POLICE OFFICE SUPPLIES	277.00
		IN 21936/(550)2 PART VICTIMS OF CRIME	
<b>Total</b>			<b>277.00</b>
55879	4/15/2016	TIMOTHY M BRACEY	
		REIMBURSE/SAFETY SHOES	
700-00-50836-000-000		PROTECTIVE CLOTHING/UNIFORMS	120.00
		REIMBURSE/SAFETY SHOES	
<b>Total</b>			<b>120.00</b>
55880	4/15/2016	U S CELLULAR	
		ACCT 216698010/216487639/CELL PHONES	
600-00-50921-004-000		OFFICE SUPPLIES/INTERNET SERV	12.51
		ACCT 216698010/TABLET 2GB/DAVID WHITE	
700-00-50852-006-000		OUTSIDE SERV/COMMUNICATIONS	12.50
		ACCT 216698010/TABLET 2GB/DAVID WHITE	
110-00-51420-000-140		CLERK'S OFFICE EXPENSES	25.70
		ACCT 216487639/CELL PHONE USAGE/CLERK	
110-00-51400-000-140		ADMINISTRATOR EXPENSES	26.80
		ACCT 216487639/CELL PHONE USAGE/ADM	
110-00-53310-000-311		GARAGE EXPENSES	63.30
		ACCT 216487639/CELL PHONE USAGE/DPW	
600-00-50641-001-000		TRANS. & DIST. SYSTEM/PHONE	57.88
		ACCT 216487639/CELL PHONE USAGE/WATER	
700-00-50822-005-000		PUMP STATION #1 PHONE/PAGER	40.42
		ACCT 216487639/CELL PHONE USAGE/SEWER	
<b>Total</b>			<b>239.11</b>
55881	4/15/2016	U S CELLULAR	
		POLICE CELL PHONES	
110-00-52100-000-380		POLICE COMMUNICATIONS EXPENSES	55.10
		ACCT 215311090/POLICE CELL PHONE USAGES	
110-00-52100-000-380		POLICE COMMUNICATIONS EXPENSES	136.32
		ACCT 215312411/POLICE CELL PHONE USAGES	

GENERAL FUND

Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
110-00-52100-000-380		POLICE COMMUNICATIONS EXPENSES	122.53
		ACCT 215310771/POLICE CELL PHONE USAGES	
Total			313.95
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55882	4/15/2016	UNIFIRST CORPORATION	
		ACCT 983262/DPW UNIFORM CLEANING/MAR'16	
110-00-53310-000-311		GARAGE EXPENSES	136.41
		ACCT 983262/DPW UNIFORM CLEAN/MAR'16	
600-00-50904-001-000		PROT. CLOTHING/UNIFORMS	34.96
		ACCT 983262/WATER UNIFORM CLEAN/MAR'16	
700-00-50836-000-000		PROTECTIVE CLOTHING/UNIFORMS	34.92
		ACCT 983262/SEWER UNIFORM CLEAN/MAR'16	
Total			206.29
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55883	4/15/2016	USA BLUE BOOK	
		CUST 927091/DEHUMIDIFIER/HMO BLDG	
600-00-50931-001-000		OUTLAY/PROJECTS	2,469.05
		IN 915333/HI-E DEHUMIDIFIER/1010 QUINLAN	
Total			2,469.05
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55884	4/15/2016	VERIZON WIRELESS	
		ACCT 742077834-00001/JETPACK BROADBD/POL	
110-00-52100-000-380		POLICE COMMUNICATIONS EXPENSES	40.01
		ACCT 742077834-00001/JETPACK BROADBD/POL	
Total			40.01
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55885	4/15/2016	WALDEN & SCHUSTER SC	
		INV 97209/JOINT LIBRARY LEGAL SERVICES	
900-00-55110-000-400		LEGAL COUNSEL-LIBRARY ATTORNEY	150.00
		INV 97209/JOINT LIBRARY LEGAL SERVICES	
Total			150.00
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55886	4/15/2016	WAUKESHA COUNTY TREASURER	
		CUST 10019/NEW ELECTION VOTING EQUIPMENT	
110-00-51440-000-000		ELECTIONS	2,211.77
		IN 2016-35/NEW ELECTION VOTING EQUIPMENT	
Total			2,211.77
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55887	4/15/2016	WAUKESHA COUNTY TREASURER	
		CUST 10019/RADIO PROGRAMMIN/POLICE	

GENERAL FUND

Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
200-00-57210-000-000		POLICE DEPT TRUNKED RADIOS IN 2016-00000092/RADIO PROGRAMMING/POL	580.32
Total			580.32
55888	4/15/2016	WAUKESHA LIME AND STONE CUST 117294/COLD MIX FOR POTHOLES	
110-00-53310-000-310		STREET MAINT. GEN. OPERATION INV 1408809/COLD MIX FOR POTHOLES	143.75
Total			143.75
55889	4/15/2016	WE ENERGIES ELECTRIC/GAS USAGE/LIBRARY	
900-00-55110-000-311		LIBRARY-UTILITIES ACCT 8013-411-855 210 MAIN ST/LIBRARY	3,865.98
Total			3,865.98
55890	4/15/2016	WE ENERGIES ELECTRIC/GAS USAGE/LAIMON PARK	
960-00-55200-000-140		LAKESIDE PARK UTILITIES EXP ACCT 5898-217-112 LAIMON LAKESIDE PARK	52.91
960-00-55200-000-140		LAKESIDE PARK UTILITIES EXP ACCT 6089-507-902 LAIMON LAKESIDE PARK	73.25
960-00-55200-000-140		LAKESIDE PARK UTILITIES EXP ACCT 8664-779-764 LAIMON LAKESIDE PARK	81.00
Total			207.16
55891	4/22/2016	AARONIN STEEL SALES INC IN 53209//STEEL/PIER/LAIMON PARK	
960-00-55200-000-160		EQUIPMENT MAINTENANCE IN 53209//STEEL/PIER/LAIMON PARK	46.00
Total			46.00
55892	4/22/2016	ADVANCED DISPOSAL SERVICES LLC - C1 ACCT C1026138/STREET SWEEPINGS	
650-00-53440-000-310		STORM SEWER MAINTENANCE INV C10001684964/STREET SWEEPINGS/DPW	2,065.76
Total			2,065.76
55893	4/22/2016	ALLTECH CONTROLS INC INV 1185/ELEVA EMERG PHONE/2ND QTR 2016	

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
900-00-55110-000-310		LIBRARY-BUILDING MAINTENANCE	75.00
		INV 1185/ELEVA EMERG PHONE/2ND QTR 2016	
Total			75.00
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55894	4/22/2016	ASSOCIATED APPRAISAL CONSULTANTS INC	
		IN 121259/ASSESSOR SERVICES/APRIL 2016	
110-00-51520-000-000		ASSESSOR CONTRACT	3,291.67
		IN 121259/ASSESSOR SERVICES/APRIL 2016	
Total			3,291.67
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55895	4/22/2016	AT&T U-VERSE	
		ACCT 107653885-Y POLICE INTERNET PRO	
110-00-52100-000-320		SPECIAL INVESTIGATIONS	52.55
		ACCT 107653885-Y POLICE INTERNET PRO	
Total			52.55
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55896	4/22/2016	BAKER & TAYLOR BOOKS	
		ACCT 215658/LIBRARY BOOKS	
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	676.67
		INV 2031876454/LIBRARY BOOKS	
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	34.63
		INV 2031880462/LIBRARY BOOKS	
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	8.17
		INV 2031880726/LIBRARY BOOKS	
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	133.20
		INV 2031893221/LIBRARY BOOKS	
900-00-55110-000-500		GRANTS/DONATION FUNDED EXPENSE	70.20
		INV 2031893480/LIBRARY BOOKS	
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	94.59
		INV 2031897386/LIBRARY BOOKS	
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	227.58
		INV 2031900258/LIBRARY BOOKS	
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	262.01
		INV 2031900306/LIBRARY BOOKS	
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	99.48
		INV 2031903502/LIBRARY BOOKS	
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	51.99
		INV 2031904167/LIBRARY BOOKS	

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	75.02
		INV 2031905564/LIBRARY BOOKS	
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	15.67
		INV 2031906349/LIBRARY BOOKS	
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	22.38
		INV 5014063234/LIBRARY BOOKS	
Total			1,771.59
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55897	4/22/2016	BATZNER PEST MANAGEMENT INC	
		ACCT 90297/PEST RODENT MGT/LIBRARY	
900-00-55110-000-310		LIBRARY-BUILDING MAINTENANCE	68.00
		IN 2066592/PEST RODENT MGMT/210 MAIN ST	
Total			68.00
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55898	4/22/2016	BEDROCK SEWER & WATER INC	
		IN 936/REPLACE HYD @621 RYAN/HIT&RUN	
600-00-50654-002-000		MAINT OF HYDRANTS/REPAIR PARTS	7,410.00
		IN 936/REPLACE HYD @621 RYAN/HIT&RUN	
Total			7,410.00
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55899	4/22/2016	BRILLIANT DPI INC	
		IN 30739/(2500)WINDOW ENV(2500)PLAIN ENV	
110-00-51420-000-140		CLERK'S OFFICE EXPENSES	708.95
		IN 30739/(2500)WINDOW ENV(2500)PLAIN ENV	
Total			708.95
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55900	4/22/2016	BURKE TRUCK & EQUIPMENT INC	
		IN 19971/WESTERN BLADE/LED HIGHLIGHTER	
110-00-53330-000-310		EQUIPT. MAINT. GEN. OPERATION	639.63
		IN 19971/WESTERN BLADE/LED HIGHLIGHTER	
Total			639.63
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55901	4/22/2016	CED/LAPPIN ELECTRIC	
		ACCT D4-52670/BALLAST KIT FOR STREET LIG	
110-00-53420-000-310		STREET LIGHTING, GEN. OPERAT.	106.42
		INV 5890-622075/BALLAST KIT/STREET LIGHT	
Total			106.42
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55902	4/22/2016	CENTER POINT LARGE PRINT	
		INV 1364600/LIBRARY BOOKS	

GENERAL FUND

Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	44.34
		INV 1364600/LIBRARY BOOKS	
Total			44.34
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55903	4/22/2016	CHILD'S WORLD	
		ACCT BA23097/LIBRARY BOOK	
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS	19.95
		INV NA132234/LIBRARY BOOK	
Total			19.95
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55904	4/22/2016	CITY OF PEWAUKEE	
		43% LAKE PATROL REVENUE 1-1 THRU 3-31-16	
950-00-52100-000-600		REVENUE DISTRIBUTION EXPENSE	8,852.19
		43% LAKE PATROL REVENUE 1-1 THRU 3-31-16	
Total			8,852.19
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55905	4/22/2016	CITY OF PEWAUKEE	
		FIRE/RESCUE BILLING/1ST QTR 2016	
110-00-52200-000-000		FIRE ADMINISTRATION	358,849.00
		FIRE/RESCUE BILLING/1ST QTR 2016	
110-00-52200-000-101		FIRE ADMINISTRATIVE EXPENSES	17,942.45
		FIRE/RESCUE BILLING/1ST QTR 2016	
Total			376,791.45
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55906	4/22/2016	COREY OIL LTD	
		CUST 109676/FUEL	
110-00-53330-000-310		EQUIPT. MAINT. GEN. OPERATION	636.42
		IN 825993/FUEL/DPW	
600-00-50700-001-000		TRUCK EXPENSE/GAS/OIL/RADIO	344.17
		IN 825993/FUEL/WATER	
110-00-52100-000-310		POLICE VEHICLE MAINTENANCE	2,397.26
		IN 825993/FUEL/POLICE	
650-00-53310-000-310		FUEL EXPENSE/SWEEPER	54.96
		IN 825993/FUEL/STORM WATER	
700-00-50835-002-000		MAINT. REPAIR/REHAB./VEH MAINT	162.48
		IN 825993/FUEL/SEWER	
950-00-52100-000-310		VEHICLE MAINTENANCE	19.73
		IN 825993/FUEL/LAKE PATROL	
Total			3,615.02

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
55907	4/22/2016	ELLIOTT HARDWARE PROP LLC/ACE HARDWARE ACCT 331404/BOLTS FOR PIER/LAIMON PARK	
960-00-55200-000-160		EQUIPMENT MAINTENANCE IN 783329/WASHERS/BOLTS/LAIMON PARK PIER	34.98
960-00-55200-000-160		EQUIPMENT MAINTENANCE IN 783361/HARDWARE/LAIMON PARK PIER	33.11
Total			68.09
55908	4/22/2016	GALE/CENGAGE LEARNING CUST 152312/LIBRARY BOOKS	
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS INV 57871744/BOOKS/LIBRARY	47.23
Total			47.23
55909	4/22/2016	GILLUND ENTERPRISES #820973/RUST PENETRANT/GREASE/DPW	
110-00-53330-000-310		EQUIPT. MAINT. GEN. OPERATION #820973/RUST PENETRANT/GREASE/DPW	191.76
Total			191.76
55910	4/22/2016	GRAINGER ACCT 806360400/SUPPLIES	
110-00-53635-000-000		RECYCLING EXPENSES IN 9078300093/DRUM FUNNEL W/LID/RECYCLE	140.30
110-00-51600-000-310		VILLAGE HALL MAINTENANCE IN 9080250310/HALOGEN LIGHT BULBS	102.90
Total			243.20
55911	4/22/2016	HAWKINS INC ACCT 109844/WATER CHEMICALS	
600-00-50631-002-000		CHEMICALS/CHLORINE INV 3866345/CHLORINE	535.05
600-00-50630-004-000		OPERATION OF WATER TREAT/MATER INV 3867019/INJECTION CK VALVE/HMO PUMP	68.51
600-00-50630-004-000		OPERATION OF WATER TREAT/MATER IN 3867020/PUMP TUBE/HMO	71.00
Total			674.56
55912	4/22/2016	HIPPENMEYER REILLY MOODIE & BLUM SC LEGAL SERVICES	

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
110-00-51300-000-000		LEGAL COUNSEL-VILLAGE ATTORNEY IN 42419/GENERAL LEGAL SERVICES	6,633.00
110-00-51300-000-110		MUNICIPAL COURT EXPENSES IN 42420/COURT LEGAL SERVICES	992.25
Total			7,625.25
55913	4/22/2016	J F AHERN COMPANY INV 139366/RECHARGE FIRE EXTING/POLICE	
110-00-52100-000-310		POLICE VEHICLE MAINTENANCE INV 139366/RECHARGE FIRE EXTING/POLICE	87.00
Total			87.00
55914	4/22/2016	JASON R BONESTEEL REIMBURSE/MILEAGE/RT GREEN LAKE/LK PTRL	
950-00-52100-000-145		LAKE PATROL TRAINING REIMBURSE/MILEAGE/RT GREEN LAKE/LP CLASS	88.02
Total			88.02
55915	4/22/2016	JOURNAL COMMUNITY PUBLISHING GROUP ACCT 1013941/LEGAL NOTICES	
110-00-51470-000-000		PUBLICATION EXPENSES IN 1013941-3-16/LEGAL NOTICES	23.73
Total			23.73
55916	4/22/2016	JOURNAL COMMUNITY PUBLISHING GROUP ACCT 5VILPEW-5/LEGAL NOTICES	
110-00-51470-000-000		PUBLICATION EXPENSES IN 5VILPEW-5-3-16/LEGAL NOTICES	155.45
110-00-51440-000-000		ELECTIONS IN 5VILPEW-5-3-16/PUBLIC TEST/ELECTION	46.88
Total			202.33
55917	4/22/2016	KERRY CORRUS REFUND/NATIONWIDE DEFERRED COMP	
110-00-12001-000-000		SUNDRY ACCOUNTS RECEIVABLE REFUND/NATIONWIDE DEFERRED COMP	400.00
Total			400.00
55918	4/22/2016	LANGE ENTERPRISES INC IN57374/(5)12X18/30 MINUTEPARKING SIGNS	

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
110-00-53470-000-310		TRAFFIC CONT. GEN. OPERATION	134.50
		IN57374/(5)12X18/30 MINUTEPARKING SIGNS	
		Total	134.50
55919	4/22/2016	MADISON NATIONAL LIFE INSURANCE CO INC GROUP 017851/LIFE INSURANCE/MAY 2016	
110-00-21337-000-400		LIFE INSURANCE PAYABLE	653.10
		LIFE INSURANCE/MAY 2016	
110-00-21337-000-300		DISABILITY PAYABLE	359.89
		LONG TERM DISABILITY INSURANCE/MAY 2016	
110-00-21337-000-300		DISABILITY PAYABLE	1,645.87
		SHORT TERM DISABILITY INSURANCE/MAY 2016	
		Total	2,658.86
55920	4/22/2016	MENARDS-PEWAUKEE ACCT 31430450/HARDWARE/LAIMON PARK	
960-00-55200-000-165		BUILDING MAINTENANCE	26.14
		IN 80100/HARDWARE/LAIMON PARK	
		Total	26.14
55921	4/22/2016	MERTON FEED COMPANY IN 16602/GRASS SEED/STRAW BALES/CEMETERY	
800-00-54910-000-000		MOWING/MAINTENANCE	132.30
		IN 16602/GRASS SEED/STRAW BALES/CEMETERY	
		Total	132.30
55922	4/22/2016	NAMETAGS.COM ACCT 49080/LIBRARY MAGNET NAMETAG	
900-00-55110-000-144		LIBRARY-MILEAGE, SUPPLIES, ETC	17.60
		INV 1086869/NAMETAG/LIBRARY	
		Total	17.60
55923	4/22/2016	NATIONWIDE RETIREMENT SOLUTIONS DEFERRED COMPENSATION-PAY DATE 4-22-16	
110-00-21335-000-000		DEFERRED COMP/NATIONWIDE	5,195.00
		DEFERRED COMPENSATION-PAY DATE 4-22-16	
		Total	5,195.00
55924	4/22/2016	NORTH SHORE BANK DEFERRED COMPENSATION-PAY DATE 4-22-16	

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
110-00-21335-000-100		DEFERRED COMP/NORTH SHORE DEFERRED COMPENSATION-PAY DATE 4-22-16	1,195.00
Total			1,195.00
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55925	4/22/2016	NORTH SHORE BANK CARDMEMBER SERVICE VILLAGE VISA CHARGE CARD TRANSACTIONS	
110-00-51420-000-140		CLERK'S OFFICE EXPENSES USPS/POSTAGE STAMPS/CLERK	126.40
110-00-51420-000-140		CLERK'S OFFICE EXPENSES USPS/POSTAGE FEE/CLERK	6.45
110-00-51400-000-140		ADMINISTRATOR EXPENSES INK TECHNOLOGIES/TONER/ADM	21.83
110-00-51440-000-000		ELECTIONS AMAZON.COM/BADGE HOLDERS/CLIPBD/ELECTION	132.05
110-00-53330-000-310		EQUIPT. MAINT. GEN. OPERATION TEREX/CHAIN SAW HOLDER/DPW	297.40
600-00-50605-004-000		MAINT. OF WELLS-EQUIP/COMPUTER US CELLULAR/I PAD COVER/WATER	26.27
110-00-52100-000-140		PUBLIC SAFETY EXPENSES BOTACH/3 VOLT BATTERIES/POLICE	29.95
110-00-57210-000-000		POLICE OUTLAY TASER INTN'L/(4) TASERS/(4) MAGAZINES/POL	3,972.99
110-00-52100-000-400		POLICE UNIFORM ALLOWANCE TASER INTERN'L/(4) TASER HOLSTERS/POLICE	220.44
110-00-52100-000-380		POLICE COMMUNICATIONS EXPENSES MAGNUM ELECT/EAR PIECE/POLICE	24.12
110-00-52100-000-140		PUBLIC SAFETY EXPENSES CHIEF SUPPLY/EASY WEDGE/POLICE	38.94
110-00-51420-000-140		CLERK'S OFFICE EXPENSES CREDIT//INTEREST ON CHARGE CARD	-0.02
Total			4,896.82
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55926	4/22/2016	OFFICE DEPOT/OFFICE MAX ACCT 601116003571566/POLICE SUPPLIES	
110-00-52100-000-330		POLICE OFFICE SUPPLIES IN 830126325001/TAPE/BATTERIES/POLICE	56.85
110-00-52100-000-330		POLICE OFFICE SUPPLIES IN 832370178001/TONER/BANDAIDS/POLICE	151.80

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
110-00-52100-000-330		POLICE OFFICE SUPPLIES IN 832370977001/BLUE INK STAMP/POLICE	10.47
Total			219.12
55927	4/22/2016	PENGUIN RANDOM HOUSE LLC ACCT 9277240000/LIBRARY CDS	
900-00-55110-000-142		LIBRARY-NON-PRINT MATERIALS IN 1087145872/LIBRARY CDS	138.75
Total			138.75
55928	4/22/2016	POLLARDWATER CUST 30604/DIFFUSER WITH HOSE/WATER TK	
600-00-50700-003-000		TRUCK EXPENSE/EQUIP & TOOLS IN 0039845/DIFFUSER WITH HOSE/WATER TK	1,565.82
Total			1,565.82
55929	4/22/2016	PURCHASE POWER ACCT 8000-9090-0912-2701/POSTAGE FEE/CLK	
110-00-51420-000-140		CLERK'S OFFICE EXPENSES ACCT 8000-9090-0912-2701/POSTAGE FEE/CLK	98.98
Total			98.98
55930	4/22/2016	SAFETY-KLEEN SYSTEMS INC ACCT VI16495/PARTS WASHER SOLVENT/DPW	
110-00-53330-000-310		EQUIPT. MAINT. GEN. OPERATION INV 69858828/PARTS WASHER SOLVENT/DPW	309.23
Total			309.23
55931	4/22/2016	SCOTT TEBEEST IN 001587/PIER WELDING/LAIMON PARK	
960-00-55200-000-160		EQUIPMENT MAINTENANCE IN 001587/PIER WELDING/LAIMON PARK	2,940.00
Total			2,940.00
55932	4/22/2016	SIRCHIE FINGER PRINT LABORATORIES CUST 00-B53072/POLICE EVIDENCE SUPPLIES	
110-00-52100-000-320		SPECIAL INVESTIGATIONS INV 0250065/EVIDENCE SUPPLIES/POLICE	167.66
Total			167.66

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
55933	4/22/2016	SOERENS FORD INC CUST 92915/BRAKE KIT/ROTOR ASY/#639	
110-00-52100-000-310		POLICE VEHICLE MAINTENANCE IN 21989/ROTOR ASY/BRAKE KIT/SQUAD 636	185.43
		Total	185.43
55934	4/22/2016	SOUTHEAST WISCONSIN HOMELAND SECURITY 2016 PRO-RATED MEMBERSHIP/MARK GARRY	
110-00-52100-000-340		POLICE COMMUNITY RELATIONS 2016 PRO-RATED MEMBERSHIP/MARK GARRY	75.00
		Total	75.00
55935	4/22/2016	STEVEN PENNOYER CONCRETE WORK/SIDEWALK	
110-00-53430-000-310		SIDEWALK MAINT. GEN. OPERATION CONCRETE WORK/SIDEWALK	80.00
		Total	80.00
55936	4/22/2016	STRAND ASSOCIATES INC PROJ 3836.001/STORM WTR ENGINEERING SERV	
650-00-53100-000-120		CONTRACTED ENGINEERING SERVICE IN 0119659/STORM WATER ENGINEERING SERV	271.04
		Total	271.04
55937	4/22/2016	SUSAN A VUCKOVICH REIMBUSE/MILEAGE/RT JOHNSON CRK/4-12-16	
900-00-55110-000-144		LIBRARY-MILEAGE, SUPPLIES, ETC REIMBUSE/MILEAGE/RT JOHNSON CRK/4-12-16	30.56
		Total	30.56
55938	4/22/2016	TAYLOR COMPUTER SERVICES LIBRARY COMPUTER SERVICES	
900-00-55110-000-143		LIBRARY-TECHNOLOGY IN 14939/MONITOR/ANTIVIRUS/CLOUD BU/APR	159.75
		Total	159.75
55939	4/22/2016	TAYLOR COMPUTER SERVICES COMPUTER SERVICES/VH-PD	
110-00-51420-000-140		CLERK'S OFFICE EXPENSES IN 15019/EMAIL ARCHIVE/MARCH 2016/CLERK	118.57

GENERAL FUND

Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
110-00-52100-000-330		POLICE OFFICE SUPPLIES IN 15019/EMAIL ARCHIVE/MARCH 2016/POLICE	118.56
Total			237.13
55940	4/22/2016	TOWN OF DELAFIELD 43% LAKE PATROL REVENUE 1-1 THRU 3-31-16	
950-00-52100-000-600		REVENUE DISTRIBUTION EXPENSE 43% LAKE PATROL REVENUE 1-1 THRU 3-31-16	8,852.19
Total			8,852.19
55941	4/22/2016	VILLAGE OF PEWAUKEE GENERAL FUND 14% LAKE PATROL 2ND QTR 2016/VILL SHARE	
110-00-52100-000-370		LAKE WATER & SNOW PATROL 14% LAKE PATROL 2ND QTR 2016/VILL SHARE	2,008.72
Total			2,008.72
55942	4/22/2016	VILLAGE OF PEWAUKEE GENERAL FUND 14% LAKE PATROL REVENUE 1-1 THRU 3-31-16	
950-00-52100-000-600		REVENUE DISTRIBUTION EXPENSE 14% LAKE PATROL REVENUE 1-1 THRU 3-31-16	2,882.11
Total			2,882.11
55943	4/22/2016	WAUKE MILLS IN 24366/(10)50# SOLAR SALT/SOFTENER/VH	
110-00-51600-000-310		VILLAGE HALL MAINTENANCE IN 24366/(10)50# SOLAR SALT/SOFTENER/VH	55.00
Total			55.00
55944	4/22/2016	WISCONSIN SUPPORT COLLECTIONS TRUST FUND WISCONSIN SUPPORT WITHHOLDINGS 4-22-16	
110-00-21336-000-000		ALIMONY & CHILD SUPPORT KIDS #0003 5353 68 CHILD SUPPORT 4-22-16	1,172.29
110-00-21336-000-000		ALIMONY & CHILD SUPPORT KIDS #0006 7398 87 CHILD SUPPORT 4-22-16	230.77
Total			1,403.06
55945	4/22/2016	XEROX CORPORATION CUST 710846411/POLICE COPIER LEASE	
110-00-52100-000-330		POLICE OFFICE SUPPLIES IN 081315386/XEROX COPIER WC7525P/SEP'15	269.62

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
110-00-52100-000-330		POLICE OFFICE SUPPLIES IN 083972271/XEROX COPIER WC7525P/APR'16	269.62
Total			539.24
55946	4/22/2016	ZARNOTH BRUSH WORKS INC CUST PEW1185/GUTTER BROOM/#401	
650-00-53330-000-310		EQUIPMENT MAINT/SWEEPER IN 0149274/(6)DISPOSABL GUTTER BROOMS	621.00
Total			621.00
55947	4/29/2016	AMAZON ACCT 6045787810062071/LIBRARY BOOKS/DVDS	
900-00-55110-000-142		LIBRARY-NON-PRINT MATERIALS ACCT 6045787810062071/LIBRARY DVDS & CDS	1,109.22
900-00-55110-000-144		LIBRARY-MILEAGE, SUPPLIES, ETC ACCT 6045787810062071/TRIPP LITE SUR/LIB	19.94
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS ACCT 6045787810062071/LIBRARY BOOKS	866.57
Total			1,995.73
55948	4/29/2016	BILL'S POWER CENTER INC ACCT 29485/BLADE/SHIELD/DPW	
110-00-53330-000-310		EQUIPT. MAINT. GEN. OPERATION IN 436557/BLADE/SHIELD/#718	36.49
Total			36.49
55949	4/29/2016	BRIAN VERSH REIMBURSE/SAFETY SHOES	
600-00-50904-001-000		PROT. CLOTHING/UNIFORMS REIMBURSE/SAFETY SHOES	120.00
Total			120.00
55950	4/29/2016	CLAITOR'S LAW BOOKS & PUBLISHING DIV INC CUST 43367/LIBRARY BOOKS	
900-00-55110-000-141		LIBRARY-PRINTED MATERIALS INV 1493465/CONGRESSIONAL DIRECTORY BOOK	56.23
Total			56.23
55951	4/29/2016	COLLINS FLAGS COLLINS GROUP INC CUST F8004871/US FLAGS	

GENERAL FUND

Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
110-00-53420-000-310		STREET LIGHTING, GEN. OPERAT. IN I01089177/(8)US FLAGS	179.95
Total			179.95
55952	4/29/2016	COREY OIL LTD CUST 109676/ANTIFREEZE/OIL/GREASE/TRANS	
110-00-53330-000-310		EQUIPT. MAINT. GEN. OPERATION IN 26507/ANTIFREEZE/OIL/TRANS FLUID/DPW	2,291.90
Total			2,291.90
55953	4/29/2016	COUNTY WIDE EXTINGUISHER INC IN 87072/FIRE EXTINGUISHERS/LAIMON PARK	
960-00-55200-000-155		OPERATING SUPPLIES IN 87072/FIRE EXTINGUISHERS/LAIMON PARK	571.82
Total			571.82
55954	4/29/2016	CUMMINS NPOWER LLC CUST 1202593/MAG/MAPLE LIFT GENERATOR	
700-00-50832-002-000		MAINT. OF COLL SYS/LIFT MAINT IN 805-12597/MAG/MAPLE LIFT GENERATOR	183.32
Total			183.32
55955	4/29/2016	DASH MEDICAL GLOVES CUST VILLAGE OF PEWAUKEE POLICE DEPT	
110-00-52100-000-320		SPECIAL INVESTIGATIONS IN 0983539/NITRILE GLOVES/POLICE	108.80
Total			108.80
55956	4/29/2016	ELLIOTT HARDWARE PROP LLC/ACE HARDWARE ACCT 331404/SUPPLIES/LAIMON PARK PIER	
960-00-55200-000-160		EQUIPMENT MAINTENANCE IN 783309/HARDWARE/LAIMON PARK PIER	146.43
960-00-55200-000-160		EQUIPMENT MAINTENANCE IN 783406/CREDIT/LAIMON PARK PIER	-36.99
960-00-55200-000-160		EQUIPMENT MAINTENANCE IN 783407/HARDWARE/LAIMON PARK PIER	11.16
Total			120.60
55957	4/29/2016	ENVISIONWARE INC CUST 1460/1 YR SUBSCRIPTN MOBILE PRINT	

GENERAL FUND

Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
900-00-55110-000-500		GRANTS/DONATION FUNDED EXPENSE #25667/SUBSCRIPTN/COIN&BILL ACCEPTOR/LIB	364.42
900-00-55110-000-143		LIBRARY-TECHNOLOGY #25667/SUBSCRIPTN COIN&BILL ACCEPTOR/LIB	1,360.58
Total			1,725.00
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55958	4/29/2016	FACTORY MOTOR PARTS COMPANY ACCT WA1638/SPLASHWASH/DPW	
110-00-53330-000-310		EQUIPT. MAINT. GEN. OPERATION IN 13-1299834/SPLASHWASH/DPW	4.20
Total			4.20
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55959	4/29/2016	HOGEN ELECTRIC INC IN 5431/WELL 6/TROUBLESHOOT VFD	
600-00-50605-002-000		MAINT. OF WELLS & EQUIP/MATER. IN 5431/WELL 6/TROUBLESHOOT VFD	517.50
Total			517.50
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55960	4/29/2016	INDUSTRIAL MARKETING & CONSULTING CUST PEW1/REPAIR PARTS FOR SWEEPER #401	
650-00-53330-000-310		EQUIPMENT MAINT/SWEEPER IN 040854/BEARING/SPINDLE/SWEEPER #401	206.17
Total			206.17
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55961	4/29/2016	J F AHERN COMPANY IN 139884/LIB ANNUAL SPKLR INSPECTION	
900-00-55110-000-310		LIBRARY-BUILDING MAINTENANCE IN 139884/LIB ANNUAL SPKLR INSPECTION	510.00
Total			510.00
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55962	4/29/2016	JENNY R WEGENER REIMBURSE/LEGO STORE ITEMS/LIBRARY	
900-00-55110-000-500		GRANTS/DONATION FUNDED EXPENSE REIMBURSE/LEGO STORE ITEMS/LIBRARY	99.89
Total			99.89
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55963	4/29/2016	MENARDS-CAPITAL ONE COMMERCIAL ACCT 6004-3007-8000-8345/SUPPLIES	
600-00-50625-002-000		MAINT. OF PUMP BLDG/MATERIALS IN314309116049984/DEHUMIDIFIER/SHELF/WTR	292.67

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
110-00-51440-000-000		ELECTIONS	29.38
		IN 3143009516031145/DOWELS/ELECTION	
110-00-51440-000-000		ELECTIONS	5.49
		IN 314309516050312/POLYPRO ROPE/ELECTION	
110-00-53310-000-311		GARAGE EXPENSES	6.97
		IN 314310416052661/TANK LVR/DPW BLDG 2	
600-00-50931-001-000		OUTLAY/PROJECTS	216.20
		IN 314310516044907/LADDER/MOP BUCKET/HMO	
Total			550.71
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55964	4/29/2016	MERTON FEED COMPANY	
		GRASS SEED/STRAW BALES/STREETS	
110-00-53310-000-310		STREET MAINT. GEN. OPERATION	157.10
		IN 16613/GRASS SEED/STRAW BALES/STREETS	
110-00-53310-000-310		STREET MAINT. GEN. OPERATION	157.10
		IN 16621/GRASS SEED/STRAW BALES/STREETS	
Total			314.20
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55965	4/29/2016	MIDWEST METER INC	
		CUST 05-5307236/WATER METERS	
600-00-50931-001-000		OUTLAY/PROJECTS	4,553.00
		IN 0077002/(29)M-70 WATER METERS	
600-00-50931-001-000		OUTLAY/PROJECTS	5,150.00
		IN 0077002/(10)1 1/2" WATER METERS	
600-00-50931-001-000		OUTLAY/PROJECTS	54.00
		IN 0077003/(3)WATER METER ADAPTERS	
600-00-50931-001-000		OUTLAY/PROJECTS	774.00
		IN 0077004/(6)M-25 ORION TRANSMITTERS	
Total			10,531.00
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55966	4/29/2016	NORTH SHORE BANK CARDMEMBER SERVICE	
		LIBRARY VISA CHARGE CARD TRANSACTIONS	
900-00-55110-000-313		LIBRARY-PROGRAMS	133.70
		DISCOUNT SCHOOL SUPPLY/PPR/TEMPERA/LIB	
900-00-55110-000-144		LIBRARY-MILEAGE, SUPPLIES, ETC	10.56
		WALMART/WATER/LIBRARY	
900-00-55110-000-144		LIBRARY-MILEAGE, SUPPLIES, ETC	104.23
		DISPLAYS2GO/(12) SIGN HOLDERS/LIB	

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
900-00-55110-000-144		LIBRARY-MILEAGE, SUPPLIES, ETC DISCOUNT SCHOOL/CREDIT/RETURN PAINT/LIB	-21.89
900-00-55110-000-313		LIBRARY-PROGRAMS PICK N SAVE/FRITOS/PPR BOWLS/LIBRARY	21.30
900-00-55110-000-500		GRANTS/DONATION FUNDED EXPENSE BOOKOUTLET/BOOKS/LIBRARY	289.66
900-00-55110-000-313		LIBRARY-PROGRAMS SENTRY FOODS/SCONES/LIBRARY	3.99
900-00-55110-000-313		LIBRARY-PROGRAMS SENTRY FOODS/COOKIES/LIBRARY	5.99
Total			547.54
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55967	4/29/2016	PENNZOIL 10 MINUTE OIL CHANGE CENTER POLICE OIL CHANGE	
110-00-52100-000-310		POLICE VEHICLE MAINTENANCE #11-0473149/OIL CHANGE/'16 FD EX/LIC 637	38.45
Total			38.45
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55968	4/29/2016	PHILIPS LIGHTING CO ACCT 10033913/LIGHTING FIXTURES/VALLEYFG	
200-00-57630-000-000		VALLEY FORGE SUBD LIGHTING IN 8912281320/LIGHTING FIXTURES/VALLEYFG	8,219.00
Total			8,219.00
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55969	4/29/2016	QUILL CORPORATION ACCT C1349429/OFFICE SUPPLIES/CLERK	
110-00-51420-000-140		CLERK'S OFFICE EXPENSES IN 4932791/HP PRINTER/COPY PPR/ENV/CLK	287.58
Total			287.58
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55970	4/29/2016	QUILL CORPORATION ACCT C5520515/LIBRARY OFFICE SUPPLIES	
900-00-55110-000-310		LIBRARY-BUILDING MAINTENANCE IN 4764748/FOLD TOWELS/LIB	70.95
900-00-55110-000-144		LIBRARY-MILEAGE, SUPPLIES, ETC IN 4933908/(2) TONER CARTRIDGES/LIB	149.98
Total			220.93
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55971	4/29/2016	REBECCA L HIGBY REIMBURSE/MILEAGE/ROOM/APPLETON/CONF	

GENERAL FUND

Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
110-00-51420-000-140		CLERK'S OFFICE EXPENSES	107.30
		REIMBURSE/MILEAGE/RT APPLETON/MTAW CONF	
110-00-51420-000-140		CLERK'S OFFICE EXPENSES	218.00
		REIMBURSE/ROOM/RADISSON HOTEL/APPLETON	
Total			325.30
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55972	4/29/2016	RHYME BUSINESS PRODUCTS	
		IN18595284/SHARP MX-4141N MFP/APR/POLICE	
110-00-52100-000-330		POLICE OFFICE SUPPLIES	354.73
		IN18595284/SHARP MX-4141N MFP/APR/POLICE	
Total			354.73
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55973	4/29/2016	RITTER TECHNOLOGY LLC	
		CUST V5660/PLUG/CAP/#401	
650-00-53330-100-310		EQUIP MAINT/LAKE OPERATIONS	5.63
		IN S84240-001/PLUG/CAP/#401	
Total			5.63
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55974	4/29/2016	RUEKERT & MIELKE	
		CLIENT 8034/ENGINEERING	
600-00-50923-004-000		OUTSIDE SERVICES/MAPPING	507.50
		IN 114761/WATER FACILITY GIS UPDATES	
600-00-50931-001-000		OUTLAY/PROJECTS	2,046.00
		IN 114762/WEELL 5 HMO RADIUM FACILITY	
700-00-50852-002-000		OUTSIDE CONTRACT SERV/MAPPING	300.00
		IN 114763/SEWER 2016 GIS SERVICES	
650-00-53100-000-120		CONTRACTED ENGINEERING SERVICE	500.00
		IN 114763/STORM WATER 2016 GIS SERVICES	
600-00-50923-004-000		OUTSIDE SERVICES/MAPPING	300.00
		IN 114763/WATER 2016 GIS SERVICES	
800-00-54915-000-000		GIS CEMETERY MAPPING	500.00
		IN 114763/CEMETERY 2016 GIS SERVICES	
110-00-53100-000-120		OUTSIDE CONTRACTED ENGINEERING	2,150.00
		IN 114763/STREET 2016 GIS SERVICES	
110-00-51120-000-000		PLAN COMMISSION	500.00
		IN 114763/ENGINEERING SERVICES	
700-00-50852-001-000		OUTSIDE CONTRACT SERV/CONSULT	2,790.86
		IN 114764/SEWER KOPMEIER LIFT REHAB	
Total			9,594.36

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
55975	4/29/2016	SAMANTHA MONRIAL GARZA WITNESS \$/VILL PEW VS RAINO KOCH 6-1-16	
110-00-51200-000-140		MUNICIPAL JUDGE'S EXPENSES WITNESS \$/VILL PEW VS RAINO KOCH 6-1-16	7.40
Total			7.40
55976	4/29/2016	TOTAL CLEANING SYSTEMS IN 17599/JANITORIAL SERVICE/LIB/APR 2015	
900-00-55110-000-310		LIBRARY-BUILDING MAINTENANCE IN 17599/JANITORIAL SERVICE/LIB/APR 2015	1,021.00
Total			1,021.00
55977	4/29/2016	US HEALTHWORKS MEDICAL GROUP PC ACT 149322/RANDOM SELECT DRUG ANNUAL FEE	
110-00-53310-000-311		GARAGE EXPENSES IN 113667/RANDOM SELECT DRUG ANNUAL FEE	180.00
Total			180.00
55978	4/29/2016	WAUKESHA COUNTY SHERIFF'S DEPARTMENT PROCESS #51820/SUBPOENA/SAMANTHA GARZA	
110-00-51200-000-140		MUNICIPAL JUDGE'S EXPENSES PROCESS #51820/SUBPOENA/SAMANTHA GARZA	60.00
Total			60.00
55979	4/29/2016	WAUKESHA COUNTY TREASURER CUST 10019/POL PRISONER HSG/MARCH 2016	
110-00-51200-000-140		MUNICIPAL JUDGE'S EXPENSES IN 2016-00000067/PRISONER HOUSING/MAR'16	249.30
Total			249.30
55980	4/29/2016	WE ENERGIES ELECTRIC/GAS USAGE	
110-00-53420-000-310		STREET LIGHTING, GEN. OPERAT. ACCT 5632-224-264 GROUP BILL/STR LIGHTS	4,359.94
110-00-53310-000-311		GARAGE EXPENSES ACCT 5237-098-962 GROUP BILL/DPW	1,081.13
110-00-51600-000-310		VILLAGE HALL MAINTENANCE ACCT 5237-098-962 GROUP BILL/VH-PD	2,123.04
600-00-50622-000-000		POWER PURCHASED FOR PUMPING ACCT 0000-074-279 GROUP BILL/ELEC/WELLS	11,984.78

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
 Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

Check Nbr	Check Date	Payee	Amount
600-00-50605-006-000		MAINT. OF WELLS-EQUIP/NAT. GAS	110.54
		ACCT 0000-074-279 GROUP BILL/GAS/WL 5&6	
600-00-50650-002-000		MAINT OF RESERVOIRS/ELECTRIC	376.17
		ACCT 0000-074-279 GROUP BILL/STANDPIPES	
600-00-50655-002-000		MAINT OF BOOSTER STATION/ELECT	239.76
		ACCT 0000-074-279 GROUP BILL/BOOSTER	
700-00-50822-002-000		PUMP STATION #1 ELECTRIC	4,275.77
		ACCT 0000-074-126 GROUP BILL/ELE/LIFT 1	
700-00-50822-003-000		PUMP STATION #1 NATURAL GAS	531.95
		ACCT 0000-074-126 GROUP BILL/GAS/LIFT 1	
700-00-50821-000-000		POWER AND FUEL FOR PUMPING	1,032.71
		ACCT 0000-074-126 GROUP BILL/SWR LIFTS	
		Total	26,115.79
<hr/>			
55981	4/29/2016	WISCONSIN LIBRARY ASSOCIATION	
		REGISTER/CONF MAY 11-17/JENNY WEGENER	
900-00-55110-000-146		LIBRARY-STAFF DEVELOPMENT	139.00
		REGISTER/CONF MAY 11-17/JENNY WEGENER	
		Total	139.00
<hr/>			
055796	4/04/2016	REINHART BOERNER VAN DEUREN S C TRUST ACCOUNT	
		2013-2014 SETTLEMT/ASSESS/PWV0902996008	
		Manual Check	
110-00-59900-000-000		CONTINGENCY FUND	16,527.00
		2013 SETTLEMENT/ASSESSMENT/PWV0902996008	
110-00-59900-000-000		CONTINGENCY FUND	14,335.95
		2014 SETTLEMENT/ASSESSMENT/PWV0902996008	
		Total	30,862.95
<hr/>			
055797	4/05/2016	VENTURE MANUFACTURING GROUP INC	
		IN 37398/LOCK DOCK BOX & POST/LAIMON PK	
		Manual Check	
960-00-55200-000-156		GROUNDS & MAINTENANCE	360.00
		IN 37398/LOCK DOCK BOX & POST/LAIMON PK	
		Total	360.00
<hr/>			
		Grand Total	939,321.78

## GENERAL FUND

## Accounting Checks

Posted From: 4/01/2016 From Account: 110-00-11100-000-000  
Thru: 4/30/2016 Thru Account: 960-00-57610-000-000

	Amount
Total Expenditure from Fund # 110 - GENERAL FUND	656,575.41
Total Expenditure from Fund # 200 - CAPITAL PROJECT FUND	8,799.32
Total Expenditure from Fund # 450 - TIF #2 DISTRICT	720.00
Total Expenditure from Fund # 600 - WATER UTILITY	87,373.51
Total Expenditure from Fund # 650 - STORM WATER UTILITY	9,145.66
Total Expenditure from Fund # 700 - SEWER UTILITY	56,591.47
Total Expenditure from Fund # 800 - CEMETERY FUND	1,117.07
Total Expenditure from Fund # 900 - LIBRARY FUND	33,948.97
Total Expenditure from Fund # 950 - LAKE PATROL FUND	58,653.17
Total Expenditure from Fund # 960 - LAIMON LAKESIDE PARK FUND	26,397.20
Total Expenditure from all Funds	939,321.78



To: Jeff Knutson, Village President  
Village Board

From: Chaz Schumacher  
Village Clerk

Date: May 17, 2016

Re: Agenda Item 6d1, Issue Class B Beer Liquor License – 6 month term

**BACKGROUND**

Listed below is an application received for an Alcohol Beverage License for a Class “B” Beer Liquor License. The application is for a 6 month term to run May 18, 2016 through November 17, 2016.

The Village received an application from Pewaukee Land O’ Lakes Baseball Team to sell alcohol at 325 Capitol Drive (Kiwanis Village Park) during their baseball games. The Application and Premise Description is attached for your reference.

The Village Board is the ruling body responsible for approving liquor license applications.

**ACTION REQUESTED**

To approve the Alcohol Beverage License as listed.

**Class “B” Beer Liquor License**

Pewaukee Land O’ Lakes Baseball Team  
Agent: James W. Kalupa

325 Capitol Drive

**ANALYSIS**

The above application has been submitted for a 6 month term to run May 18, 2016 through November 17, 2016. The applicant has provided all necessary documentation and meets the requirements for the license as set forth by the Department of Revenue. The applicant has met the requirements as set forth by the Village of Pewaukee.

Staff recommends approval of the license as presented above.

REC # 78067 8  
4/19/16 \$60.00

**ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION**

Submit to municipal clerk.

For the license period beginning May 18<sup>th</sup> 20 16  
ending November 30<sup>th</sup> 20 16

TO THE GOVERNING BODY of the:  Town of }  
 Village of } Pewaukee  
 City of }

County of Waukesha Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Kalupa, James, W

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

President/Member	Title	Name	Home Address	Post Office & Zip Code
Vice President/Member				
Secretary/Member				
Treasurer/Member				
Agent		<u>James W. Kalupa</u>	<u>1545 Golden Dr. Hubertus, WI.</u>	<u>53033</u>
Directors/Managers				

3. Trade Name Kauaue Land O' Lakes Baseball Team Business Phone Number 414-791-9322

4. Address of Premises 325 Capitol Dr. Pewaukee, WI Post Office & Zip Code 53072

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant?  Yes  No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No
8. (a) Corporate/limited liability company applicants only: Insert state \_\_\_\_\_ and date \_\_\_\_\_ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) at 325 Capitol Dr. Main concession stand, Pavilion Bldg, Bleachers

10. Legal description (omit if street address is given above): open areas around baseball field Records kept at home in Hubertus WI

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No

(b) If yes, under what name was license issued? Michael Wicher agent Pewaukee Muskies Baseball Team

12. Does the applicant understand they must file a Special Occupational Tax return (T 1 B form 5630.0) before beginning business? [phone 1-800-937-8864]  Yes  No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776].  Yes  No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

**SUBSCRIBED AND SWORN TO BEFORE ME**

this 19<sup>th</sup> day of April, 20 16

Christina  
(Clerk/Notary Public)

[Signature]  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

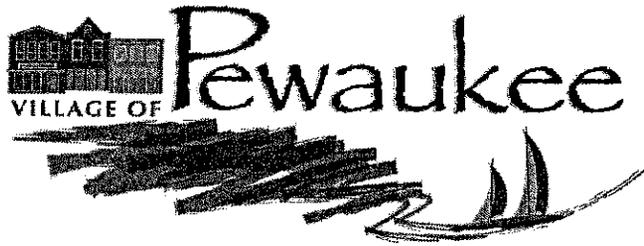
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

My commission expires Village Clerk

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	



To: Jeff Knutson, Village President  
Village Board

From: Chaz Schumacher  
Village Clerk

Date: May 17, 2016

Re: Agenda Item bd2i, Issue Operator License Approval

**BACKGROUND**

The Village Board is the ruling body responsible for approving Operator License applications.

**ACTION REQUESTED**

To approve the Bartender Licenses as listed.

**New Operator Permits**

Billy Ho's  
Jennifer D'Acquisto

Carlee's Bar & Grill  
Stacy Calkins

**ANALYSIS**

The bartender license applications listed above are being presented for approval. A background check has been performed and the applicants meet the requirements to hold a license in the Village of Pewaukee.

Staff recommends approval of the licenses as recommended above.



To: Jeff Knutson, Village President  
Village Board

From: Chaz Schumacher  
Village Clerk

Date: May 17, 2016

Re: Agenda Item led 2ii, Agent Change for Liquor License Holder Approval

**BACKGROUND**

The Village Board is the ruling body responsible for approving applications for change of Agents for Liquor License Holders.

**ACTION REQUESTED**

To approve Kim Timpson as the new agent for Costco Wholesale located at 443 Pewaukee Road. This will also approve the applicant to hold an operator's permit in the Village of Pewaukee.

**ANALYSIS**

The applicant listed above is being presented for approval. A background check has been performed and the applicant meets the requirements to hold a license in the Village of Pewaukee.

Staff recommends approval of the licenses as recommended above.



To: Jeff Knutson, Village President  
Village Board

From: Chaz Schumacher  
Village Clerk

Date: May 17, 2016

Re: Agenda Item 6d3, Food Vendor Licenses

**BACKGROUND**

Listed below are Food Vendor License applications received for upcoming events in the Village. The events and dates have been indicated by each applicant.

**ACTION REQUESTED**

To approve the Food Vendor Permit applications as presented.

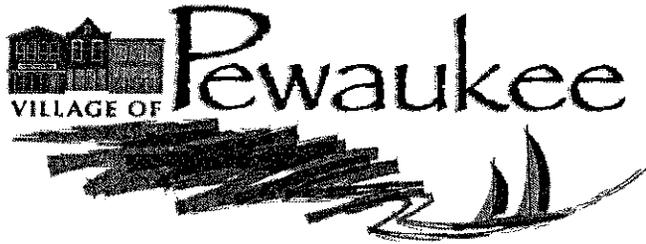
**Food Vendor's Permits**

1. **Pewaukee Junior Guild Family Fun Day – Saturday, May 28, 2016**  
**(Applicant – Kona Ice Lake Country)**  
**License approval for May 27-30, 2016**
  
2. **Pewaukee Baseball Tournament – Saturday, June 18, 2016 and Sunday June 19, 2016**  
**(Applicant – Kona Ice Lake Country)**  
**License approval for June 17-20, 2016**

**ANALYSIS**

The Food Vendor applications are being recommended for approval as presented. All forms have been completed and payment has been received.

Staff recommends approval of all licenses as recommended above.



To: Jeff Knutson, President  
Village Board

From: Scott A. Gosse  
Village Administrator

Date: May 13, 2016

Re: Agenda Item 6e, Discussion and Possible Action on Pedestrian Bridge Design Selection

---

#### **BACKGROUND**

This matter is on the agenda at the request of President Knutson. The MSOE students are scheduled to make their presentations on Friday, May 13<sup>th</sup>. David White and I will be in attendance to view their presentations. Trustee Zompa indicated that he was planning on attending the presentations as well. The desire of President Knutson is to present the three designs from the students to the Village Board for review and determine if any of the designs are of interest to the Village Board in terms of moving forward for construction or to determine if there is a different design desired by the Village Board.

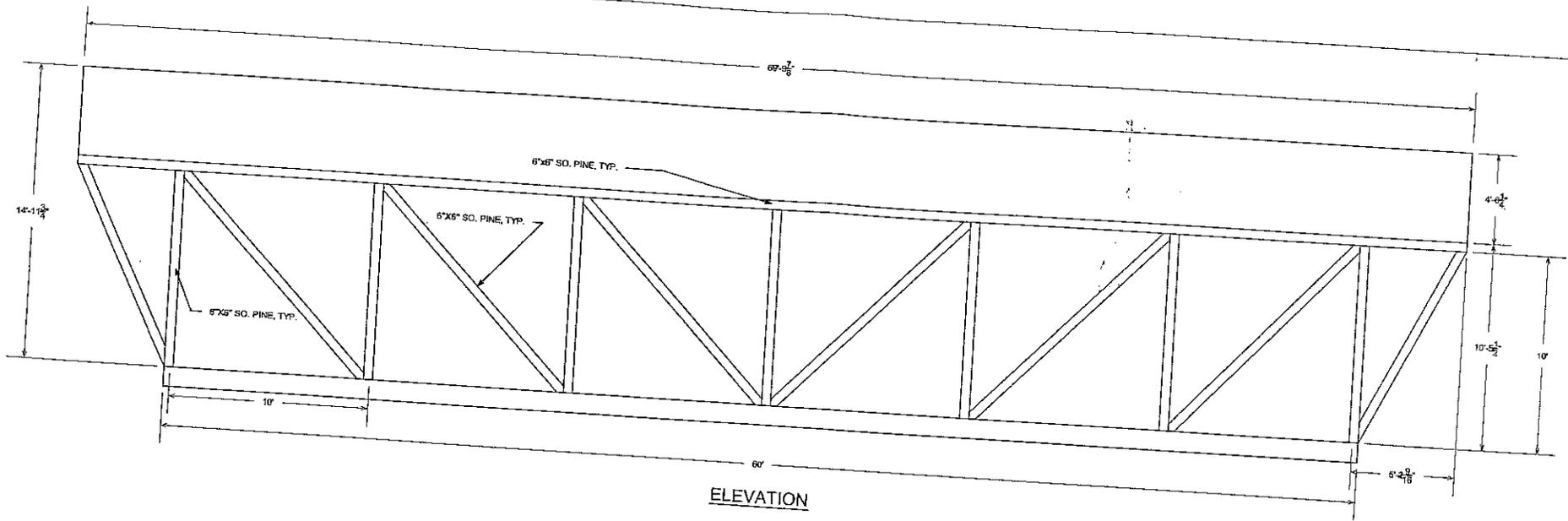
#### **ACTION REQUESTED**

The action requested of the Village Board is to review the designs of the pedestrian bridges and determine which, if any, it desires to move forward with for this project.

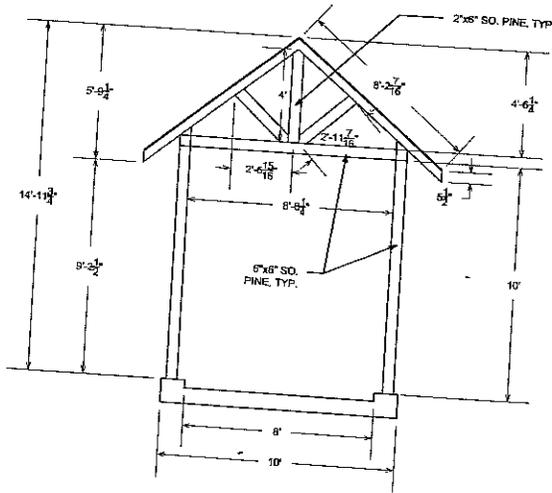
#### **ANALYSIS**

Attached for your review and consideration please find copies of the three designs presented by the MSOE student groups today.

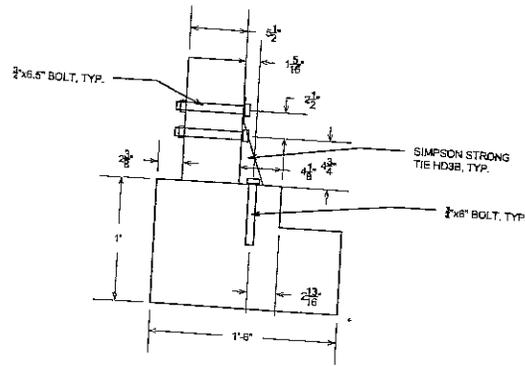
Attachments



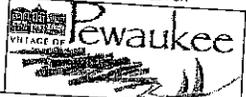
ELEVATION



SECTION THRU BODY

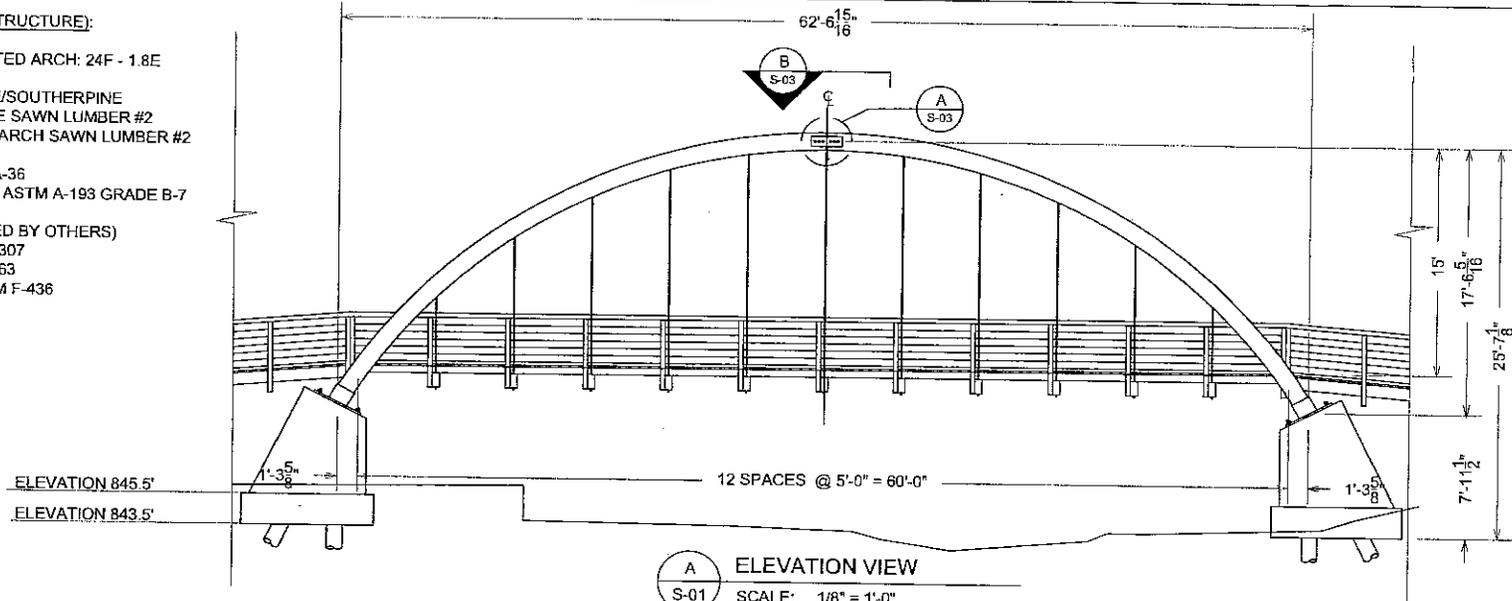


COLUMN TO CURB CONNECTION

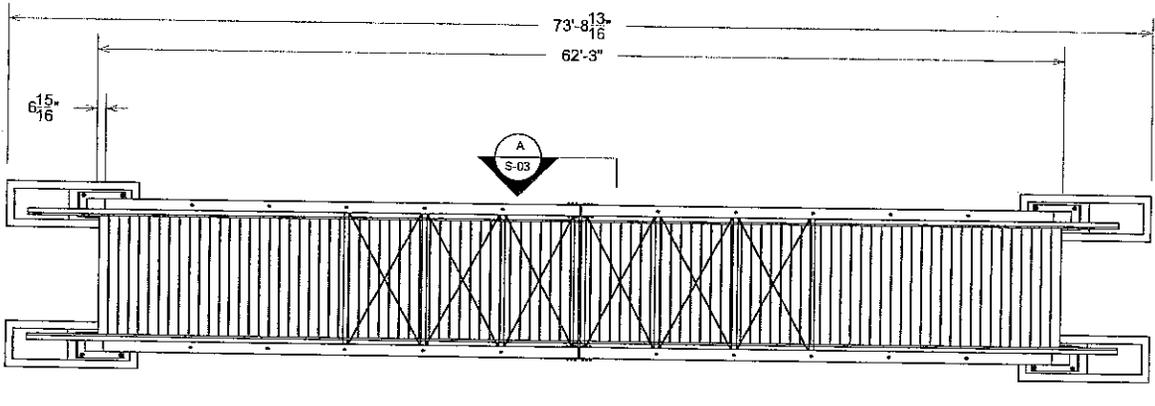
NO.	DATE	REVISION	BY
ORIGINAL PLANS PREPARED BY			
 CROSSOVER DESIGN			
PLANS PREPARED FOR			
 VILLAGE OF Pewaukee			
STRUCTURE B-57-68			
PEWAUKEE PEDESTRIAN BRIDGE OVER THE PEWAUKEE RIVER			
COUNTY: WALKESHA		VILLAGE: PEWAUKEE	
DESIGNED BY: AK	DESIGN CKD. BY: MD	DRAWN BY: AK	
WOODEN OVERHEAD COVER		SHEET 17 OF 22	
17			

**MATERIALS (SUPERSTRUCTURE):**

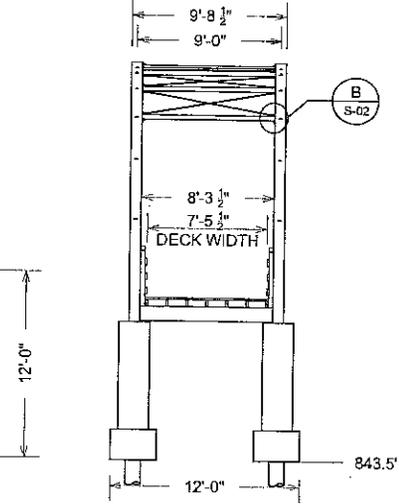
- A. TIMBER
  - GLUED LAMINATED ARCH: 24F - 1.8E
  - 24F - V3
  - SOUTHERNPINE/SOUTHERPINE
  - SOUTHERN PINE SAWN LUMBER #2
  - DOUGLUS-FIR-LARCH SAWN LUMBER #2
- B. STEEL
  - PLATES: ASTM A-36
  - ANCHOR RODS: ASTM A-193 GRADE B-7
  - #2 CLEVIS
  - HOOK (SPECIFIED BY OTHERS)
  - BOLTS: ASTM A-307
  - NUTS: ASTM A-563
  - WASHERS: ASTM F-436



**A ELEVATION VIEW**  
S-01 SCALE: 1/8" = 1'-0"



**B PLAN VIEW**  
S-01 SCALE: 1/8" = 1'-0"



**C SIDE VIEW**  
S-01 SCALE: 1/8" = 1'-0"



Pewaukee River  
Pedestrian Bridge Project



Civil Engineering  
Senior Design Project



Project Manager:  
Christopher Ingalsbe

Project Engineers:  
Michael Anaszewicz  
Riley Padron  
Joshua Sonders  
Mark Thalaengkit

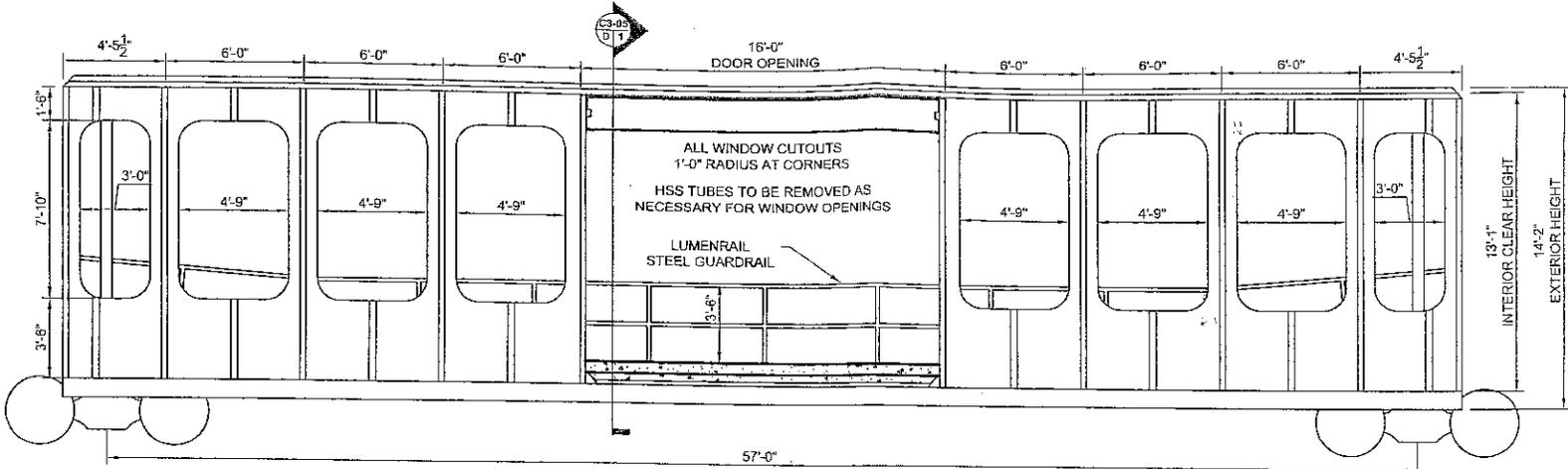
Date: 5/6/2016

**SUPERSTRUCTURE  
PLAN AND ELEVATION**

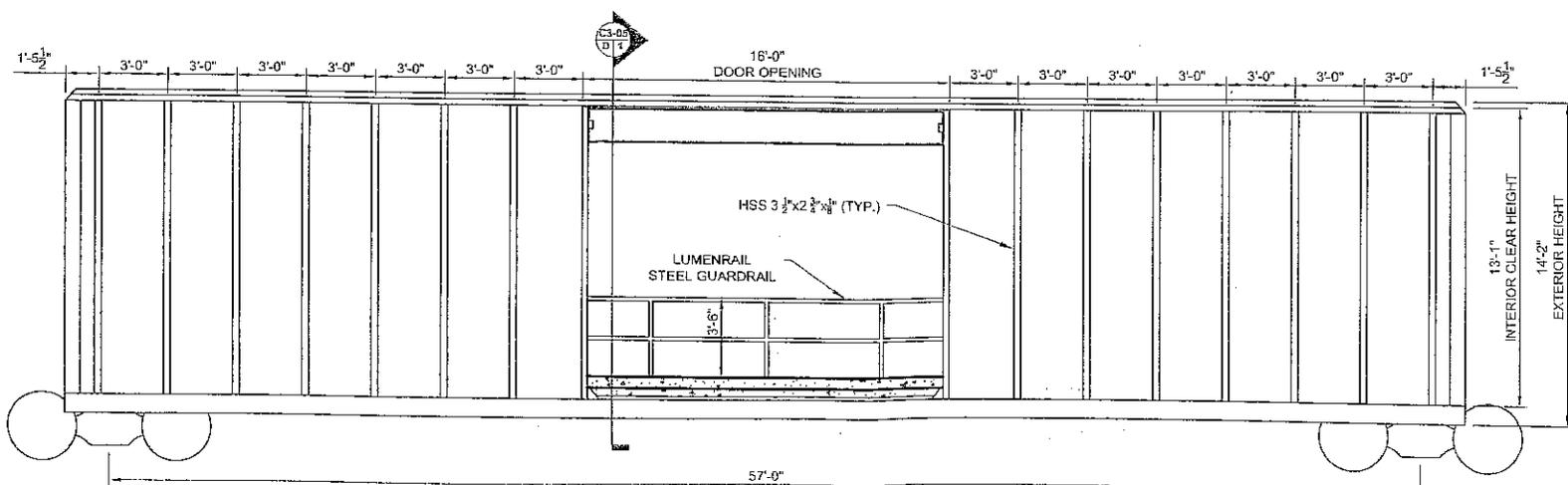
Scale Varies

Sheet Number

S-01



**D1** MODIFIED SIDE FRAMING (SOUTH)  
SCALE:  $\frac{3}{16}'' = 1'-0''$



**D2** MODIFIED SIDE FRAMING (NORTH)  
SCALE:  $\frac{3}{16}'' = 1'-0''$



MILWAUKEE SCHOOL OF ENGINEERING  
SENIOR DESIGN PROJECT  
PEWAUKEE RIVER PEDESTRIAN BRIDGE



PROJECT PEWAUKEE PEDESTRIAN BRIDGE PROJECT	DATE 05/11/2016
SCALE AS NOTED	DATE 05/11/2016



To: Jeff Knutson, President  
Village Board

From: Scott A. Gosse  
Village Administrator

Date: May 12, 2016

Re: Agenda Item 6A, Discussion and Possible Action on Authorizing Preliminary Design Phase of R.A. Smith National Pewaukee River Pedestrian Bridge Agreement

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**BACKGROUND**

This matter is on the agenda in the event the Village Board is prepared to make a decision on a pedestrian bridge design. The agreement with

**ACTION REQUESTED**

The action requested of the Village Board is to consider approval of the preliminary design phase of this agreement in the event the Board is in a position to determine a bridge design to proceed with.

**ANALYSIS**

Attached for your information please find a copy of the current agreement with R.A. Smith National for the pedestrian bridge project. Each phase of the agreement requires specific approval by the Village Board prior to the consultant proceeding with the work.

Attachment

**PROFESSIONAL ENGINEERING SERVICES AGREEMENT**  
**for**  
**PEWAUKEE RIVER PEDESTRIAN BRIDGE**

This AGREEMENT, upon execution by and between the VILLAGE OF PEWAUKEE hereinafter referred to as the VILLAGE and R.A. SMITH NATIONAL, INC. hereinafter referred to as the CONSULTANT, provides for Professional Engineering services to be furnished by CONSULTANT for a Pedestrian Bridge over the Pewaukee River consisting of those tasks specifically described in the Scope of Services.

The terms of this AGREEMENT shall provide services of the CONSULTANT, which are requested or required by the VILLAGE. The intent and purpose of this AGREEMENT are to achieve a mutual understanding of the responsibilities of the CONSULTANT and the form of compensation to be received by the CONSULTANT to provide said services.

**Section 1 – General**

The VILLAGE desires to construct a pedestrian bridge over the Pewaukee River approximately 300 feet north of Oakton Avenue. The bridge would be part of a walkway between the Village parking lot on the east river bank and Wisconsin Avenue to the west. The bridge needs to comply with the Village floodplain ordinance, avoid causing increases in the regulatory flood elevations, and be permitted by the Wisconsin Department of Natural Resources (WDNR). A prefabricated steel bridge is anticipated to be used for this project. The CONSULTANT shall perform the hydraulic analysis and design services as herein stated.

**Section 2 – Principal Contacts**

The VILLAGE and CONSULTANT understand the following individuals are considered the contact priorities for all direction, requests, and services:

VILLAGE

Primary Contact:

Scott Gosse  
Village Administrator  
235 Hickory Street  
Pewaukee, WI 53072-3592  
(262) 691-5660

CONSULTANT

Primary Contact:

Gary E. Raasch, P.E., CFM  
Senior Water Resources Project Manager  
16745 West Bluemound Road  
Brookfield, WI 53005  
(262) 317-3369

### Section 3 – Scope of Services

The CONSULTANT services for the pedestrian bridge will be performed in a phased task approach with opportunities for VILLAGE review and project confirmation, as follows:

- A. Preliminary Hydraulic Analysis
  - 1. Obtain and review the regulatory floodplain hydraulic model.
  - 2. Survey the location, dimensions, and elevations of the former rail spur bridge abutments and pier.
  - 3. Modify the regulatory floodplain model to create a pre-project model including the former rail spur bridge abutments and pier, and current parking lot topography on east river bank based on CAD file provided by VILLAGE.
  - 4. Use the pre-project model to evaluate the hydraulic performance of alternative proposed bridge configurations including:
    - 5. Reuse of the former rail bridge abutments
    - 6. Single-span floodway crossing
    - 7. Multi-span floodway crossing perpendicular to the river
    - 8. One span crossing river perpendicular and second span on east bank parallel to river
    - 9. Other configurations that appear viable
  - 10. Meet with VILLAGE to present and discuss the alternative analysis results and select a preferred bridge configuration.
- B. Preliminary Design
  - 11. Assist the VILLAGE in engaging a Geotechnical Consultant to obtain soil borings and provide geotechnical analysis for the proposed abutment locations.
  - 12. Identify conflicts with utilities and coordinate with VILLAGE and utility owners to resolve the conflicts.
  - 13. If necessary, delineate wetland boundaries in the vicinity of the proposed bridge configuration and prepare wetland delineation report for submittal to WDNR.
  - 14. Define the abutment dimensions and refine the locations based on soil boring and wetland boundary information. Refine the hydraulic analysis and determine the required bridge spans.
  - 15. Prepare a preliminary bridge layout drawing.
  - 16. Meet with VILLAGE to review and discuss the preliminary layout.
  - 17. Meet with WDNR staff to discuss the preliminary layout and identify any potential permit issues.
- C. Final Design
  - 18. Prepare design drawings suitable for permitting – include horizontal and vertical layout, grading limits, any wetland impacts, erosion control, and construction sequencing,
  - 19. Prepare application for permits from WDNR and U.S Army Corps of Engineers, if applicable. Coordinate with the Village for review and submittal of the application.

20. Prepare structural design drawings for two bridge abutments and the prefabricated bridge.
21. Coordinate with the VILLAGE on design style preferences for bridge.
22. Prepare specifications and bid documents, submit to VILLAGE for review, and respond to any review comments.
23. Assist the VILLAGE with public bidding by distributing digital bid documents through QuestCDN, reviewing bids received, and providing a recommendation for award of a construction contract.

#### **Section 4 – Time Schedule**

- A. The preliminary hydraulic analysis will be conducted within 60 days after receiving written authorization to proceed.
- B. The preliminary design will be provided within 90 days after a bridge configuration is selected and as weather permits, since the wetland delineation cannot be done earlier than April.
- C. The final design tasks up to bidding will be completed within 60 days after Village and WDNR agree on the preliminary layout.

#### **Section 5 – Compensation**

- A. The above-described services will be provided for on a time and expense basis according to CONSULTANTS standard hourly rates. Usual and customary expenses such as mileage, postage, delivery, and printing will be invoiced at cost.
- B. The CONSULTANT shall submit invoices monthly with an itemized statement for the time and expenses incurred on the project.
- C. Permit fees will be paid directly by the VILLAGE.
- D. A breakdown of estimated fees for the services outlined above is as follows. The upper limit for each phase will not be exceeded without prior approval from the VILLAGE:

Preliminary Hydraulic Analysis:	\$8,600 to \$9,500
Preliminary Design:	\$7,800 to \$9,800
Permitting and Final Design:	\$22,200 to \$27,700
Total:	\$38,600 to \$47,000

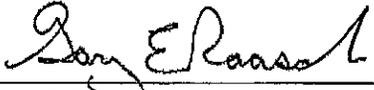
#### **Section 6 --Terms and Conditions**

- A. The Standard Terms and Conditions of this agreement are attached.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed in their behalf respectively by their proper officers or officials thereunto duly authorized by their respective governing bodies.

**CONSULTANT**

R.A. SMITH NATIONAL, INC.

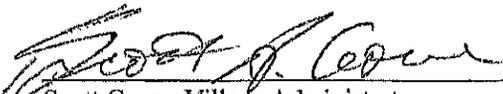
  
\_\_\_\_\_  
Gary E. Raasch, P.E.  
Senior Water Resources Project Manager

Date: March 19, 2015

**VILLAGE**

**VILLAGE OF PEWAUKEE**

**Preliminary Hydraulic Analysis Phase Authorization:**

  
\_\_\_\_\_  
Scott Gosse, Village Administrator

Date: 3/20/15

*approved 3/17/15 by Village Board*

**Preliminary Design Phase Authorization:**

\_\_\_\_\_  
Scott Gosse, Village Administrator

Date: \_\_\_\_\_

**Permitting and Final Design Phase Authorization:**

\_\_\_\_\_  
Scott Gosse, Village Administrator

Date: \_\_\_\_\_

\\rasmith.com\brookfield\Municipal\1150181\Contract\EC 150319 Pedestrian Bridge final.docx

## STANDARD TERMS AND CONDITIONS

### A. STANDARD OF CARE

The standard of care for all professional consulting and related services performed or furnished by CONSULTANT under this Agreement will be the care and skill ordinarily used by members of CONSULTANT'S profession practicing under similar circumstances at the same time and in the same area locally. CONSULTANT makes no warranties, express or implied, under this Agreement or otherwise, in connection with CONSULTANT'S services.

### B. AUTHORIZED REPRESENTATIVE

Contemporaneous with the execution of the Agreement, CONSULTANT and VILLAGE shall designate specific individuals to act as CONSULTANT'S and VILLAGE'S representatives with respect to the services to be furnished or performed by CONSULTANT and duties and responsibilities of VILLAGE under this Agreement. Such individuals shall have authority to transmit instructions, receive information, and render decisions relative to the Assignment on behalf of each respective party.

### C. PAYMENTS TO CONSULTANT

Invoices will be prepared in accordance with CONSULTANT'S standard invoicing practices and will be submitted to VILLAGE by CONSULTANT. Invoices are due and payable within 30 days of receipt. If there is any objection to an invoice, or any portion thereof, VILLAGE shall provide written notice of such objection within thirty (30) calendar days of the invoice date. Failure to provide written notice of such objection shall constitute a waiver of any such objection and acceptance of the invoice as submitted. If VILLAGE fails to make any payment due CONSULTANT for services and expenses within 30 days after receipt of CONSULTANT'S invoice therefor, the amounts due CONSULTANT will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from the said thirtieth day. In addition, CONSULTANT may after giving seven days written notice to VILLAGE, suspend services under this Agreement until CONSULTANT has been paid in full all amount due for services, expenses, and other related charges.

### D. OWNERSHIP AND REUSE OF DOCUMENTS

All materials developed, prepared, completed, or acquired by CONSULTANT during the performance of the services specified in this Agreement, including all finished or unfinished surveys, data, drawings, maps, photographs, and reports shall become the property of VILLAGE and shall be delivered to VILLAGE during the Agreement period. Such materials shall not be released by CONSULTANT or used for other purposes at any time without the written permission of VILLAGE. Reuse of or modifications to any such documents by VILLAGE, without CONSULTANT'S written permission, shall be at VILLAGE'S sole risk, and VILLAGE agrees to indemnify and hold CONSULTANT harmless from all claims, damages, expenses, including reasonable attorneys' fees, arising out of such reuse by VILLAGE or by others acting through VILLAGE.

No drawings, maps, photographs, documents, reports or other data prepared or completed by under this Agreement shall be copyrighted by CONSULTANT, nor shall any notice of copyright be registered by CONSULTANT in connection with any such material prepared or completed under this Agreement.

### E. ACCESS

VILLAGE shall arrange for safe access and make all provisions for CONSULTANT and CONSULTANT'S consultants to enter upon public and private property as required for CONSULTANT to perform services under this Agreement.

### F. INSURANCE

CONSULTANT shall maintain insurance coverage, at a minimum, in the following amounts, naming the VILLAGE as an additional insured:

## STANDARD TERMS AND CONDITIONS

General Liability:	
General Aggregate	\$1,000,000
Products/Comp/Ops Aggregate	\$1,000,000
Personal/Advertising Injury	\$ 500,000
Each occurrence	\$ 500,000
Fire Damage (Any One Fire)	\$ 50,000
Medical Expense (Any One Person)	\$ 5,000
Automobile Liability	
CSL	\$ 50,000
Excess Liability	
Umbrella Form – Each Occurrence	\$2,000,000
Umbrella Form – Aggregate	\$2,000,000
Workers' Compensation and Employers' Liability	
Each Accident	\$ 500,000
Disease Policy Limit	\$1,000,000
Disease Each Limit	\$1,000,000
Professional Liability	
Aggregate/Occurrence	\$1,000,000

A Certificate of Insurance shall be provided to the VILLAGE as evidence thereof naming the VILLAGE as an additional insured and showing the CONSULTANT is covered by the above required types and amount of insurance, providing for a thirty (30) day Written Notice to the VILLAGE prior to change, termination or cancellation. Such notice provisions shall be state in the unconditional affirmative. Phrases such as "shall endeavor to notify" are unacceptable and shall be rejected.

### G. TERMINATION OF CONTRACT

Either party may at any time, upon seven days prior written notice to the other part, terminate this Agreement. Upon such termination VILLAGE shall pay to CONSULTANT all amounts owing to CONSULTANT under this Agreement, for all work performed up to effective date of termination upon delivery of all finished and unfinished documents prepared under this Agreement.

### H. INDEMNIFICATION AND ALLOCATION OF RISK

To the fullest extent permitted by law, CONSULTANT shall indemnify and hold harmless VILLAGE, VILLAGE 's officers, directors, partners and employees from and against costs, losses, and damages (including but not limited to reasonable fees and charges of consultants, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) caused by the negligent or intentional acts or omissions of CONSULTANT or CONSULTANT's officers, director, partners, employees and consultants in the performance of CONSULTANT's services under this agreement.

To the fullest extent permitted by law VILLAGE shall indemnify and hold harmless CONSULTANT, CONSULTANT's officers, directors, partners and employees from and against costs, losses, and damages (including but not limited to reasonable fees and charges of consultants, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of VILLAGE or VILLAGE 's officers, director, partners, employees and consultants with respect to this agreement and nothing in this paragraph shall obligate the VILLAGE to indemnify any individual or entity from and against the consequences of that individual or entity's own negligence or willful misconduct.

## STANDARD TERMS AND CONDITIONS

Notwithstanding the foregoing, nothing contained within this Agreement is intended to be a waiver or estoppel of the VILLAGE or its insurer's ability to rely upon the limitations, defenses and immunities contained within Wisconsin law, including, but not limited to, those contained within Wisconsin Statutes Sections 893.80, 895.52 and 345.05. To the extent that indemnification is available and enforceable, the VILLAGE or its insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin law. The VILLAGE's obligation to indemnify hereunder is subject to the availability and limits of applicable insurance coverage. Under no circumstances shall the VILLAGE be required to indemnify the CONSULTANT for its own negligent or intentional conduct.

To the fullest extent, permitted by law, CONSULTANT's total liability to VILLAGE and anyone claiming by, through, or under VILLAGE for any injuries, losses, damages and expenses caused in part by the negligence of CONSULTANT and in part by the negligence of VILLAGE or any other negligent entity or individual, shall not exceed the percentage that CONSULTANT's negligence bears to the total negligence of VILLAGE, CONSULTANT, and all other negligent entities and individuals.

### I. LIMITATIONS ON LIABILITY.

No employee or agent of CONSULTANT shall have individual liability to VILLAGE. VILLAGE agrees that to the fullest extent permitted by law, CONSULTANT's total liability to VILLAGE for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the project or this Agreement from any causes including, but not limited to, CONSULTANT's negligence, errors, omissions, strict liability, or breach of contract and whether claimed directly or by way of contribution shall not exceed the amount of the Certificate of Liability Insurance provided by CONSULTANT under this Agreement. If VILLAGE desires a limit of liability greater than provided above, VILLAGE and CONSULTANT shall include as part of the Agreement the amount of such limit and the additional compensation to be paid to CONSULTANT for assumption of such additional risk.

### J. INDEPENDENT CONTRACTOR

All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of VILLAGE and CONSULTANT and not for the benefit of any other party. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the VILLAGE or CONSULTANT. CONSULTANT's services under this Agreement are being performed solely for the VILLAGE's benefit, and no other entity shall have any claim against CONSULTANT because of this Agreement or the performance or nonperformance of services hereunder. VILLAGE agrees to include a provision in all contracts with CONTRACTORS and other entities involved in this project to carry out the intent of this paragraph.

### K. FORCE MAJURE

CONSULTANT shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this Agreement resulting from any cause beyond CONSULTANT's reasonable control.

### L. SEVERABILITY AND WAIVER OF PROVISIONS

Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon VILLAGE and CONSULTANT, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

## STANDARD TERMS AND CONDITIONS

### M. DISPUTE RESOLUTION

VILLAGE and CONSULTANT shall attempt to settle any disputes arising out of this Agreement by discussions between the parties senior management. If any dispute cannot be resolved in this manner within a reasonable amount of time, VILLAGE and CONSULTANT agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of relating to this Agreement or the breach thereof ("dispute") to mediation prior to filing legal proceedings.

### N. ASSIGNABILITY

The CONSULTANT shall not assign any interest in this Agreement and shall not transfer any interest in same (whether by assignment, notation or any other manner), without the prior written consent of the VILLAGE. Provided, however that claims for money due or to become due the CONSULTANT from the VILLAGE under this Agreement may be assigned to a bank, trust company or other financial institution without such approval. Notices of any such assignment or transfer shall be furnished promptly to the VILLAGE.

### O. ESTIMATES

The estimates of cost and material quantities for each project provided herein are to be prepared by the CONSULTANT for general guidance of the VILLAGE, only. CONSULTANT shall prepare such estimates through the exercise of their experience and judgment in applying presently available information. However, since CONSULTANT has no control over competitive bidding or market conditions, CONSULTANT makes no warranty, expressed or implied, regarding the accuracy of such opinions as compared to contract bids or actual costs to VILLAGE.

### P. TIME OF PERFORMANCE

The services to be performed under the terms and conditions of this Agreement shall be in force and shall commence upon execution of this Agreement by the CONSULTANT and upon written notice from the VILLAGE to proceed. The work under this Agreement shall be undertaken and completed in such sequence as to assure its expeditious completion in light of the purposes of this Agreement.

In addition to all other remedies inuring to the VILLAGE should this Agreement not be completed by the time frame specified in accordance with all of its terms, requirements and conditions therein set forth, the CONSULTANT shall continue to be obligated thereafter to fulfill CONSULTANT's responsibility to complete the scope of services and to execute any necessary amendment to this Agreement. Delays in completing the work within the time provided for completion as specified elsewhere in this Agreement, for reasons attributable to the VILLAGE, may constitute justification for additional compensation to the extent of documentable increases in costs of labor, services or materials as a result thereof.

CONSULTANT shall not be liable for delays or failure to perform its services caused directly by circumstances beyond CONSULTANT's control, including but not limited to, acts of God, fire, flood, war, sabotage, accident, labor dispute, shortage, government action including regulatory requirements, changed conditions, delays resulting from actions or inactions of VILLAGE or third parties not under control of CONSULTANT including any construction contractor, site inaccessibility or inability of others to obtain materials, labor, equipment, or transportation. Should any of the above occur, then the date of completion of the services shall be adjusted for such delay, provided the CONSULTANT reports the delay to the VILLAGE within a reasonable time of its discovery.

In the event of such a delay to any schedule established in this Agreement, the schedule shall be amended to compensate for such delay. If in the event such delay exceeds sixty (60) calendar days, CONSULTANT shall be entitled to an equitable and mutually agreeable adjustment in compensation.

## STANDARD TERMS AND CONDITIONS

### Q. OPEN RECORDS

Notwithstanding any other clause written herein, CONSULTANT understands and agrees that VILLAGE is a municipal entity and is therefore subject to the open records law of the State of Wisconsin. Wis. Stat. sec. 19.36(3) requires governmental entities to make available for inspection and copying any records produced or collected under a contract entered into by the municipal entity to the same extent as if the record were maintained by the municipality. Therefore, in the event there is a request for any of the documentation pertaining to this agreement, then CONSULTANT shall provide the information as requested and charge no more than the cost to copy said information.

### R. HAZARDOUS MATERIAL

VILLAGE acknowledges that CONSULTANT'S scope of services does not include any services related to the presence at the project site of asbestos, PCB's, petroleum, hazardous waste, toxic waste, radioactive materials, or any substance which may cause a danger to persons or property. VILLAGE further acknowledges that CONSULTANT is performing professional services for VILLAGE and CONSULTANT is not and shall not be required to become an "arranger", "operator", "generator" or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation and Liability Act of 1990 (CERCLA).

### S. AMENDMENT

This Agreement, upon execution by both VILLAGE and CONSULTANT, can only be amended by a written instrument signed by both parties.

### T. CHOICE OF LAW

This Agreement shall be governed by the laws of the State of Wisconsin.

### U. SURVIVAL

All obligations arising out of this Agreement and all provisions of this Agreement allocating responsibility between the VILLAGE and CONSULTANT shall survive the completion of services and the termination of this Agreement.



To: Jeff Knutson, President  
Village Board

From: Scott A. Gosse  
Village Administrator

Date: May 13, 2016

Re: Agenda Item *log*, Discussion and Possible Action on Approval of Deputy Clerk-Treasurer  
Position Description and Authorization of Recruitment Process for Same Position

---

**BACKGROUND**

Attached for your review and consideration please find a proposed draft position description for a Deputy Clerk-Treasurer position.

**ACTION REQUESTED**

The action requested of the Village Board is to approve the proposed draft position description for the Deputy Clerk-Treasurer and authorize staff to proceed with the recruitment process for this position.

**ANALYSIS**

The description was developed with the input of Village Clerk Chaz Schumacher and Village Treasurer Beck Higby and encompasses tasks to provide assistance to both of the positions as well as serving as a backup for functions within the general office. The anticipated wage range for this position would be \$39,404 (min) - \$46,300 (mid) - \$53,196 (max) based upon experience. This would be an hourly position as well.

Attachment

**VILLAGE OF PEWAUKFE**  
**Job Description**  
**Deputy Clerk-Treasurer**

**Department: Village Administration**

**Date: May 2016**

**Reports To: Village Clerk and Village Treasurer**

**SUMMARY:**

The Clerk, Treasurer and Deputy Clerk-Treasurer work together so all duties can be performed in the absence of the Clerk or Treasurer with the exception of those duties requiring authorization by law and which the powers have not been delegated to the Deputy Clerk-Treasurer by the Clerk or Treasurer.

**QUALIFICATION REQUIREMENTS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and or required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** includes the following. Other duties may be assigned.

**General Duties:**

- Assist with performance of the duties of the Clerk and Treasurer as they are set forth by Wisconsin State Statutes and Village Ordinances and in accordance with the Clerk and Treasurer. These duties include: preparation and maintenance of accounting records, financial reports, cash investments, payroll, labor laws, social security, withholding and pertinent regulations, reporting needs to state and federal agencies; account records, water and sewer utility financial accounting, property assessment and tax billing; election procedures, record keeping and filing systems; record retention and open meeting laws; knowledge of insurance programs, policies and renewals; codification of adopted ordinances; special assessments and hearings, Board of Review guidelines and rules, and other duties as required by law.
- In coordination with the Clerk and Administrator, ensure that appropriate agendas are prepared for meetings of the Village Board, Plan Commission and other Boards, Committees and Commissions of the Village together with such supporting material as may be required by law.
- Prepare meeting minutes of meetings attended and present same for approval at subsequent meetings.
- Assist with maintenance and regulation of licenses for the Village, including, but not limited to, intoxicating liquor and fermented malt beverages, operator's licenses cigarette licenses, direct sellers, transient merchants and solicitor permits, mobile home licenses, and dog licenses.
- Follow required budget procedures for annual budgets for the Village and various utilities.
- Provide general communication to the public, answering questions posed by the public and information the public of the provisions of the Village's ordinances. Inform Clerk and Treasurer about any complaints or other matters to assure that all such matters are resolved expeditiously.
- Assist with answering the telephone and waiting on customers at the counter.
- Attend pertinent professional meetings and training sessions to remain current on changing rules

and regulations.

- Assist with code compliance matters as requested.
- Assist with operation and management of the Forest Hill Cemetery.

**Budgeting and Financial Responsibilities:**

- Assist with the preparation of department and utility budgets as needed.
- Assist with special assessments and tax settlements with County Treasurer.
- Prepare and process payroll in the absence of the Clerk.
- Provide back-up for processing of accounts payable and accounts receivable for all Village accounts.
- Prepare receipts and deposit funds collected.

**Personnel Matters:**

- Become familiar with personnel policies.
- Become familiar and knowledgeable with Village benefits.
- Assist employees with benefit enrollment and changes. Providing monthly reporting for retirement program.
- Attend pertinent professional meetings and training sessions to remain current on developments in municipal government.

**Voter Registration and Elections:**

- Attend trainings for certification in election management and election software.
- Assist Clerk with election administration, including, but not limited to: register voters, prepare reports and information for elections, prepare and mail absentee ballots, assist voters, assist with absentee voting at special voting facilities.
- Must be available on election days to assist Clerk with running elections.

**Utilities:**

- Assist with preparing and processing utility bills and account changes.
- Assist with inquiries regarding utility accounts.
- Assist with coordinating and scheduling meter changes.

**MISCELLANEOUS**

- Other duties as assigned.

**EDUCATION AND/OR EXPERIENCE:**

High School diploma or general education degree (GED) plus bookkeeping and office experience in a municipal or related setting. Additionally, experience dealing effectively and professionally with the public and customers.

**KNOWLEDGE AND SKILLS:**

Proficient and experienced in using various computer software and ability to learn new computer software programs; typing, copying, faxing and general office equipment. Ability to carry out routine administrative details with little supervision; ability to understand and carry out oral and written instructions; make decisions in accordance with rules, regulations and Village policy; establish and maintain effective public and office relations; ability to work accurately and efficiently.

**LANGUAGE SKILLS:**

Ability to read and interpret documents such as operating and maintenance manuals, procedure manuals, and the Village Code of Ordinances. Ability to write routine reports and correspondence. Ability to speak effectively with fellow employees, Village elected officials and the general public.

**MATHEMATICAL SKILLS:**

Ability to calculate figures and amounts such as may be needed summarizing labor hours, interest, and percentages. Ability to apply basic concepts of algebra and geometry.

**REASONING ABILITY:**

Ability to apply common sense understanding to carry out instructions furnished in written, oral, and diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Must be able to sit for long periods of time, bend and lift up to 15 pounds continuously. Must have simple grasping and hand-eye coordination to handle office equipment. Must be able to communicate effectively on the telephone and in person with a wide spectrum of society.

**EQUIPMENT USED:**

General office equipment including but not limited to: personal computer, typewriter, telephone, fax machine, radio communication equipment, cash register, adding machine/calculator, election equipment, and copier.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be mad to enable individuals with disabilities to perform the essential functions. Valid Wisconsin Driver's License required for ability to attend offsite training and assist with election and code compliance efforts.

The work of this job is generally performed in an office environment and may require working during non-business/regular hours as necessary.

**NOTE:** The duties listed above are intended as illustrations of the various types of work performed by persons in this position. This list is not all-inclusive. The omission of a particular job duty does not mean that the duty is not one of the essential functions of this job. This job description does not create an employment contract and is subject to change by the Village as needs of the Village and the Department change over time.

DRAFT: 051216



To: Jeff Knutson, President  
Village Board

From: Scott A. Gosse  
Village Administrator

Date: May 11, 2016

Re: Agenda Item 6h, Discussion and Possible Action on Request to Reconsider Award of Contract of Tower Court/Third Street Project

---

#### **BACKGROUND**

Trustee Zompa has submitted a request to reconsider the prior vote of the Village Board (outcome of vote was 4 against rescinding and 3 in favor of rescinding) against rescinding the prior vote to approve the award of the Tower Court/Third Street project.

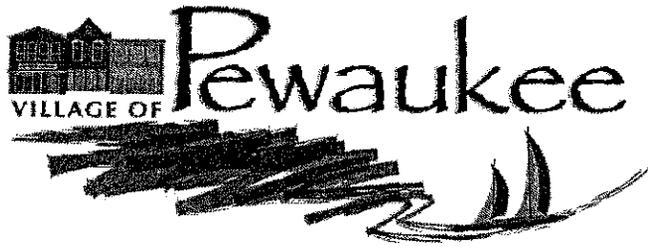
#### **ACTION REQUESTED**

The action requested of the Village Board by Trustee Zompa is to reconsider the prior vote in which the motion to rescind the prior approval to award the contract for Tower Court/Third Street was defeated.

#### **ANALYSIS**

The request to reconsider the prior vote, if successful, would place the motion to approve rescinding the vote to approve the award of contract for the Tower Court/Third Street project, back before the Village Board for consideration.

The notice of award of contract was provided to PLM after the last meeting. A change order can be made related to the sidewalk if the Village Board decides to make a change to that aspect of the project.



To: Jeff Knutson, President  
Village Board

From: Scott A. Gosse  
Village Administrator

Date: May 12, 2016

Re: Agenda Item Ce i, Discussion and Possible Action on Columbarium Bids

---

**BACKGROUND**

Bids for the 112 niche columbarium were opened April 21, 2016. Three bids were received and are summarized below.

**ACTION REQUESTED**

The action requested of the Village Board is to consider the award of the bid for the columbarium.

**ANALYSIS**

The fund balance for the cemetery fund as of December 31, 2015 is \$59,087. The funds for the purchase of the columbarium would come from the cemetery fund balance.

The following is a summary of the bids with a copy of the bid from Tribute Companies attached for your review:

Tribute Companies:	\$28,300 total
Matthews:	\$29,975 total
Ford Construction:	\$63,230 total

The following is a review of the bids by David White, Director of Public Works/Engineer:

“I reviewed the proposals to furnish and install a columbarium at Forest Hill cemetery from The Tribute Companies and Mathews International.

The Tribute Companies proposes a cost of \$28,300 to install a front footing and furnish and install a 112 niche octagon columbarium manufactured by the Everlasting Granite Memorial Company. The Tribute Companies indicate that the product lead time is 5 months from approvals. Approvals is not defined and could be the date the order is placed or it could be the date shop drawings are approved. These 2 dates could be significantly different.

The Tribute Companies proposed an alternate amount of \$31,700 to install a front footing and furnish and install a 120 niche octagon columbarium manufactured by the Coldspring Granite Company. Lead time for this alternative is significantly less at 6-8 weeks.

Mathews International Corp proposes a cost of \$29,975 to install a front footing and furnish and install a 112 niche octagon columbarium manufactured by the Everlasting Granite Memorial Company. Mathews indicated a lead time of 90-120 days from the date of the order.

The Tribute Companies has been in business for over 40 years building and installing mausoleums, columbarium, memorials, headstones, etc. Mathews likewise is a very respected and long tenured company.

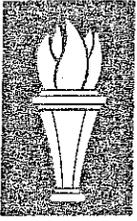
I recommend awarding bid to The Tribute Companies for base bid of \$28,300.00.”

I contacted the City of Pewaukee with regard to the number of niches sold in their columbarium and was advised that only three were sold as of May 10<sup>th</sup>.

The location for the columbarium (copy of map attached) was approved by the Plan Commission as a Conditional Use Grant upon application from the Village Board.

Attached for your review please find preliminary cost/sale information for a niche based upon the low bid. The City of Pewaukee charges \$710/niche for a resident and \$810/niche for non-residents. Additional costs/charges to be considered should this project move forward are costs for opening the niche as well as costs for engraving.

Attachments



## The Tribute Companies inc.

Forest Hill Cemetery

300 School Street

Pewaukee, WI 53072

Our company is pleased to offer our proposal to supply and install an Octagon niche columbarium for Forest Hill Cemetery located in The Village of Pewaukee. As part of our proposal we are offering two options for your review and consideration.

Option 1 – Base bid includes all necessary labor and material to supply and install 112 Octagon niche columbarium that is constructed with all granite interior and exterior finishes. The unit is imported through Everlasting Granite Memorial company located in Elberton, Georgia.

1. The anticipated lead time to this product is approximately 5 months from approvals.
2. Manufacture warranty is a 10/50-year warranty. See Enclosure
3. The Warranty from Tribute Companies is one year on workmanship.

Option 1- Suppled and installed - \$28,300.00

Should the owner elect to perform foundation duties we have allowed \$3000 to excavate, remove soil and place concrete per manufactures recommendation.

### **Voluntary Alternate 120 Octagon columbarium MANUFACTURED IN THE UNITED STATES**

Option 2 – Tribute will supply and install one 120 Octagon niche manufactured by Coldspring Granite located in Cold Spring MN. The unit is constructed per the enclosed specifications along with manufactures warranty.

1. Anticipated lead time for this product is 6-8 weeks from approvals.
2. Manufacture warranty is a 10/50-year warranty – See enclosure
3. The warranty from The Tribute Companies is One year on Workmanship.

Option 2 - Suppled and installed \$31,700.00

**BID FORM**  
**VILLAGE OF PEWAUKEE**  
**112 Niche Octagon Columbarium Project**

WE HERBY ENTER OUR BID FOR THE VILLAGE OF PEWAUKEE'S REQUIREMENTS FOR THE **112 NICHE OCTAGON COLUMBARIUM PROJECT** PER THE NOTICE TO BIDDERS AND ANY REFERENCED SPECIFICATIONS AND DRAWINGS. THE UNDERSIGNED CERTIFIES THAT HE/SHE HAS EXAMINED THE SPECIFICATIONS AND INSTRUCTIONS TO BIDDERS AND HAS SUBMITTED A BID IN FULL COMPLIANCE AND WITHOUT COLLUSION WITH ANY OTHER PERSON, INDIVIDUAL OR CORPORATION.

All Bids must be made on the required Bid Form. All blanks spaces for Bid prices must be filled in, printed in ink or typewritten, and the Bid Form must be fully completed and executed when submitted. Only one copy of the Bid Form is required. Should the Bidder not provide certain goods, or desire not to bid certain items, the Bid price shall be filled in as "N/A".

Payment for work performed or goods sold to the Village of Pewaukee can be expected within 30 days after receipt of the invoice and satisfactory acceptance from the department receiving the service or goods. Any discount allowed by the vendor for prompt payment, etc., must be reflected in the bid figure, and not entered as separate pricing on the bid.

**Description:**

The bid is for the 112 niche Octagon Columbarium Project to be utilized by the Village of Pewaukee Forest Hill Cemetery. Bidder will complete the Work in accordance with the Bidding Documents for the following price(s):

**I. Base Bid:**

Item Number	Item Description	Unit	Quantity	Unit Price	Total Price
1.	Furnish and Install 112 Niche Octagon Columbarium	Each	1		\$28,300
2.	Excavate and Construct Frost Footing Foundation per Approved Design	Each	1		\$3,000
Total Items 1 & 2					

*IN # 250 VG*

**II. Additional Options:** (Please list all additional options and the associated cost that are not already listed. If required, please include additional sheet.)

Item	Description	Option Cost
1.	120 Niche Columbarium Manufactured in the United States	\$31,700
2.	Excavating Services Provide By Best Cost Service - See Letter	
3.		
4.		
5.		
6.		
7.		

*Alternative*

BID FORM  
VILLAGE OF PEWAUKEE  
112 Niche Octagon Columbarium Project

ADDENDA:

Addendum Number

Date of Addendum

Date Received

SIGNED: 

TITLE:

CHIEF OPERATING OFFICER

PRINTED NAME:

TIMOTHY HENTGES

BIDDER:

THE TRIBUTE COMPANIES, INC.

ADDRESS:

352 Cottonwood Avenue Suite D

CITY:

HARTLAND

STATE:

WI

ZIP:

53029

DATE:

APRIL 21<sup>st</sup> 2016

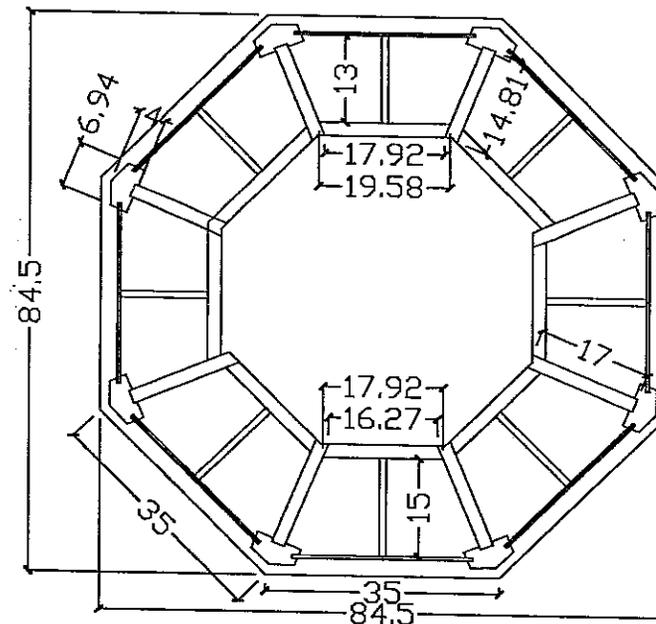
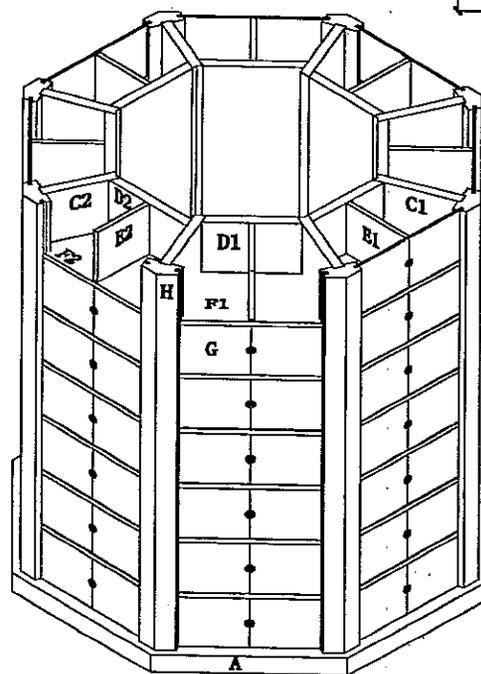
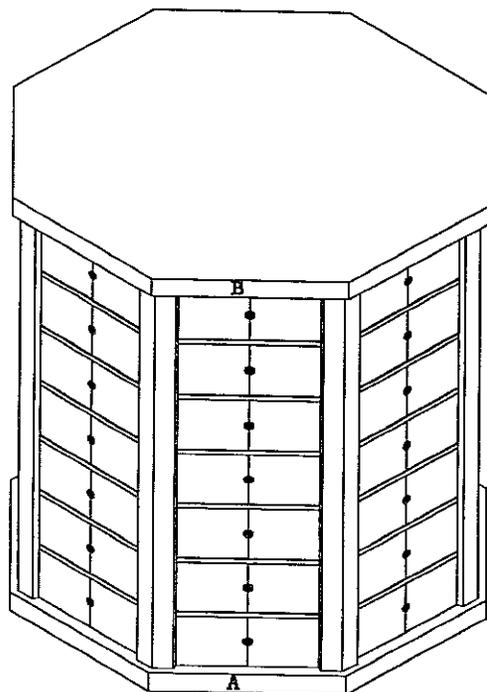
TELEPHONE NUMBER:

262-367-9991

FAX NUMBER:

262-367-9992

CFS-E-SY-1114



Item:inch

A:84.5\*84.5\*4H

B:84.5\*84.5\*4H

C1:4(17\*2\*83H)

C2:4(14.81\*2\*83H)

D1:4(17.92\*2\*83H)

D2:4(19.58\*2\*83H)

E1:28(15\*1\*11H)

E2:28(13\*1\*11H)

F1:24(29.26\*16\*1H)

F2:24(29.26\*14\*1H)

G:112(13.5\*0.4\*11H)

H:8(6.94\*4\*83H)

**MATTHEWS GRANITE**  
**PRIVATE ESTATE MAUSOLEUM & COLUMBARIA**  
**CERTIFICATE OF WARRANTY**

**10 Year All Component Warranty**

Matthews Granite Company warrants to \_\_\_\_\_ that the \_\_\_\_\_ purchased \_\_\_\_\_ is free from any material defects in material and workmanship. For a period of 10 years from the purchase date, Matthews Granite will repair or replace any component of the building that develops a material defect with the exception of those items or causes specifically excluded in the "Exclusions and Limitations" portions of this Warranty. This 10 year warranty covers all granite and components including doors, windows, carving and lettering, rosettes and caulking.

**50 Year Granite Warranty**

In addition to the 10 year warranty described above, Matthews Granite warrants that for a period of 50 years from the purchase date above that it will repair or replace any granite portion of the building that develops any natural defects, except for those items or causes specifically excluded in the "Exclusions and Limitations" portions of this Warranty. This 50 year warrant covers only the granite components of \_\_\_\_\_ the building.

**Notice of Claim**

To make a claim against this warranty, a description of the problem must be submitted in writing to the following address:

Matthews Granite Company  
Attention: Warranty Department  
P.O Box 448  
Elberton, GA 30635

**Handling of Claim**

Purchaser agrees to provide Matthews Granite all photos and other additional information requested by Matthews Granite to evaluate the warranty claim. Matthews Granite reserves the right to have someone come on site and inspect the building. Upon verification and approval by Matthews Granite of a valid claim covered by this warranty, Matthews Granite will, at its option, repair or replace the material in question. The cost of any such repair or replacement will be paid by Matthews Granite. All

parties hereby acknowledge the color and grain of granite can change over time. Any replacement or repair of the granite shall be in a granite available to Matthews Granite at the time of such replacement or repair and match the original granite in terms of color and grain as close as possible. Matthews Granite is not responsible for the failure of the replacement granite to match the original granite in color and grain.

## EXCLUSIONS AND LIMITATIONS

1. Matthews Granite is not responsible for any repairs or replacements undertaken by the purchaser prior to written notification provided to Matthews Granite.
2. Matthews Granite is not responsible for work that is not performed by Matthews Granite or one of its designated sub-contractors.
3. Matthews Granite is not responsible for cracks or defects in the granite that are the result of an improper foundation. Matthews Granite will provide foundation instructions at the time of purchase, which must be followed or the warranty may be voided.
4. Matthews Granite is not responsible for fading caused by the sun and/or other environmental causes.

THIS WARRANTY IS LIMITED TO THE PROVISIONS STATED ABOVE, AND NO OTHER WARRANTY, EXPRESSED OR IMPLIED, EXISTS. THE IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE IS EXPRESSLY EXCLUDED.

Forest Hill Cemetery  
Pewaukee, WI

The Tribute Companies  
352 Cottonwood Avenue  
Hartland, WI 53029

4/21/2016

**Service provider**

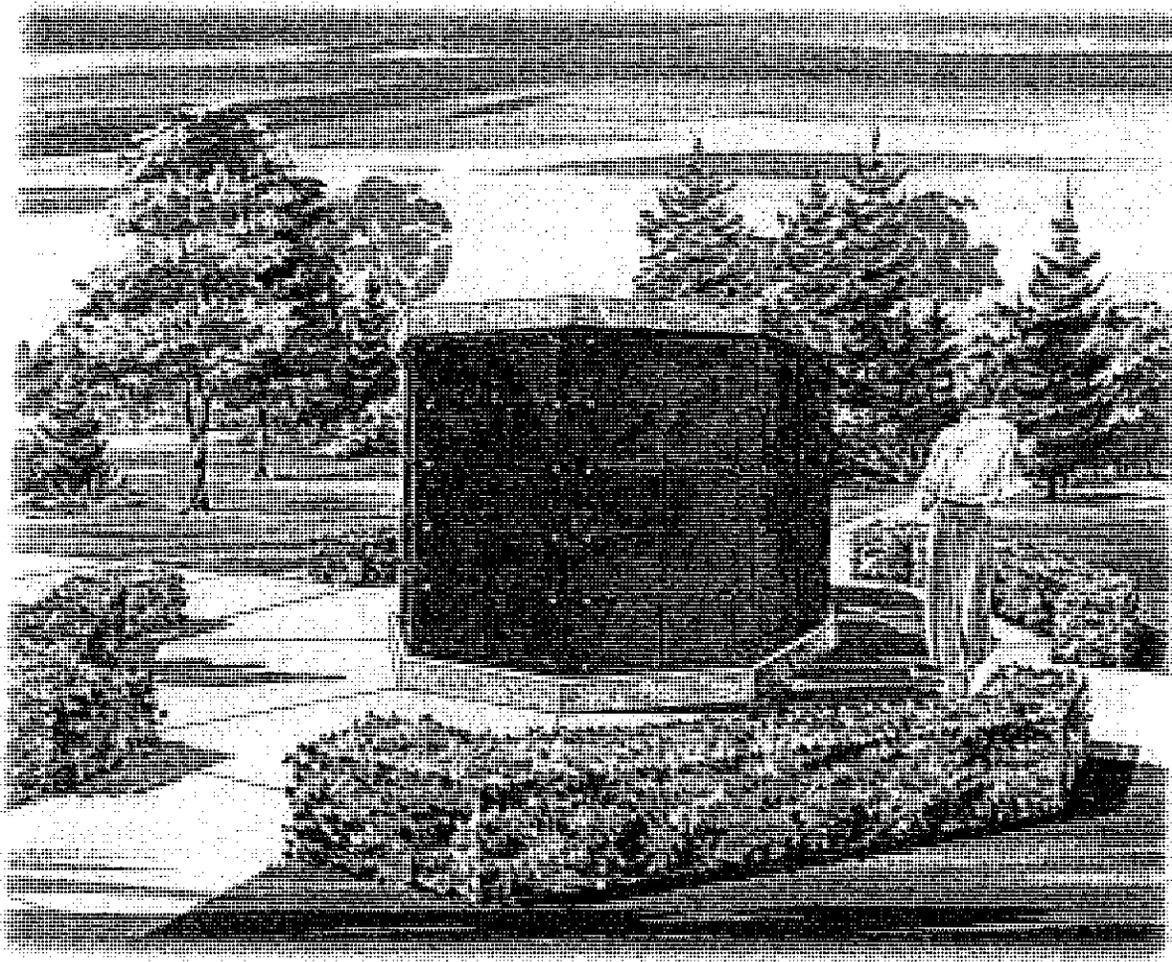
Blast Craft Services  
750 Industrial Drive  
Slinger, WI 53086  
262-644-7145

**On site Engraving services**

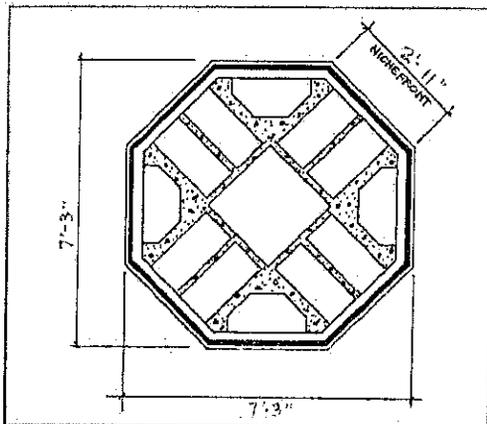
<b>Single Niche</b>	Includes 3 lines of engraving & year Dates	\$ 170.00 each
	Includes a fourth line of engraving & full Dates	\$ 190.00 each
<b>Double Niche</b>	Includes 5 lines of engraving & year dates	\$ 210.00 each
	Includes up to 7 lines of engraving & full dates	\$ 250.00 each
<b>Additional services</b>	year only	\$ 85.00 each
	Month/day/year	\$ 115.00 each
	Extra lines of lettering	\$ 45.00 each
	Emblems	\$ 50.00 each
	Proof Drawing	\$ 45.00 each

Volenberg AEC

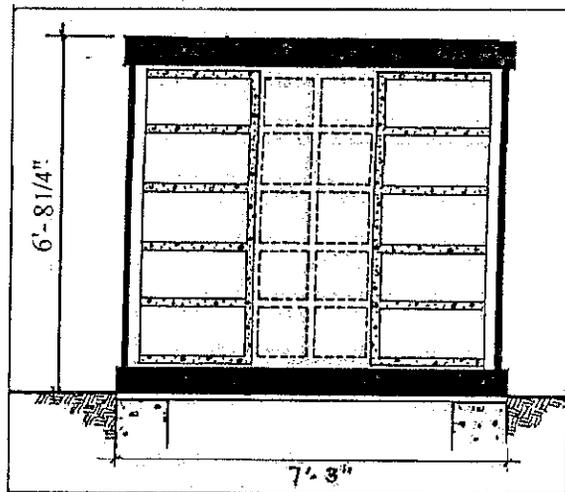
824281



**5-HIGH OCTAGON PRE-ASSEMBLED COLUMBARIUM**  
FIVE (5) NICHES HIGH WITH FORTY (40) DOUBLE DEPTH SPACES &  
TWENTY (20) COMPANION SIDE-BY-SIDE SPACES



PLAN



CROSS SECTION

**GRANIT-BRONZ Mausoleum Division**

**GRANIT  
BRONZ**

**Dwg5252-R98 Scale**

**1-800-328-5040**

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EXHIBIT "A"

**ONE OCTAGON COLUMBARIUM CONTAINING 120 NICHES**

**VILLAGE OF PEWAUKEE  
FOREST HILL CEMETERY  
300 SCHOOL STREET  
PEWAUKEE, WI 53072**

**PROJECT SPECIFICATIONS**

**Section 1.0 Construction Documents**

The columbarium will be constructed pursuant to Plans and Specifications prepared by Cold Spring Granite Company, Cold Spring MN.

**Section 2.0 Site Work**

Foundation to accept proposed unit will be based on plans and specifications provided within. There are no provisions for site work outside the limits of the foundation. All landscaping, drainage, sidewalks are by others. Proposal assumes that soil is suitable to accept foundation. Owner will be responsible for unsuitable or contaminated soil.

**Section 3.0 Regulatory Approval**

The Village of Pewaukee and or Cemetery authority will be responsible to obtain, and pay the cost of any necessary building and or site permits. Taxes have been excluded from the proposal.

**Section 4.0 Precast Niche System and Closure Panels**

Per CSG Design #5252-R-98, this unit will consist of 5 niches high with 40 double depth spaces and twenty companion side-by-side spaces. Total of 120 urn spaces.

Interior units are reinforced concrete with a durable polystyrene liner and closure. The cabinet is completed clad in exterior granite.

**Section 5.0 Stone Veneer and Finishes**

- 1) Niche trim, caps and will be polished (full range) Rockville White/Moonlight Grey
- 2) Niche Fronts will be polished (Narrow range) Mesabi Black

**Hanger System**

An exposed bronze floral rosette (to match existing) shall be used to hang the granite fronts. The hanger system shall be manufactured by Sinner Brothers (or comparable).

**Section 6.0 Warranty**

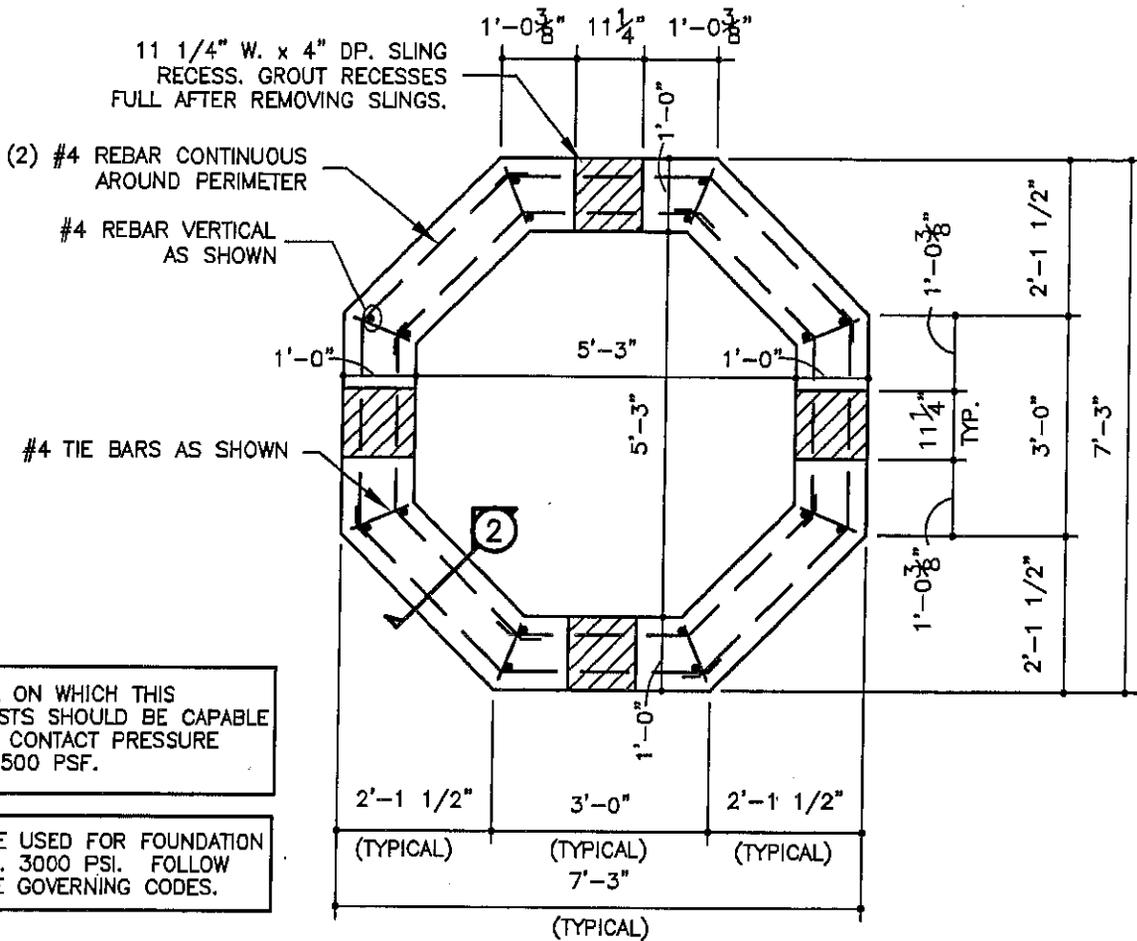
The unit shall be warranted for one year against defects caused by manufacturing or material failure. Additionally, the manufacture has an addition 10/50 warranty beyond Tributes initial warranty. There shall be no warranty in the event of damage caused by any reason, including, but not limited to, vandalism, vehicles or acts of God.

**Section 7.0 Access to the Site**

Forest hill Cemetery will provide Tribute clear access to the site, free of overhead obstructions. Installation assumes that access within 60' is available as units will be set using a crane.

**Section 8.0 Matching of natural stone materials**

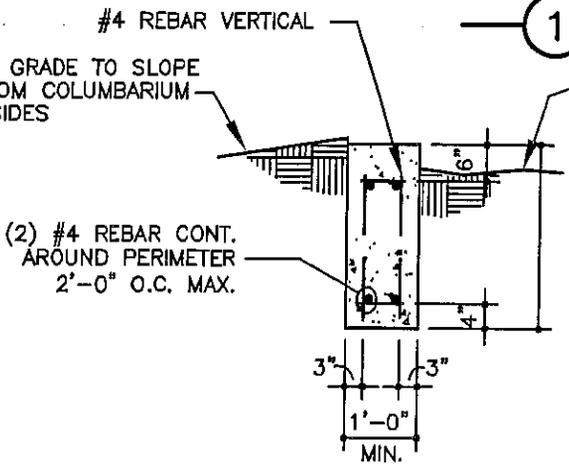
Purchaser and seller are familiar with natural stone products and understand that stone provided will have variations within the materials.



NOTE: THE SOIL ON WHICH THIS FOUNDATION RESTS SHOULD BE CAPABLE OF CARRYING A CONTACT PRESSURE OF AT LEAST 2,500 PSF.

NOTE: CONCRETE USED FOR FOUNDATION SHOULD BE MIN. 3000 PSI. FOLLOW LOCAL OR STATE GOVERNING CODES.

1 PLAN  
INNER GRADE CUT TO LEVEL 4" MIN. BELOW TOP OF FOUNDATION



2 SECTION

FOUNDATION DEPTH TO BE PER LOCAL SOIL AND FROST CONDITIONS AND PER GOVERNING CODES. REMOVE ALL TOP SOIL AND ORGANICS WITHIN FOUNDATION AREA AND BELOW, TO UNDISTURBED SOIL

IN THE EVENT ANY OR ALL PORTIONS OF THIS BUILDING IS CONSTRUCTED BY SOME ONE OTHER THAN COLD SPRING GRANITE OR ONE OF ITS DESIGNATED SUBCONTRACTORS, COLD SPRING GRANITE COMPANY MAKES NO WARRANTIES OR REPRESENTATION THAT THE STRUCTURE DEPICTED IN THESE DRAWINGS WHEN CONSTRUCTED WILL BE STRUCTURALLY SOUND OR WILL MEET STATE AND LOCAL BUILDING CODE REQUIREMENTS, UNLESS A LICENSED ARCHITECT OR ENGINEER HAS CERTIFIED, STAMPED AND AFFIXES A WET SIGNATURE OF APPROVAL TO THESE DRAWINGS AND THE STRUCTURE HAS BEEN CONSTRUCTED IN COMPLIANCE WITH SAID STAMPED AND WET SIGNED DRAWINGS.

NOTE: STATE AND LOCAL BUILDING CODE REVIEW MAY NECESSITATE CHANGES TO STAMPED ARCHITECTURAL AND ENGINEERED DRAWINGS.

FURTHER, COLD SPRING GRANITE COMPANY'S WARRANTY DOES NOT APPLY TO ANY PORTION OF THE STRUCTURE DEPICTED IN THESE DRAWINGS THAT IS NOT CONSTRUCTED BY COLD SPRING GRANITE COMPANY OR ITS DESIGNATED SUBCONTRACTOR.

MG-014(11Sept07)

PROJECT:			
LOCATION:			
© 2/15/11			
COLD SPRING GRANITE ALL RIGHTS RESERVED			
4 HIGH, 5 HIGH & 6 HIGH OCTAGON COLUMBARIUMS			
DESIGN: 5252-R98	JOB #	DRAWN BY:	DATE:

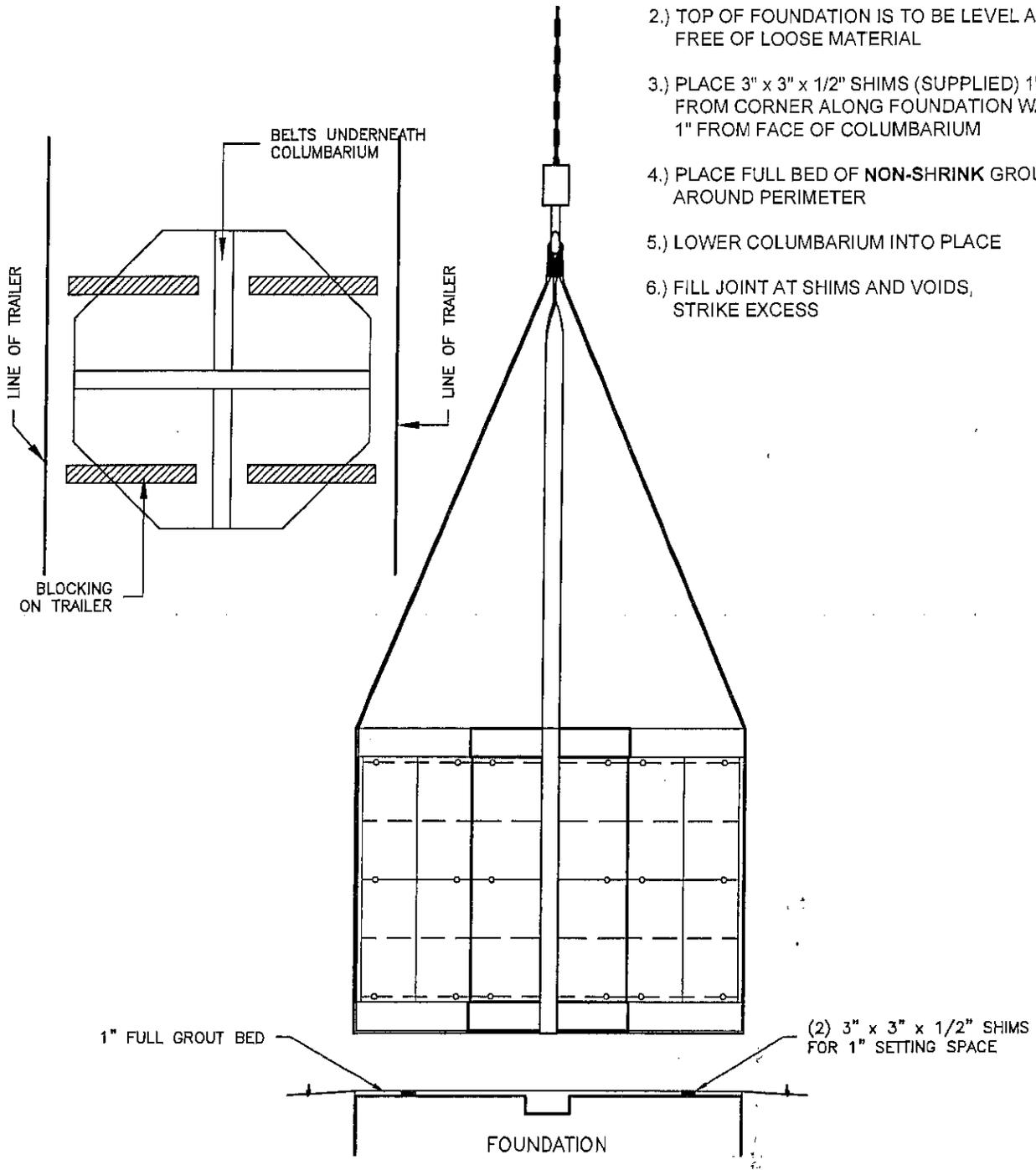
**Cold Spring Memorial Group**  
A division of the Cold Spring Granite Company

GRANITE GRANITES PRIVATE ESTATES

17482 GRANITE WEST RD, COLD SPRING, MINNESOTA 56320-4578  
PHONE: (320) 685-5621 / FAX: (320) 685-5052

**LIFTING DIAGRAM FOR OCTAGON COLUMBARIUMS**  
**FAILURE TO SET COLUMBARIUM AS SHOWN WILL VOID WARRANTY**

- 1.) FOUNDATION IS TO BE PER LOCAL CODE AND SOIL CONDITIONS.
- 2.) TOP OF FOUNDATION IS TO BE LEVEL AND FREE OF LOOSE MATERIAL
- 3.) PLACE 3" x 3" x 1/2" SHIMS (SUPPLIED) 1'-0" FROM CORNER ALONG FOUNDATION WALL, 1" FROM FACE OF COLUMBARIUM
- 4.) PLACE FULL BED OF **NON-SHRINK** GROUT AROUND PERIMETER
- 5.) LOWER COLUMBARIUM INTO PLACE
- 6.) FILL JOINT AT SHIMS AND VOIDS, STRIKE EXCESS



9-9-15

SCALE: 3/8" = 1'-0"

GRANIT-BRONZ / COLD SPRING GRANITE

1-800-328-5040

DWG:

OF DWG.



**COLDSPRING™**

## **Community Mausoleum & Columbarium CERTIFICATE OF WARRANTY**

### **10-YEAR WORRY-FREE WARRANTY**

Cold Spring Granite Company (d.b.a. Coldspring) warrants to (the person or company name), the original owner, that the (project name) located at (address), is free from defects in material and workmanship. For a period of 10 years from (stated date), Coldspring warrants to the original owner of the building that Coldspring will repair or replace any component of the building that fails. Except those items or causes specifically excluded in the "Exclusions and Limitations" portions of this Warranty. This 10-year Worry-Free warranty covers all building components including the pre-cast crypts and niches, crypt/niche front hangers, and granite components.

### **50-YEAR GRANITE WARRANTY**

In addition to the 10-year Worry-Free Warranty, for a period of 50 years from (stated date), Coldspring warrants to the original owner of the building that it will repair or replace any granite component of the building that fails. Except as to those items or causes specifically excluded in the "Exclusions and Limitations" portions of this Warranty. This 50-year Granite warranty covers the granite only including granite carvings, murals and crypt/niche fronts.

### **NOTICE OF CLAIM**

This warranty applies to the building as installed in its original location. This warranty becomes null and void if the building is moved from its original installation location and or if modifications are made to the original structure by anyone other than Coldspring authorized personnel. Upon verification of a valid claim made against this warranty, Coldspring will at its option, repair or replace the defective material.

To make a claim against this warranty, a description of the problem must be submitted in writing to the following address:

**COLDSPRING  
Mausoleum Warranty Department  
17482 Granite West Road  
Cold Spring, MN 56320-4578**



**COLDSRING™**

**All claims against this warranty must be verified by a designated Coldspring field inspector.** Upon verification and approval by a Coldspring's field inspector of a valid claim made against this warranty, Coldspring will, at its option, repair or replace the material in question if the material in question has failed due to any defect caused by Coldspring during the quarrying and/or fabrication of the granite material. The cost of any such repair or replacement shall be borne by Coldspring and/or its authorized representatives and includes the labor charges necessary for repair or replacement. If replacement of the granite is deemed necessary, replacement will be made with granite marketed by Coldspring at the time it honors this warranty. The replacement granite shall match the original granite in color, grain and grade as nearly as possible but only from the granite then in Coldspring's inventory. Coldspring shall not be responsible for failure of the replacement granite to match the original color, grain and grade. **This warranty does not cover the cost of any repairs or replacement undertaken prior to your receipt of written claim verification from the company.**

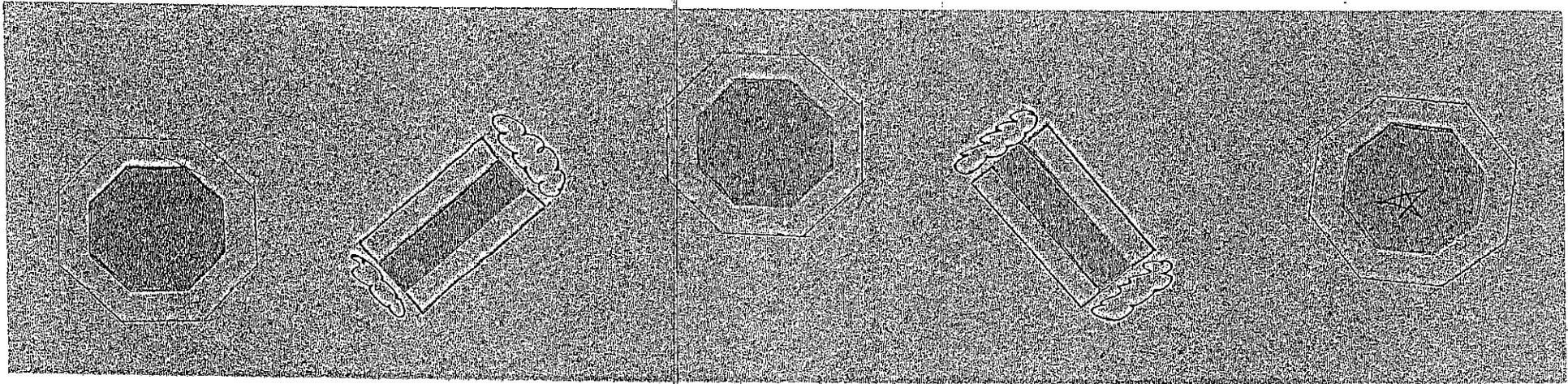
#### EXCLUSIONS AND LIMITATIONS

Coldspring will not be liable for damage caused by or to the following items, which are specifically excluded from coverage under this warranty: granites and other stones not quarried and fabricated by Coldspring, fading caused by the sun and/or other environmental causes, plumbing systems, electrical systems, HVAC systems, non-granite floor coverings, non-granite roof structures, wall systems, doors and windows outside of the manufacture's warranty, staining caused by environmental conditions, exterior sidewalks & ramps and caulking past one year, vandalism, war, terrorism, acts of God or nature, atmospheric conditions, or failure to perform regular cleaning and maintenance, damage to granite caused by defective foundations constructed by others, or issues relating to improper engineering and testing not performed by Coldspring prior to the installation of the foundation. Coldspring will not be responsible for work that is not performed by Coldspring or its sub-contractors. This warranty expressly excludes defects in materials or workmanship supplied or performed by any parties other than Coldspring. As to any material utilized in the mausoleum provided by parties other than Coldspring that carry a warranty from the supplier of that product, that warranty will be assigned by Coldspring to the original owner of the mausoleum, whenever possible. This Warranty shall be secondary to any perpetual care fund proceeds available from the cemetery wherein the building subject to this Warranty has been placed.

THIS WARRANTY IS LIMITED TO THE PROVISIONS STATED ABOVE, AND NO OTHER WARRANTY, EXPRESSED OR IMPLIED, EXISTS. THE IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE IS EXPRESSLY EXCLUDED. EXCEPT AS PROVIDED HEREIN, THE COMPANY SHALL NOT BE LIABLE IN EITHER TORT OR CONTRACT FOR ANY LOSS OR DIRECT, INDIRECT CONSEQUENTIAL OR INCIDENTAL DAMAGES. (Some states do not allow the exclusion or limitation of incidental or consequential damages. The above limitations may not apply to you. This warranty gives the purchaser specific legal rights and other rights may also exist that vary from state to state.)

	Columbarium Cost	Foundation	TOTAL Costs	TOTAL/ Niche	Name Engraving	TOTAL	Revenue Generated for Care @ \$750/Niche
112-Niche Octagon	\$ 25,300.00	\$ 3,000.00	\$ 28,300.00	\$ 252.68	\$	\$ 252.68	\$ 497.32

Option A



100'

★ - first columbarium to be installed

→ N

$3/16" = 2'$  scale

