



Regular Village Board Meeting Agenda

August 16, 2016 – 7:00 pm
Village Hall, 235 Hickory Street, Pewaukee, WI 53072

1. Call to Order, Pledge of Allegiance, Moment of Silence and Roll Call.
2. Approval of Minutes of Previous Meeting.
 - Minutes of the Regular Village Board Meeting – August 2, 2016
3. Citizen Comments. – *Comments should be addressed directly to the Village Board and should be limited to a maximum of three minutes per speaker. Speakers are asked to state name and address for the record.*
4. Ordinances.
 - a. Ordinance No. 2016-12, Ordinance to Create Chapter 28 of the Municipal Code of the Village of Pewaukee To Establish a Code of Ethics
5. Old Business.
 - a. Discussion and Possible Action on Laimon Family Lakeside Park parking lot patching contract
6. New Business.
 - a. Discussion and Update by Assessor Regarding 2016 Assessment Process and Possible 2017 Revaluation
 - b. Discussion and Possible Action on Adoption of Emergency Operations Plan
 - c. License Approvals and Vendor Permits.
 1. Operator License – New and Renewals
 - d. Monthly Approval of Checks and Invoices for all funds –July 2016
7. Citizen Comments. – *Comments should be addressed directly to the Village Board and should be limited to a maximum of three minutes per speaker. Speakers are asked to state their name and address for the record.*
8. Closed Session. – The Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss negotiation strategy regarding WPPA Collective Bargaining strategy; and pursuant to Wis. Statute Section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss a negotiating strategy regarding the possible acquisition of easement rights along the Pewaukee River for a pedestrian bridge.
9. Reconvene Into Open Session
10. Adjournment.

Note: Notice is hereby given that a quorum of a Village Committee and/or Commission may be present at the Village Board meeting, and if so, this meeting shall be considered an informational meeting of that Committee or Commission and no formal action of that Committee or Commission shall occur.

Posted: August 12, 2016

**VILLAGE OF PEWAUKEE
VILLAGE BOARD MEETING
August 2, 2016**

1. Call to Order, Pledge of Allegiance, Moment of Silence and Roll Call

President Knutson called the meeting to order at approximately 7:01 p.m. The Pledge of Allegiance was recited followed by a moment of silence.

Village Board members present on Roll Call: Trustee Paul Evert, Trustee Kevin Yonke, Trustee Heather Gergen, Trustee Cathy Baumann, Trustee Joe Zompa, Trustee Tom Calder, and President Jeff Knutson.

Also Present: Village Attorney, Mark Blum; PD Lieutenant, Mark Garry; Park, Recreation, and Building Services Director, Kelley Woldanski; DPW Director & Engineer, Dan Naze; Village Administrator, Scott Gosse; Village Clerk, Chaz Schumacher.

2. Approval of Minutes of Previous Meetings

a. Minutes of the Regular Village Board Meeting – July 5, 2016

Trustee Baumann moved, seconded by Trustee Zompa to approve the July 5, 2016 minutes as presented. Motion carried 6-0, Trustee Yonke abstained.

b. Minutes of the Regular Village Board Meeting – July 19, 2016

Trustee Calder moved, seconded by Trustee Zompa to approve the July 19, 2016 minutes as presented. Motion carried 7-0.

3. Citizen Comments

Carole Stamm – 130 West Wisconsin Avenue, Unit 1 – Ms. Stamm stated if the Village is going to pay the money to patch the Laimon Park parking lot, they should go a little further and seal it to add longer life span. She stated that with all of the traffic, it should be sealed, it's a good investment. Ms. Stamm stated that Kelley Woldanski does a good job of making the parks look nice and she hopes Woldanski will do the same for Laimon Park.

4. Ordinances

a. Ordinance No. 2016-12, Ordinance to Create Chapter 28 of the Municipal Code of the Village of Pewaukee To Establish a Code of Ethics

Attorney Blum discussed the proposed financial disclosure and the Board's questions regarding who would be required to complete one. Blum stated the County currently requires all of their elected officials and certain employees with purchasing power to complete the financial disclosure statement. He stated that the public records law would allow the information to be disclosable.

Trustee Calder stated his concern about the code of conduct and rules of procedure for the ethics board. Attorney Blum stated the ethics board typically exists in other communities to handle violations of ethics and making decisions appropriate to the violations. Discussion followed.

Trustee Baumann stated her concern about disclosing finances as she doesn't feel it's other's business to know who they owe money to over in amounts over \$10,000. Trustee Yonke stated his agreement with Trustee Baumann.

Trustee Calder stated there is information available on the circuit court board about finances. He stated the disclosure sets forth a procedure so the Village can know if they own their house, if not, who owns it or who they rent from. He stated he has no issue listing his information.

Trustee Baumann stated it isn't anyone's business to know who owes money on credit cards or in amounts greater than \$10,000. Trustee Calder stated it doesn't have to be a part of the disclosure.

President Knutson stated that based on the list of people who would have to submit a disclosure, it would be difficult to get people on boards and it's already hard enough to fill board positions, people want to do their civic duty but they aren't paid and to ask for this kind of information, they will say they don't want put themselves out there like that. Knutson stated he is comfortable with the ordinance but not with the financial disclosure. Discussion followed.

President Knutson requested staff to check with other communities and what they do for the financial disclosure.

Trustee Calder moved, seconded by Trustee Evert to defer this item until the next Village Board meeting so the information requested by President Knutson is provided. Trustee Gergen asked that something be added so the person requesting the financial disclosure as a public record would have to identify themselves, if Attorney Blum doesn't think that's possible, she would like to see what other options are available. **Motion carried 7-0.**

5. Old Business

a. Discussion and Possible Action on Village Code of Conduct

President Knutson stated the Code of Conduct is for how public officials act or treat others. He stated it would be added to the Code of Ethics.

Trustee Baumann stated the minutes show that Trustee Gergen, Trustee Zompa, and herself all feel the code of conduct should be guidelines not an official document.

President Knutson stated that for the most part the Board is very professional. He stated guidelines are good but they are just guidelines and with nothing to back them up they don't have to be followed. He stated he feels it needs to be adopted.

Trustee Calder stated he doesn't feel the code of conduct is needed, if there is a lack of decorum than the chair isn't keeping the decorum. Calder stated that regarding citizen comments, they should be kept within the allowed 3 minutes as long as they aren't repeating themselves. Discussion followed.

Trustee Calder moved, seconded by Trustee Gergen to not move forward with the Code of Conduct. Motion carried 6-1, President Knutson voted nay.

6. New Business

a. Discussion and Possible Action on Laimon Family Lakeside Park parking lot patching contract

Park, Recreation, and Building Services Director Woldanski stated that 2 patch areas have been identified in the Laimon Park parking lot. She stated the intent is to fix the 2 areas in order to get through the next 7 years, at which point the whole lot would be repaved.

Trustee Baumann asked if an RFP was put out or how were the bids obtained. Woldanski stated the project was sent out to 4 companies but she hasn't heard back yet, the project may be too small for them. Discussion followed.

Trustee Calder asked what the long term plan is for getting the parking lot repaved, striped and drainage corrected. Woldanski stated there is a lot of engineering work that needs to be done to correct the drainage. Woldanski a plan needs to be formed because milling it and paving it are not going work in the term. Discussion followed.

Trustee Calder moved, seconded by Trustee Baumann to defer this item until the next meeting. Motion carried 7-0.

b. License Approvals and Vendor Permits

1. Operator License – New and Renewals

Trustee Zompa moved, seconded by Trustee Evert to approve new Regular Operator Permits for the remainder of the July 1, 2016 through June 30, 2017 license term as presented for the following applicants:

Thomas Seidl

Irene Leong

Samantha Rogers

Motion carried 7-0.

Trustee Zompa moved, seconded by Trustee Evert to approve the renewal Regular Operator Permits for the remainder of the July 1, 2016 through June 30, 2017 license term as presented for the following applicants:

Erin Johnson

Bari Geers

Amanda Kimball

Motion carried 7-0.

c. Discussion and Possible Action on Citizen Member Appointment for Plan Commission

President Knutson stated Plan Commission member Chris Bernauer stated at the last Plan Commission meeting that he would need to step down immediately due to work commitments.

Administrator Gosse stated Bernauer was asked to submit a formal resignation.

Trustee Calder stated nothing should be done until the resignation is given, he wasn't aware there was a vacancy on the Plan Commission, it's a prized position in the community.

President Knutson stated it's up the Village President to present board members and for the Village Board to approve them. He stated he had 2 applicants to pick from and he chose Cheryl. He would like to not be short-handed at the next Plan Commission meeting in September.

Trustee Gergen stated it is a position that several people would like to apply for and it should be posted between the meetings.

Trustee Evert stated he had not heard of any shortages on the Plan Commission. He stated maybe if it was publicized more people would apply. He stated it moved too fast. Discussion followed.

Attorney Blum stated it is the Village President's responsibility to choose a candidate and present it to the Board for their approval.

Trustee Calder stated he feels the Board was taken out of the process, the opening wasn't publicized. Discussion followed.

Trustee Zompa stated the only time he remembers publicizing board openings is when the Village couldn't find someone to fill the opening. Discussion followed.

Trustee Zompa moved, seconded by Trustee Yonke to approve the appointment of Cheryl Mantz to the Plan Commission for the remaining term ending April 30, 2019 contingent on the receipt of a resignation letter from current Plan Commission member, Chris Bernauer. Roll Call vote was taken:

| | | | |
|-------------------|-----|-----------------|-----|
| Trustee Evert | Nay | Trustee Yonke | Aye |
| Trustee Gergen | Aye | Trustee Baumann | Nay |
| Trustee Zompa | Aye | Trustee Calder | Nay |
| President Knutson | Aye | | |

Motion carried 4-3.

d. Discussion and Direction on Village Board Meeting Time Limits

President Knutson stated he put this on the agenda because there are board members who have said the meetings are too long, that time limits should be set and re-hashing limited. He stated he doesn't want anyone to ever say he didn't let them speak. Knutson stated that a cutoff time of 9 p.m. could be looked at. He stated in the past he has asked each board member for their comments if they haven't already given them, he is looking for feedback from the board.

Trustee Zompa stated having a target of 2 hours for a meeting seems okay. He stated if there's a high target item on the agenda, have it at the beginning, prioritize items so those with public interest get taken care of first and if needed, others pushed off to next meeting if it's getting to long.

Trustee Calder stated the Board is paid with taxpayer money to sit at meetings, if it takes 2-3 hours, then the Board is there for 2-3 hours. He stated the Board has a 3 minute time limit on citizen comments and they aren't being timed and being allowed to drag on or repeat themselves. He stated if the meetings drag on it is due to a lack of leadership, the most important items are in closed session and they are at the end and they have the largest impact on tax payers. A recess, adjournment, or deferment can be requested to move meetings along.

Trustee Baumann stated that Trustee Zompa and Trustee Calder made good comments, people are crabby and testier at the end, meetings could be more efficient.

Trustee Evert stated that prioritizing what is more important first on the agenda because currently there may be someone present for item 9.

Trustee Yonke stated he feels like the Board is going in circles, have an item, make a decision. Things are dragged out and could be more efficient.

Trustee Gergen stated her agreement that the meetings could be more efficient. She feels the citizens need to speak their minds but sometimes they go on too long, maybe having a timer would help.

Trustee Calder referenced previous meetings with reconsiderations and playing politics. He challenged the Chair to do a better job.

President Knutson thanked the Board for their comments.

7. Citizen Comments

Carole Stamm – 130 West Wisconsin Avenue, Unit 1 – Ms. Stamm stated the speed bumps in the parking lot of Laimon Park need to be painted yellow.

8. Closed Session - *The Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss a negotiating strategy regarding a fire and EMS agreement with the City of Pewaukee; and pursuant to Wis. Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider employment of an Equipment Operator candidate.*

Trustee Calder moved, seconded by Trustee Evert to move into Closed Session at approximately 8:57 p.m. Motion carried on Roll Call vote, 7-0.

9. Reconvene into Open Session

Trustee Baumann moved, seconded by Trustee Zompa to reconvene into Open Session at approximately 8:21 p.m. Motion carried on Roll Call vote, 7-0.

10. Action Out of Closed Session

a. Possible Action on an Offer of Employment for an Equipment Operator candidate

Trustee Zompa moved, seconded by Trustee Evert to approve the offer of employment as recommended by staff. Motion carried 7-0.

11. Adjournment

Trustee Baumann moved, seconded by Trustee Evert to adjourn the August 2, 2016 Village Board meeting. Motion carried 7-0.

Meeting adjourned at approximately 8:23 p.m.

Respectfully Submitted,

Chaz M. Schumacher
Village Clerk



To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: August 10, 2016

Re: Agenda Item 4a, Ordinance No. 2016-12, Ordinance to Create Chapter 28 of the Municipal Code of the Village of Pewaukee To Establish a Code of Ethics

BACKGROUND

This matter was reviewed by the Village Board most recently at the August 2nd meeting. Staff was asked to obtain information as to whether or not other communities may be requiring the use of a financial disclosure form. Please bring the information provided with the August 2nd meeting packet with you to the meeting for this matter.

ACTION REQUESTED

The action requested of the Village Board is to determine if it has sufficient information upon which to move forward with the adoption (or not) of the draft code of ethics.

ANALYSIS

A general email was sent to Wisconsin City/County Management Association members inquiring if other communities have adopted a requirement for a financial disclosure form. One contact indicated that the Village of Twin Lakes may have a form in place. I reviewed their website and found the attached "Property Interest Statement" contained as part of their ethics code. The form focuses on those completing it disclosing only the individual or a member of the individual's immediate family has an ownership interest of at least 10% in a business or real estate located within the community (copy of form attached).

Attachment

VILLAGE OF TWIN LAKES

PROPERTY INTEREST STATEMENT

NAME _____

ADDRESS _____

POSITION IN VILLAGE
GOVERNMENT _____

EMPLOYER NAME _____
(If different than Village of Twin Lakes)

EMPLOYER ADDRESS _____

BUSINESS AND REAL ESTATE LOCATED WITHIN THE VILLAGE OF TWIN LAKES (other than my residence) IN WHICH I OR MY IMMEDIATE FAMILY (SPOUSE AND CHILDREN) HAVE A 10% OWNERSHIP OR MANAGING INTEREST.

BUSINESS NAME _____

BUSINESS ADDRESS _____

PRINCIPAL BUSINESS
ACTIVITY _____

RELATIONSHIP
TO BUSINESS _____

REAL ESTATE
ADDRESS _____

(Use reverse of form for additional disclosures)

I have disclosed all businesses in which I or my immediate family have a direct or indirect financial interest identified.

Signature

Date _____

Memo

5a

To: President Knutson; Village Trustees

CC: Scott Gosse, Administrator

From: Kelley Woldanski, Director

Date: August 11, 2016

Re: Asphalt Patch at Laimon Park

At the first meeting in August, I informed you of the need for a large asphalt patch at Laimon Park to address safety concerns and solve standing water issues in two areas of the parking lot. At that time, I had not yet secured three quotes for the project.

Attached please find three quotes for the work from the following vendors:

1. PLM Paving ~ \$7,980.00
2. Frank Armstrong ~ \$8,451.00
3. Merit Asphalt ~ \$6,775.00

The Merit Asphalt quote should be rejected as they changed the scope of the project we asked for. They submitted an original quote which did not address milling the affected areas so we asked for a revision. This revision still does not account for all edges to be milled and they would use their discretion on what needs to be milled and what doesn't.

Therefore we are requesting approval from the Village Board to hire PLM Paving to perform the asphalt patch and that the funds come from the Laimon Fund Donation Account as approved by the Joint Board.

Thank you in advance for your consideration.



S84W18645 Enterprise Drive
Muskego, WI 53150

office 262.679.3388 fax 262.679.3335
www.meritasphalt.com

QUALITY
INTEGRITY
EXPERIENCE

| | | |
|------------------------------|---|---|
| Purchaser Todd | Owner City of Pewaukee | Project Address 129 Park Ave. |
| Address | Address W240N3065 Pewaukee Rd. | City, State and Zip Code Pewaukee, WI |
| City, State and Zip Code | City, State and Zip Code Pewaukee, WI 53072 | Project Manager Mike Snapp |
| Phone 262-366-7009 | Phone | Date August 8, 2016 |

Merit Asphalt, Inc. hereby offers to supply the following materials and labor:

**Approximately 3,383 Square Feet
Tack Patching**

1. Mill or sawcut to create proper butt joint – a maximum of 620 linear ft.
2. Sweep and clean areas to receive overlay.
3. Apply tack coat (glue) to properly bond new asphalt to existing pavement.
4. Machine and hand lay hot mix asphalt to a compacted thickness of 0-1 1/2".

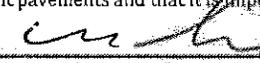
Notes:

- Any changes or modifications to project will be subject to proposal revision.
- Tack patching should be considered temporary and will crack.
- No guarantee against ponding as a result of patching.
- Not responsible for damage to existing asphalt or concrete caused by construction traffic.
- Not responsible for reflective cracking.
- Finish landscaping to be completed by others.
- Work to be performed in 1 mobilization.
- The materials and services included in this proposal are subject to volatile market forces. If this proposal is not accepted and returned within 15 days from the date of this proposal and if the work is not completed by September 30, 2016, Merit Asphalt Inc. reserves the right to modify this proposal or declare it null and void.

We Propose hereby to furnish material and labor-complete in accordance with above specifications, for the sum of:
Six Thousand Seven Hundred Seventy Five And NO/100----- dollars (\$6,775.00).

Payment to be made as follows: Payment due within 15 days of job completion.

All materials guaranteed to be as specified. All work to be completed in a workmanlike manner. No additional work will be started without owner's authorization. All agreements contingent upon weather, accidents or delays beyond our control. Buyer represents that he or she is in fact the legal owner of premises on which labor and material are to be performed. All workers are covered by Workman's Compensation Ins. Not responsible for deflection in asphalt of less than 1/2". Soil conditions (such as the presence of clay and sand), freeze/thaw cycles and fluctuations in both soil moisture and temperature may cause cracking. The property owner acknowledges that the risk of cracking is inherent in all asphalt pavements and that it is impossible to guarantee against it.

Authorized Signature: 

This Proposal may be withdrawn if not accepted within **15** days.

Acceptance of Proposal - I have read this two page contract, consisting of this page and the reverse side of this page and I understand it. The above prices, specifications and conditions described on both sides of this contract are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined above. I understand that Merit Asphalt, Inc. is not responsible for any wires, pipes, etc. not marked by owner or hotline. I have received a copy of this contract.

Date of Acceptance: _____ Signature: _____

8535 W. Kaul Avenue Milwaukee, WI 53225
 PHONE (414) 358-1613 FAX (414) 358-1698
 sales@armstrongpaving.com
 www.armstrongpaving.com



ATTN: KEITH HEPP

| | | | |
|----------------------------------|---------------|-----------------------|-----------|
| PROPOSAL SUBMITTED TO | | PHONE | DATE |
| Pewaukee Park & Recreation Dept. | | 414-429-1395 | 08/05/16 |
| STREET | | JOB NAME | |
| | | Laimon Lake Side Park | |
| CITY, STATE AND ZIP CODE | | JOB LOCATION | |
| | | Pewaukee, WI | |
| ARCHITECT | DATE OF PLANS | | JOB PHONE |
| hepp@pewaukee.wi.us | | | |

We propose to furnish all labor and materials necessary to perform the following work:

MILL OFF SEVEN AREAS IN PARKING LOT/TOTAL APPROX. 1,794 S.F.

- Mill and remove complete areas, approx. 1 1/2" deep.
- Clean and blow out areas.
- Apply tack coat.
- Pave a minimum 1 1/2" compacted hot mix asphalt to repair areas.
- Touch-up parking lines at repairs.

PRICE \$8,451.00

NOTE:

*** Work to be done during weekdays, in one move.

We propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows: _____ dollars (\$ _____).

TERMS: NET 10 DAYS. 1.5% PER MONTH INTEREST ON ALL ACCOUNTS 10 DAYS PAST DUE.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Work Compensation Insurance. **Notice of Lien Rights on back.**

Authorized Signature Terry P. Kohlenbeck
 Terry P. Kohlenbeck

This proposal void in 15 days and covers above area and specs only.

Acceptance of Proposal. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. I fully understand and agree with the terms and conditions on the back of this proposal.

Signature _____
 Date of Acceptance: _____



PAVING AND CONCRETE

Parking Lot Maintenance, Inc.

PARKING LOT MAINTENANCE, INC.

W225 N3178 DUPLAINVILLE ROAD
PEWAUKEE, WISCONSIN 53072

Phone: (262) 691-3964
Fax: (262) 691-4811
www.PLMPaving.com

PROPOSAL DATE:
6/27/2016

PROPOSAL #:
1913903-73242

Table with 2 columns: Proposal Submitted To, Work To Be Performed At. Rows include Company, Name, Street, City, State, Zip, Telephone Number, Fax, and Cell.

PROCEDURE TO MILL AND PAVE 7 AREAS OF DETERIORATED ASPHALT.

- 1. Mill each area 1.5" in depth.
2. Sweep and clean areas to be asphalted.
3. Apply tack coat (glue) over entire area to be paved for proper bond of new pavement to old.
4. Machine lay hot mix asphalt to a compacted depth of 1.5".

Thank you for the opportunity to quote on this project.

TERMS NET 30 DAYS

For the sum of \$7,980.00

NOTE: PRICE IS VALID FOR A PERIOD OF 20 DAYS.
Any credit card payments will be charged a 3% markup.
All permits and architectural drawings by others.

Work will stop if payments are not received per this schedule: 25% at time of execution of proposal and 75% net 10 days. PLM IS NOT RESPONSIBLE FOR PAVEMENT BREAKAGE DUE TO NORMAL CONSTRUCTION TRAFFIC. PLM IS NOT RESPONSIBLE FOR DAMAGE TO OR INJURIES CAUSED BY ANY OWNER/PRIVATE INSTALLED UTILITIES, GAS, ELECTRIC, WATER, SEWER, CABLE, TELEPHONE, PIPES, LINES, CONDUITS, OR OTHER UNDERGROUND OBSTRUCTIONS, (herein "UNDERGROUND INSTALLATIONS").

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. Parking Lot Maintenance, Inc. is authorized to do the work specified. Payments will be made as outlined above. This Proposal is also subject to the Terms & Conditions on the reverse side hereof. Owner acknowledges receipt of a copy of this contract and Contractor's Warranty.

Contractor Signature _____ Owner Signature: _____
Printed Name: Tom Opie _____ Printed Full Legal Name: _____
Signed This Date: _____ Signed This Date: _____

"Quality Paving & Protective Coatings "

Customer Copy



To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: August 10, 2016

Re: Agenda Item 100, Discussion and Update by Assessor Regarding 2016 Assessment Process and Possible 2017 Revaluation

BACKGROUND

This matter is on the agenda at the request of Assessor Dean Peters to allow for an overview of the 2016 assessment process. Village President Knutson has also asked that this matter include discussion of a revaluation for 2017.

ACTION REQUESTED

The action requested of the Village Board is to review the information to be presented.

ANALYSIS

Mr. Peters has asked to review the 2016 assessment process. As most Trustees will recall, during the discussion with Associated Appraisals regarding the current five year assessment services agreement, a conversation took place regarding a revaluation for 2016 or 2017. Attached please find a copy of page 5 of the current contract referencing the "Optional Revaluation Contract" pricing offered by Associated Appraisal. President Knutson would like to review this matter at the Village Board at this time.

Attachment

record system is computerized, at a minimum, provide that the software be able to create an exportable text file of data.

III. TERM AND TERMINATION

A. **TERM.** The term of this Contract is for the 2016, 2017, 2018, 2019 and 2020 assessment years. The assessor shall have completed all work under this agreement on or before the second Monday of May or 30 days thereafter, excluding appearances beyond the Board of Review. The date of completion may be extended, if necessary, under the terms of this contract and by mutual consent.

B. **TERMINATION.** Either party may terminate this Contract only with cause, cause being defined as default of the other party of terms of this Contract upon sixty (60) days written notice to the other party. Upon termination by either party, Assessor shall deliver to the Municipality all records and materials in Assessor's possession used or created during this Contract. During the 60-day wind down period, both Assessor and the Municipality shall act in good faith with each other and cooperate in the orderly transfer of records.

C. **AUTOMATIC RENEWAL.** This Agreement will automatically renew for successive annual assessment years unless either party, on or before July 1 of the preceding year, notifies the other party by certified mail of their desire to non-renew.

IV. COMPENSATION

- A. The Municipality shall pay the Assessor **Thirty-Nine Thousand Five Hundred Dollars (\$39,500.00)** for the 2016 assessment year, **Forty Thousand Dollars (\$40,000.00)** for the 2017 assessment year, **Forty Thousand, Five Hundred Dollars (\$40,500.00)** for the 2018 assessment year, **Forty-One Thousand Dollars (\$41,000.00)** for the 2019, and **Forty-One Thousand, Five Hundred Dollars (\$41,500.00)** for the 2020 assessment year for maintenance assessment services. This is a not to exceed amount for each year of the agreement.
- B. The compensation due the Assessor shall be paid in equal monthly installments throughout the 2016, 2017, 2018, 2019 and 2020 assessment years.
- C. The Municipality will not be billed for additional expenses such as postage, mileage, or supplies.
- D. **Optional Revaluation Contract:** The Municipality shall have the option for a **Full Revaluation** for the assessment year of **2016 or 2017**. The Municipality shall pay the Assessor **One Hundred and Sixty-Seven Thousand, Eight Hundred Dollars (\$167,800.00)**. Payment shall be made on a monthly basis for services and expenses incurred during the previous month. Monthly invoices shall reflect the percentage of work completed, less 5 percent retained by the Municipality until completion of the revaluation and final adjournment of the Board of Review. Annual Full Values services shall not be charged during the Revaluation year.
- E. **Website Posting:** The Municipality shall have their assessment data available for review on Associated Appraisal's website at no additional cost.

Pewaukee Police Department

Memo

To: Scott Gosse, Village Administrator
From: Timothy Otto, Police Chief
CC: Lieutenant Mark Garry
Date: 8/12/2016
Re: Emergency Operations Plan

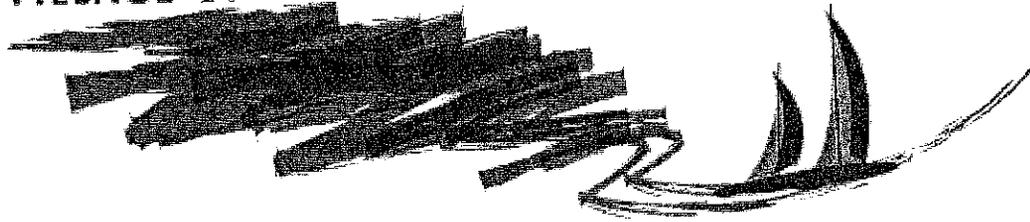
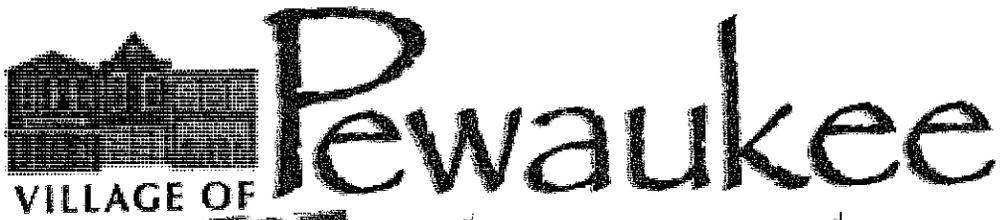
leb

Recently, the Village Board of Trustees named Lieutenant Mark Garry as the Emergency Management Director for the Village of Pewaukee. Attached to this memo is the basic Emergency Operation Plan (EOP). This document is not the entire EOP, which has now been completed and reviewed.

The entire EOP has been distributed to every department head listed on the Memorandum of Understanding page which is included. Every department head has had the opportunity to read the plan and specific responsibilities the plan calls for. Every department head has signed the Memorandum of Understanding.

I request that the Village Board of Trustees review the basic plan provided, and adopt the plan as presented. After approval, the plan will be signed by the Village President, Village Administrator and the Emergency Management Director.

Lieutenant Garry will be at the Village Board meeting on August 16, 2016 to provide any information requested.



EMERGENCY OPERATIONS PLAN

NOT FOR PUBLIC DISTRIBUTION

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Village of Pewaukee Emergency Response Plan

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| ESF # 2 | Communications |
| ESF # 3 | Public Works & Engineering |
| ESF # 4 | Fire Service |
| ESF # 5 | Emergency Management |
| ESF # 6 | Mass Care, Housing & Human Services |
| ESF # 7 | Resource Support |
| ESF # 8 | Public Health & Medical Services |
| ESF # 9 | Urban Search & Rescue |
| ESF # 10 | Oil & Hazardous Materials |
| ESF # 11 | Agriculture and Natural resources |
| ESF # 12 | Energy |
| ESF # 13 | Public Safety & security |
| ESF # 14 | Long Term Community Recovery |
| ESF # 15 | External affairs |

Incident Annexes

Severe weather

Transportation Incidents

Utility Incidents

Hazardous materials Incidents

Terrorism Incidents

Radiological

PREFACE

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Prepared By
Mark Garry
Village of Pewaukee Emergency Management

Approved By: _____
Village President

Date

Approved By: _____
Emergency Management Director

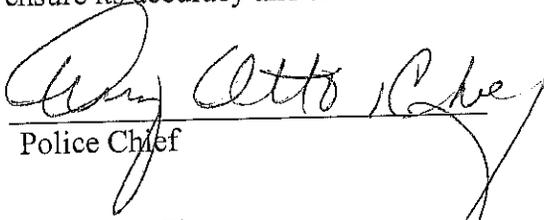
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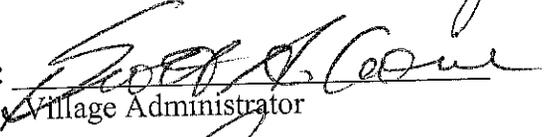
Approved By: _____
Village Administrator

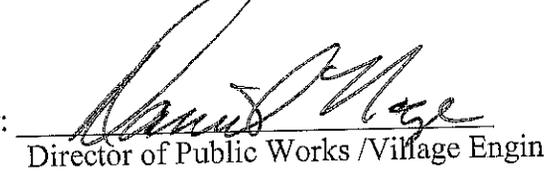
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MEMORANDUM OF UNDERSTANDING

We the undersigned have read the Village of Pewaukee Emergency Operations Plan. We accept the duties and responsibilities assigned to us and our Departments, and acknowledge the relationships here established. We further agree to provide all resources, both manpower and material, to perform the assigned tasks. We further acknowledge that it is our individual responsibility for the contents within our individual annex and are responsible to ensure its accuracy and that it is maintained with current information.

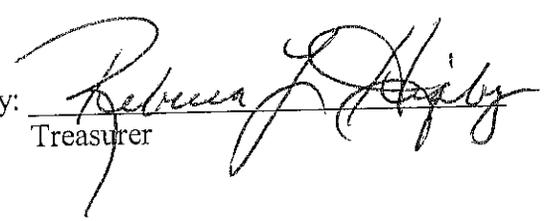
Approved By:  8/04/2016
Police Chief Date

Approved By:  8/4/16
Village Administrator Date

Approved By:  8/4/2016
Director of Public Works / Village Engineer Date

Approved By:  8/4/16
Village Clerk Date

Approved By:  7.22.16
Fire Chief Date

Approved By:  8/9/16
Treasurer Date

Authorities and References

Various statutory authorities and policies provide the basis for the Village of Pewaukee actions in the context of incident management. The Village of Pewaukee EOP uses the foundation provided by the HSPD-5, and the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act) to provide a comprehensive, all hazards approach to incident management. This plan establishes the coordinating structure and protocols necessary to integrate specific statutory and policy authorities of various departments in a collective framework for action to include prevention, preparedness, response and recovery. Additional authorities are contained within this section relative to local ordinances, resolutions and executive orders.

Chapter 323, Wisconsin Statute-Emergency Government requires the governing body of each county, town and municipality in Wisconsin to adopt an effective "all hazards" program of emergency government consistent with the state plan, and empowers municipalities to appropriate funds and levy taxes for such a program. It also enumerates the powers and duties of the Governor, the Adjutant General and of counties, towns, municipalities and their representatives.

Robert T. Stafford Disaster Relief and Emergency Assistance Act establishes the programs and processes for the Federal Government to provide disaster and emergency assistance to States, local governments, tribal nations, individuals and qualified private nonprofit organizations. The provisions of the Stafford Act cover all hazards including natural disasters and terrorist events. Relevant provisions of the Stafford Act include a process for Governors to request Federal disaster and emergency assistance for the President. The President may declare a major disaster or emergency.

Chapter 66 Wisconsin Statute-Municipal law

66.305 Law Enforcement; Mutual Assistance upon the request of any law enforcement agency, including county law enforcement agencies as provided in s.59.24, the law enforcement personnel of any other law enforcement agency may assist the requesting agency within the latter's jurisdiction. Provisions of s.66.315 shall apply to this section.

66.315 Police, pay when acting outside county or municipality (summary) police officers responding to a mutual aid request of another jurisdiction shall be entitled to normal wages and benefits. Such wages and benefits, damage to equipment and clothing, and medical expenses will be paid by the jurisdiction normally employing the police officers. Authorization to seek reimbursement of those expenses from the jurisdiction that requested the mutual aid is granted by this section of the law.

66.325 Emergency Powers the governing body of any city or village is empowered to declare an emergency existing within such city and/or village. The emergency powers of the governing body includes the general authority to order whatever is necessary and expedient for such municipality in such an emergency. If because of such an emergency, the governing body is unable to meet with promptness, the chief executive officer including the village president of and city and/or village shall exercise by proclamation all of the powers. Such a proclamation shall be subject to ratification, alteration, modification or repeal by the governing body as soon as the body can meet.

Chapter 144 Wisconsin Statute-Water, Sewage, refuse Mining and Air Pollution. (144.76 Hazardous materials spills) commonly known as the State Hazardous Substances Spills Law, which establishes the Department of Natural resources as the primary state agency to deal with hazardous materials spills; mandates that all spills of chemical substances in Wisconsin be reported to a 24 hour hotline (1-800-943-0003) and determines that the spiller of any hazardous chemical substance is responsible for the costs of clean up of that substance.

Chapter 21 Wisconsin Statute- Department of Military Affairs (21.11 Call to Active Duty Services) allows for in the case of and/or in the event of public disaster or upon application of the president of any village, mayor of any city and/or sheriff in the state of Wisconsin the Governor may order into active service all or any portion of the National Guard.

Pewaukee Village Resolution 2006-20, National Incident management system designates within the Village of Pewaukee the use of NIMS as the basis for all incident management activities.

The Emergency Operations Plan, as approved by the Village Board, names the Emergency Management Director. The Emergency Management Director will serve as such until a successor Director is named by the Village Board.

Plan Development and Maintenance

The written Village of Pewaukee Emergency Operations Plan will be checked for conformity to applicable regulatory requirements and the standards of the Federal, State and County agencies for its usefulness in practice annually. At a minimum, an annual tabletop exercise will be conducted to exercise the plan and the key representatives of each tasked organization.

The EOP is a living document. Problems will emerge during actual situations, gaps will become apparent Federal, State and County requirements may be altered requiring the Village of Pewaukee EOP to adapt to remain useful and up to date. Revisions may be made between annual review cycles and noted in the Basic Plan. All revisions will be distributed to the holders of each controlled document.

Types of plan changes

Changes include but are not limited to additions of new or supplementary material and deletions. No change should override and or contradict authorities or plans contained in statute, ordinance, executive order or regulation.

Coordination and approval

Any department with assigned responsibility under the EOP may pose a change to the plan. The Director of Emergency Management is responsible for coordinating all changes.

Notice of change

Upon the acceptance of the proposed changes the Division of Emergency Management will send an official notice that specifies the date, number, subject, purpose and action required and provide the change language on the subsequent insert pages that will replace the modified pages of the EOP. Upon publication the modifications will be considered part of the EOP.

Distribution

The Village of Pewaukee Division of Emergency Management will distribute a notice of change to all plan holders.

Village of Pewaukee Emergency Response Plan

REVISION LOG

| DATE | SECTION/PAGE REVISED | REVISED BY |
|-------------|--|------------|
| 24 JAN 2016 | Entire Document | M. Garry |
| 28 MAR 2016 | Entire Document | M. Garry |
| 04 MAY 2016 | Removal of Finance Director from entire Plan, replaced with Village Treasurer / Treasurer | M. Garry |

Village of Pewaukee Emergency Response Plan

I. Mission

The mission of the Village of Pewaukee Division of Emergency Management:

The Village of Pewaukee Division of Emergency Management has been established to aid and manage all Village of Pewaukee response and management agencies in the event of a local emergency. To ensure that the resources required for a safe and effective response and/or recovery are made available to the Citizens, Business community and Visitors alike.

II. Purpose

A. Purpose of the Village of Pewaukee Emergency Operations Plan (EOP):

1. Serve as the coordinating document reflecting the overall strategy for managing an incident response to major disasters, to assess damages, identify mitigation opportunities and to implement recovery efforts.
2. Facilitate the protection of lives, property and the environment for all incidents regardless of the nature.
3. Supporting document for individual department standard operating procedures (SOP'S)

III. Situation and Assumptions

- A.** The Village of Pewaukee encompasses 4.13 square miles with a population of approx. 8,200 citizens with the potential of being exposed to many hazards, all of which have the potential to disrupt the community, cause damage and the loss of life. Possible natural hazards include tornadoes, floods, down bursts, snowstorms and other violent storms. Other disaster situations include hazardous materials incidents, major transportation accidents, major structure fires, terrorism or other civil disorder.

- B. It is recognized that the government response to any major emergency may necessitate the activation of the Multi-agency Coordination System. This system provides support coordination for incident prioritization, critical resource allocation, integration of communications systems along with information coordination. The components of the Multi-agency coordination system include facilities, equipment, personnel, procedures and communications. This plan further gives direction as to the coordination and implementation of this integrated effort. Local response to a disaster situation may necessitate any or all of the following.
- Requests for additional assistance from outside agencies
 - The assumption of additional duties by Village officials in addition to their normal duties
 - The acquisition and use of private sector resources
 - The evacuation of residents or establishment of shelters
- C. The objectives of the Village of Pewaukee Division of Emergency Management are to organize, coordinate and direct the actions of the Village of Pewaukee as to the execution of the general plans of operation in the event of natural, man-made or technological risks in order to.
- Save the maximum number of lives
 - Reduce casualties
 - Minimize damage to personal and village property
 - Maintain continuity of government
 - Direct the populace to the best available shelter
 - Preserve vital records
 - Provide support and assistance to neighboring communities

The overall objectives of this plan are to provide procedures for Village of Pewaukee Municipal agencies to respond to various types of emergencies or disasters that affect the community. It is to provide a link to procedures that will be used by County Government since the Village of Pewaukee is part of Waukesha County. This municipal plan is to be used in conjunction with the Waukesha County Emergency Operations Plan. This municipal plan is to be maintained in accordance with the current standards and local administrative policies.

Concept of Operations

A. Pre-Incident

The Village of Pewaukee Division of Emergency Management employs the "All-Hazards" integrated Emergency Management system. This includes the mitigation of hazards, and preparedness for response to and recovery from Incidents.

This system includes:

- The Development of generic capabilities and procedures needed in most major emergencies and supplemented with hazard specific measures as appropriate.
- Procurement of the necessary resources from numerous local, state and federal agencies.
- The Integration of the activities of various agencies through coordinated planning. This also includes the assured preparedness and operations by response organizations to ensure effective delivery of emergency services.

It is a basic concept that emergency operations will make use of all available resources (governmental and private) to combat the effects of a disaster. With this in mind, appropriate emergency functions are assigned to the various departments of the Village Government in line with normal day-to-day responsibilities.

These assignments include a specialized team known as the "Disaster Response Team (DRT)". In times of crisis, this team utilizes the skills of the following personnel:

- Emergency Management Director
- Police Chief
- Director of Public Works / Village Engineer
- Village Clerk
- Fire Chief
- Village Treasurer

These individuals are assigned the responsibility for emergency functions within their respective field. These individuals will be called to the Emergency Operations Center (EOC) under the direction of the Village Administrator and/or Village President. The Emergency Management Director will act as the coordinator of all activities within the EOC and serve as the advisor to the Village Administrator or Village President. The EOC will have communications capability so that field elements of all disaster related forces can be directed and controlled by the appropriate DRT member and so that required information may be received, recorded, plotted, analyzed and timely decision made in response to the disaster. Common information will be displayed for all DRT members to see and use. Communications capability will include Media capability to advise the public of current events. Communications will be established (If necessary) with the State, County and local community and agencies as required.

B. During the Incident

Municipal officials have the primary responsibility for disasters which take place in the municipality. They will activate the appropriate municipal agencies to deal with the disaster. The Village of Pewaukee Emergency Management Director is responsible for coordinating the response of municipal agencies and coordinating the response with County officials if County assistance is necessary. Activation of the Emergency Management Director and the Disaster Response Team should be intended for those emergencies both man made and natural, that would be considered beyond the scope of those incidents handled by the Fire and Police Departments during day-to-day operations. Incidents such as normal fires, traffic accidents or civil commotion are not cause for activation unless the disaster assessment indicates a response beyond the normal capacity of Municipality resources. The following levels of response should be a guideline for Emergency Management activation:

Level V: Can be managed within one to two hours.

Incidents that involve only local area Fire/Rescue service, Emergency Management Director and Law enforcement personnel.

These may include:

- Vehicle Fires
- Injured Person
- Traffic Stop
- Severe Weather Warning

Level IV: Usually managed within one operational period.

Incidents that require Level V respondents plus Village Public Works. These situations would require a partial activation of the EOC and DRT.

These may include:

- Major Fires (Multi Family and/or Condo)
- Hazardous Materials
- Severe Storms which require Streets / utilities intervention

Level III: These incidents may extend into multiple operational periods.

With this response, the Emergency Operations Center is fully activated to include the full recall of the Disaster Response Team (DRT). A disaster of this magnitude would have produced widespread and serious damage, and would normally be coordinated by Village, County and State Emergency Management Personnel. Actions that the municipality and County should consider if this municipal plan is activated are:

- Declaration of State of Emergency

Level II: These incidents extend into multiple operational periods.

This level of response involves incidents of regional significance.

Level I: These incidents extend into multiple operational periods.

This level of response involves incidents of national significance.

1. The Assessment of the nature and scope of the emergency or disaster. If it is found that the situation can be handled locally, do so using the following procedures:
 - A. The Emergency Management Director advises the Village Administrator and coordinates all emergency response actions.
 - B. The Village Administrator and/or Village President declares a local state of emergency and notifies the Waukesha County Emergency Management Director of this action.
 - C. The Emergency Management Director is to forward the local state of emergency declaration to the Waukesha County Division of Emergency Management office.
 - D. The Village of Pewaukee Emergency Management Director activates the Municipal EOC. This facility is located in the Village of Pewaukee Police Department, 235 Hickory Street.

- E. Municipal emergency response officials/agencies respond according to local standard department operating plans.
 - F. The Village Administrator of Pewaukee directs departments/agencies to respond to the situation.
 - G. The Village Administrator of Pewaukee issues directives through the PIO as to travel restrictions on local roads and recommends protective actions as necessary.
 - H. The public is notified of the situation and appropriate actions to take.
 - I. County officials are kept informed of the situation and the actions taken.
2. If Municipal resources become exhausted or if special resources are required, request county assistance through the Waukesha County Emergency Management Director. Once assistance is requested, the Waukesha County Emergency Management Director will assess the situation and make recommendations to the Local officials. Only once the Village Administrator has deemed a disaster beyond control of the Village and private agencies, should State, Federal and/or military assistance be requested. The Village Administrator may act for the Village Board and request the Governor to declare a state of disaster. Such requests will be submitted by the Village of Pewaukee Emergency Management Director through the proper channels to the State level. In such cases, the Village Administrator will convene the board as soon as practical. In the absence of the Village Administrator, the Village Board President will act as the senior government official. Upon declaration of a state of disaster by the Governor, the Municipal plan will automatically activate, if not previously activated by the Village Administrator and/or Emergency Management Director.
3. The Village Administrator and/or Village Board President may exercise the emergency power and authority as specified herein. When a situation requires, or is likely to require that the Village Administrator or Village President invoke such power and authority, the Village Administrator or Village President shall, as soon as reasonably expedient, convene the Board to perform its legislative and administrative duties as the situation demands, and shall report to the body relative to emergency activities.
4. The Village Administrator, as advisor to the Governor, will implement readiness conditions and evacuation during an international crisis.
5. A Preliminary damage assessment will be completed by the field operating forces and forwarded to the Emergency Operations Center for consideration.

General Priorities in an Emergency

1. REMOVE PEOPLE FROM DANGER
2. CLEAR ROADS AND MEANS OF EGRESS FOR EMERGENCY EQUIPMENT
3. SECURE THE AFFECTED AREA
4. ASSIST RESIDENTS WHERE POSSIBLE

Safety

Security

Sanitary

As conditions change, during an emergency or incident, these plans can be expected to change. It is important to have qualified and trained personnel directing and conducting emergency operations, and the operating procedures contained in this document address these and other issues. It is also essential to have a working knowledge of the contingency plans and operating procedures before an emergency or incident occurs.

Responsibilities for Disaster Response

It is the responsibility of the Village of Pewaukee Emergency Management to protect life and property from the effects of hazardous events. When an emergency exceeds the Village of Pewaukee's capability to respond, assistance will be requested from the County and State Government. The Federal Government will provide assistance to the State when appropriate.

The difference between normal day-to-day operations and emergency operations must be understood if emergency operations are to be effective. During non-emergency periods, operational departments go about their daily business under the direction of a department head or chief. This department head is responsible to the Village Administrator. During the period of major emergency or disaster, the Village Administrator is ultimately responsible for protecting lives and property. Department heads who previously provided direction to their forces will continue to do so in time of major emergency or disasters.

In support of this municipal plan, each agency or department will develop Standard Operating Procedures (SOP) that clearly define and describe their policies, procedures, roles and responsibilities before, during and after an emergency period.

No matter what the situation, initial response to any emergency will be made by the first response agencies of the Village including Police and Fire Departments. In the event of a major emergency or disaster within the Village of Pewaukee, resources of personnel, equipment and supplies will need to be mobilized to minimize the effects of the emergency and restore the

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Village of Pewaukee Emergency Response Plan

situation to a state of normalcy as soon as possible. The personnel to be mobilized include elected officials, municipal employees, government and private agencies and volunteers. Equipment and supplies are gathered through both government and private sectors.

Post Incident

After the incident, organization used during the incident should continue as needed. As extraordinary demands on resources or command and control arrangements lessen, the DRT will gradually restore pre-incident organization, and the Village of Pewaukee Division of Emergency Management along with the Village senior full time staff will resume providing the necessary coordination.

Organization

Within this Operating Plan, existing Government is the basis for emergency operations. That is; the Village and its "Full Time" staff will perform emergency activities related to those they perform on a day-to-day basis. This section is designed to identify the responsibilities and tasks of the various individuals within Government and actions to consider when this Municipal plan is activated.

Village Administrator

The Village Administrator is responsible for the overall management of the Village of Pewaukee. This person is responsible for the formation of policy, and operational guidelines in support of policy, for the conduct of emergency operations. A major responsibility will be to ensure that information and direction are given to the general public and that contact is maintained with the higher levels of government. The Village Administrator is also responsible for the overall management of the Village of Pewaukee Government departments. In fulfilling this role, the Village Administrator will have the assistance of the Emergency Management Director (EMD), as well as the specialized assistance of the EOC staff personnel. The following tasks represent a checklist of actions that should be considered in an emergency or disaster situation by the Village Administrator of the Village of Pewaukee.

The Village Administrator of the Village of Pewaukee shall:

1. Ensure that the Village Emergency Management Director or designated person has activated/is activating the Emergency Operations Center (EOC) or on scene Command Post (CP)
2. Report to the EOC or CP
3. Ensure that the Village EMD or designated person provide an initial damage assessment and casualty report.
4. Ensure that the Village Emergency Management Director and Village officials brief the EOC staff as to the status of the disaster.

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5. Be ready to issue a declaration of emergency.
6. Ensure the Village Public Information Officer (PIO) and/or designated person is notified and reports to the EOC or CP.
7. In consultation with the Village EMD, determine whether or not County, State or Federal assistance should be requested. (Village/County) resources must be fully committed before State or Federal assistance will be available. If assistance is requested, be prepared to specify the type and amount of assistance needed. This request MUST go through the Waukesha County Office of Emergency Management.

Emergency Management Director (EMD)

The Emergency Management Director is responsible for the overall coordination of survival activities within the Village of Pewaukee. The EMD duty station is either in the EOC or at the on scene Unified Command Post, where the Director acts as chief of staff for the Village Administrator, coordinating the activities of all groups either on scene or in the EOC. This includes hazard analysis, preparedness, mitigation, response and recovery activities for all natural and/or technological emergencies. The following tasks represent a checklist of actions this senior staff member should consider:

The Emergency Management Director to the Village of Pewaukee shall:

1. Report to the Village EOC and/or On Scene Unified Command Post.
2. Ensure that Village officials and County Emergency Management Director have been notified, key facilities warned, sirens activated, etc.
3. Activate the Village/Municipal EOC and/or On-scene Command Post. Make sure that it is fully operational and that staff have reported and/or reporting to it.
4. Obtain initial Uniform Disaster Situation Report (UDSR) and other relevant information. Relay this information to the Village Administrator and to the County Emergency Management Director.
5. Conduct regular briefings of CP and/or EOC staff as to the status of the situation.
6. Evaluate available resources, including personnel, by checking with EOC/CP staff. If deficiencies exist, take action to obtain the needed resources.
7. Be prepared to conduct regular scene inspections to insure resources and/or situation status is accurate. This information should be relayed to ERT staff at the EOC and/or CP.
8. Ensure that all department agency heads have begun to keep separate and accurate records of disaster related expenditures.

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Village of Pewaukee Emergency Response Plan

Communication Coordinator

The Communications Coordinator, appointed by the Emergency Management Director is responsible for the tracking, monitoring and utilization of the Emergency Management warning and communications systems. The Communication Coordinator reports to the Emergency Management Director and works with the communications and Dispatch personnel assigned to operations within the EOC. The Communications Coordinator must ensure that coordinated activity takes place between communications personnel within the Emergency Operations Center.

The Communications Coordinator is also responsible for the accumulation and issuance (through the Village Public Information Officer (PIO) of official information, advice and instructions from the local government to the public. This person also acts as the eyes and voice of the public back into the EOC and to the ERT members. In carrying out this responsibility, the Coordinator acts within the policy guidelines established by the Village Administrator and in consultation with the EMD and PIO to ensure that the ERT staff in the EOC is kept informed of the developing situation and to help determine what information should be issued to the public.

The Communications Coordinator is also responsible for message coordination between the Emergency Response Team and all internal Village Departments. All emergency messages received in the EOC are delivered to the Communications Coordinator for review and assignment to the appropriate operations sections. The Communications Coordinator is also responsible for the generation and maintenance of a message communication Log and the communication of events to the ERT staff within the EOC during times of activation.

The Communications Coordinator to the Village of Pewaukee shall:

1. Report to the Village EOC and/or On Scene Emergency Command Post.
2. Ensure that Village officials and County Emergency Management Director have been notified, key facilities warned, sirens activated, etc.
3. Maintain and Monitor Communications either On-Scene and/or at the EOC.
4. Maintain Uniform Disaster Situation Report (UDSR) and other Relevant information. Relay this information to the Village Administrator and to the Village Emergency Management Director.
5. Provide information for regular briefings of CP and/or EOC staff as to the status of the situation and communications received. This is to include charting of information.
6. Provide information concerning available resources, including personnel.
7. Be prepared to conduct regular scene inspections to insure resources and/or situation status is accurate. This information should be relayed to ERT staff at the EOC and/or CP.

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8. Ensure that all department agency heads have begun to keep separate and accurate records of disaster related expenditures.
9. Establish a Joint Information Center (JIC) when necessary
10. Identify communications and warning resources available to the EOC during times of Emergency.
11. Identifies and designates private and public agencies personnel, equipment and facilities that can be used to augment the Village of Pewaukee's communication capabilities during times of emergency.
12. Designates personnel to serve on the communications Section Team both in the EOC and out in the field.
13. Surveys communications equipment and locations in relation to potential hazards during disaster conditions.
14. Coordinates emergency communications and warning frequencies with all response agencies. The Communication Coordinator shall also identify repair capability available under emergency conditions and coordinates repair and maintenance activities.
15. Communications Coordinator is also to act as the alternate Emergency Management Director in absence of said individual.

Chief of Police

The Village of Pewaukee Police Chief is responsible for the direction and control of law and order activity within the Chiefs Jurisdiction. The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation per Procedure 13.1.1.

The Chief of Police for the Village of Pewaukee shall:

1. When notified of an emergency situation, sends response teams/personnel, equipment and vehicles to the emergency scene or other location as appropriate. Ensure that all Police Department staff have been notified and that they report as the situation directs. Identifies an Incident Commander and establishes an Incident Command Post if appropriate; assigns appropriate personnel within the ICS.
2. Performs IC duties at the emergency scene if appropriate.
3. Secure the affected area and perform traffic and crowd control to assure public safety.
4. Participate in warning the public as situations warrant.
5. Determine scope of the incident as to immediate casualties/destruction and whether the incident has the potential to expand and/or escalate. Notify the EOC of the situation when the EOC has been activated.

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Village of Pewaukee Emergency Response Plan

6. Direct officer(s) to close off the damage site area and stop all inbound traffic. Set up an emergency pass system. Assist in the evacuation of people at risk in and around the emergency scene
7. Report above information to appropriate law enforcement agencies, establish a staging area in the municipality, designate a Unified Command Post with Fire/Rescue and establish initial incident command until relieved. If required activate mutual aid support per Wis. Stat. 175.46
8. Enforce curfew restrictions in the affected areas, and coordinate the removal of vehicles blocking evacuation or other response activities.
9. As necessary, shelter in-place or evacuate prisoners as may be appropriate from the affected area, and assist the medical examiner with mortuary services. This may also include assistance with search and rescue activities with associate Fire and Police agencies.
10. If the County EOC is activated, establish and maintain contact with the person representing law enforcement. Anticipate law enforcement needs for manpower and equipment. If additional assistance is required, utilize mutual aid agreements with other law enforcement agencies.

Chief of Fire / Rescue

The Chief of Fire/Rescue Service is responsible for the direction and control of Fire Department operations throughout the Village of Pewaukee. The Chief shall control all Fire Department manpower, mutual aid and fire radio dispatchers, as well as firefighting and rescue vehicles, equipment and facilities, and whatever other equipment and personnel assigned by the Emergency Management Director, to assist during an emergency situation and/or disaster.

The Chief of Fire/Rescue for the Village of Pewaukee shall:

1. When notified of an emergency situation, sends response teams/personnel, equipment and vehicles to the emergency site, staging areas or other locations as appropriate. Establish and/or respond to Incident Command Post, Village of Pewaukee Emergency Operations Center and assigns appropriate personnel as directed by on-scene personnel.
2. Performs IC duties at the emergency scene if appropriate, sends a senior representative to the Village of Pewaukee EOC when the EOC has been activated during an emergency.
3. Notifies the EOC of the situation if the original notification did not come from the EOC or Waukesha County Communication Center.

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4. Manages fire/rescue resources, directs fire operations, assist law enforcement in warning the affected population, rescue injured / trapped persons and determines the need as appropriate for evacuation of the immediate area in and around the emergency scene.
5. Protect critical municipal / civilian facilities and resources from damage or further damage.
6. Designate a person to record the arrival and deployment of emergency personnel and equipment.
7. Alerts all emergency response organizations of the dangers associated with technological hazards and fire during emergency operations.
8. Assist WE Energies and / or other Public Utilities with the deactivation of gas and electric services if necessary.
9. Other services may include:
 - Traffic Control
 - Debris removal
 - Liaison with County and State Emergency Management personnel
 - Hazardous Material control / Management
 - Mutual Aid Resource direction

Director of Public Works / Village Engineer

The Director of Public Works / Village Engineer is responsible for the direction and control over all manpower, within the Public Works department. The Director coordinates all activities necessary to maintain ingress and egress to the affected areas with supporting personnel representing electric, gas, streets, water, sewer, and outside contractor organizations.

The Director of Public Works for the Village of Pewaukee shall:

1. When notified of an emergency situation, sends response teams/personnel, equipment and vehicles to the emergency scene, staging area, or other location as appropriate.
2. Identifies an Incident Commander and establishes an Incident Command Post if appropriate, assigns personnel to the IC staff.
3. Performs IC duties at the emergency scene if appropriate.

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4. Notify the EOC of the situation if the original notification did not come from the EOC. Review the situation with field personnel and report to the Emergency Management Director.
5. Send a senior representative to the EOC, when the EOC has been activated during an emergency.
6. Manage Public Works resources and directs operations to include:
 - Debris Removal
 - Assisting in Urban search and rescue efforts (US&R)
7. Conduct damage assessment activities as appropriate.
8. Provide emergency generators, fuel, lighting and sanitation to support emergency responders at the emergency scene and at the EOC.
9. Assist in the evacuation of people at risk in and around the emergency scene.
10. Coordinate with law enforcement travel restrictions/road closures within the Village of Pewaukee.
11. If necessary, coordinate flood fighting activities, including sandbagging, emergency diking and pumping operations.
12. Assist with traffic control and access to the affected areas.
13. If the Waukesha County Emergency Operations Center is activated, establish and maintain contact with the County Highway Commissioner.

Treasurer

The Village Treasurer is responsible for the direction and control of Finance personnel. The Director coordinates and assists the Emergency Operations staff as necessary during an emergency situation.

The Treasurer for the Village of Pewaukee shall:

1. When notified of an emergency situation sends a senior representative to the EOC, when the EOC has been activated during an emergency
2. Perform duties within the IC as necessary
3. Track, record and maintain financial records related to response and recovery operations to include:

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- Supplies
- Equipment
- Personnel
- Facilities

Public Information Officer

The Public Information Officer is responsible for the issuance of official information, advice and instructions from the local government to the public. In carrying out this responsibility, the Public Information Officer (PIO) acts within the policy guidelines established by the Village Administrator and in consultation with the Emergency Management Director. This individual works with the entire staff of the EOC, Village of Pewaukee Village Hall and within the JIC as necessary to keep informed of the developing situation and to help determine what information should be issued to the public.

The Public Information Officer for the Village of Pewaukee shall:

1. Function as the sole point of contact for the news media and public officials.
2. Maintain liaison with the EOC ICP and/or CP in order to keep staff abreast of the situation.
3. Establish a JIC when necessary and brief the media at periodic intervals. *All press releases to be approved by the Village Administrator and Emergency Management Director prior to release.*
4. If the situation escalates and the Waukesha County Emergency Operations Center is activated, coordinate with the County PIO to prepare news releases.
5. Conduct press tours of disaster areas within the municipality as the situation stabilizes.
6. Assist the county in establishing a Joint Public Information Center/Bureau.
7. Issue protective action recommendations or public service advisories as directed by the Village Administrator and/or Emergency Management Director.
8. Handles inquiries and inform the public about disaster damage, restricted areas and actions to protect and care for companion animals, farm animals, wildlife and available emergency assistance and/or relief.

Damage Assessment Office

Following the onset of a major emergency or disaster, it is essential that a community rapidly assess the situation to determine the extent of the damage, the approximate repair/replacement costs, overall impact to the community and the type and amount of outside assistance that may be required. Accurate information about

Basic Plan

Village of Pewaukee Emergency Response Plan

damage suffered is essential in planning effective, organized recovery programs. State and Federal agencies need to know both the economic and social impact of the disaster on the community. Only by having complete knowledge of what has happened can a community begin the task of restoring facilities and services in an orderly fashion.

Most disaster agents have the potential of causing extensive property damage. In the event such damage occurs, a planned damage assessment procedure is essential for recovery operations. The Director(s) of Public Works and Treasurer in conjunction with the Village of Pewaukee Assessor and Inspection Department shall share the responsibility for damage assessment. The Director(s) will report all damage to the Emergency Management Director during and post emergency to collectively fill out all damage assessment reports and forms as required. This will also require the tracking of funds and expenditures during the short-term recovery period.

The Village of Pewaukee utilizes the Building Officials, Compliance administrators, National Fire Protection Association standards, Municipal and State codes to regulate building safety within the Village. Post disaster structural damage assessment will be performed according to these standards and codes. The timely and accurate assessment of damage to public and private property will be a vital concern to the Emergency and local officials following a disaster. This will have great bearing upon the manner in which recovery operations are carried out within the Village, and future State and Federal aid programs.

The Damage Assessment representatives for the Village of Pewaukee shall:

1. Report to the EOC or Incident Command Post as required.
2. Discover and declare unsafe buildings and/or public infrastructure, thereby preventing further injury and possible loss of life. Should the disaster necessitate the opening of shelter care facilities, the Damage Assessment Officer would conduct inspections to insure the structural integrity/safety of these facilities.
3. Record initial information from the first responders such as Law Enforcement, Fire, Streets etc.
4. Establish and activate a damage assessment team, which consists of individuals from the following municipal departments.

**Public Works Department
Building Inspection
Water Utilities
Planning Department
Police Department**

**Park & Rec Department
Engineering Department
Assessors Office
Fire Department
Human Service Representative**

These agencies would be responsible for the reporting of both public and private sector damage assessment.

5. Provide preliminary reporting within the first 2-3 hours with the following:

Basic Plan

Village of Pewaukee Emergency Response Plan

- Number of fatalities
- Number of Critical/Minor injuries
- Number of Home/Businesses damaged and/or destroyed
- Number of power/telephone lines, poles damaged
- Number of public facilities (i.e. highways, roads etc) damaged
- Number of people who are homeless or in shelters

6. Within 8 hours provide the following reporting:

- Recount the items in # 5 above
- Complete a new Unified Disaster Report (UDR), estimating public and private damage
- Video tape and/or photos of major damage

7. Within 24 hours provide the following reporting:

- Update of items in # 5 above
- Complete updated UDR

8. Provide damage assessment information to the appropriate Village Officials and County Emergency Management Director to assist in the preparation of the State/County UDR.

9. Work with proper authorities to ensure the restoration and/or demolition of damaged or unsafe structures.

10. Monitor Long-Term recovery restoration operations.

Human Services & Administrative Support Office

The Village Administrator will designate an employee to serve as the Human Services Coordinator while providing administrative support for the complete disaster and recovery periods. The Human Services coordinator will organize human service activities with a representative from the Waukesha County Department of Human Services or local Emergency Management Director. This person will keep the County Human Services Officer and/or Village of Pewaukee Emergency Management staff informed of all human services activities performed, underway, or planned within the Village of Pewaukee. This person will also provide all administrative support required by Village of Pewaukee Village Officials, which includes the documentation and follow-up activities during the disaster and recovery periods.

The Human Service/Administrative Representative for the Village of Pewaukee shall:

1. Report to the Village EOC or Incident Command Post as required
2. Coordinate activities of municipal agencies/departments, which provide human services activities.

Basic Plan

Village of Pewaukee Emergency Response Plan

3. Coordinate with the Red Cross and/or Salvation Army in opening and managing shelters if required.
4. Ensure a canteen is set up to feed emergency workers in the municipality.
5. Act as liaison between Support Services, Emergency Government Director and Village Administrator.
6. Operate and arrange for the manning of Village Hall Telephone Hot Lines when required.
7. Act as central clearing point for the accumulation and summation of department reports as they relate to the disaster and recovery. Generate and complete all disaster related Federal, State and County reports as required.
8. Work with the Red Cross/Salvation Army in providing food and clothing to disaster victims. Provide emergency assistance to persons with special needs.
9. Provide necessary outreach Services to citizens affected by emergency or disaster.
10. Distribute emergency literature to disaster victims providing instructions and assistance pertaining to their immediate needs.
11. Provide resources for psychological counseling and crisis intervention to disaster victims.
12. If the Waukesha County EOC is activated, establish and maintain contact with the person representing Human Services. If the County EOC is not activated, establish and maintain contact with the County Human Services Officer directly at the Waukesha County Department of Social Services.

Emergency Support Function / Annexes

Purpose

The purpose of the emergency support function annexes is to supplement the Basic Plan to provide elected and appointed officials, commanders and senior administrators with policy, procedures and direction for command and coordination of MAJOR emergency operations. Each ESF annex identifies the ESF coordinator and the primary support agencies pertinent to the ESF.

ESF Coordinator

The ESF coordinator has ongoing responsibilities throughout the prevention, preparedness, response, recovery and mitigation phases of incident management. The role of the ESF coordinator is carried out through a unified command approach. Responsibilities of the Coordinator include:

- Pre Incident planning
- Oversight of staff for the operational functions of an incident
- Notifying and requesting assistance from support agencies
- Planning for short-term and long-term incident management and recovery operations
- Managing assignments and coordinating with other support agencies public and private

Situation and Assumptions

- A. Most emergency situations are handled routinely by the emergency service agencies of the Village of Pewaukee.
- B. Most MAJOR emergencies can be managed at the field level under established procedures of the Village of Pewaukee emergency service agencies. Hazardous materials incident response and recovery provisions are provided for in the SARA Waukesha County wide plan and individual off-site facility plans.
- C. Many of the hazards which exist in or about the Village of Pewaukee and Surrounding Waukesha County have the potential of causing disasters of such magnitude as to make centralized command and control desirable and essential.
- D. In most large scale disaster situations, centralized direction and control, i.e. activation of the Emergency Operations Center, is the most effective approach to management of emergency operations.

Concept of Operations

Pre- Incident:

1. The Village of Pewaukee will utilize the Municipal Emergency Operations Plan for use in the planning and allocation of resources and personnel, alerting, mobilization and allocation of mutual aid resources from other jurisdictions and directing and coordination of activities.
2. Key elements of the Direction and Control to support the above objectives are:
 - A. The utilization of the National Incident Management System (NIMS) to direct and control the Village's response efforts, in order to:
 - Report and assess incident information
 - Manage on-scene resources from numerous Village agencies and outside Jurisdictions to ensure their effective use
 - Integrate on-scene command and coordination
 - B. Establish an on-scene Command Post, to support command and coordination.
 - C. Activation of the Emergency Operations Center (EOC) to support a system of command and coordination at the seat of local government. The EOC:
 - Serves as a headquarters for executive and coordination groups, other agency heads or representatives with authority to commit and coordinate resources, support staff and public information officers.
 - Supports policy, coordination and operations in MAJOR emergencies by facilitating:
 - Group dissemination and assessment of information
 - Group decision making
 - Coordination of action and resources

During an Incident:

1. First response agency assesses the situation, begins to mobilize resources, takes control of site and makes appropriate notifications.
2. The appropriate senior on-scene command authority assumes Incident Command from the initial commander.
 - Controls resources allocated to the incident and manages activities of agencies at the scene.
 - Prepares and implements a plan to stabilize and resolve the incident

- Expands functional organization as necessary, activating roles and operations branches to fit the incident.
3. If appropriate, The Village of Pewaukee Emergency Operations Center will be activated to support on scene operations, maintaining contact with the Incident Command Post.
 4. If the EOC is activated, the Village Administrator, Village of Pewaukee Emergency Management Director and Emergency Response Team will convene. This group will determine direction, policy and assume unified overall command of the Village as appropriate.
 5. The Emergency Response Team consists of agency heads or designees with the authority to commit agency resources. This group assesses information, makes operational decisions and coordinates activities.

Post Incident:

1. During the incident procedures are continued as needed, consolidating or releasing resources when no longer needed.
2. As Emergency Operations Center contracts or closes, The Village of Pewaukee Emergency Management Office continues coordination Recovery efforts with the aid of Village Hall full time staff and resources.
3. Village of Pewaukee agencies and officials assess Direction and Control performance and change as appropriate, updating plans and Standard Operating Procedures as required.

Responsibilities and Tasks

Pre- Incident:

1. The Village of Pewaukee Emergency Management will:
 - Develop internal plans and capabilities to perform the "During-Incident" tasks set forth below for direction and control of field operations in MAJOR emergencies.
 - Develop procedures for notification, activation and management of Municipal resources in MAJOR emergencies.
 - Pre-delegate to a representative and line of succession authority to mobilize and allocate municipal resources and direct Municipal incident operations.
 - Determine conditions under which authority of representative or successor becomes effective and terminates.

- Determine specific authorities that departments representative or successor may assume during emergency situations.
- Determine EOC staffing requirements which include:
 - Mobilization and final release
 - Rotation to maintain continuous coverage
 - Determine arrangements for maintaining continuity of agency management in the event the seat of government changes location.
- Participate in interagency planning direction and control relationships with County and State agencies to develop procedures.
- Ensure that officials and employees are familiar with the plans and procedures that are developed and implement them when necessary.

During Incident:

1. First responding agency will:

- Make an initial assessment of the incident, advise agency head of the situation, notify the Village of Pewaukee Emergency Management Director if necessary and any other persons that needs to be immediately advised.
- Take initial control of the incident scene until other resources become available to assist with the site control.
- Establish the Incident Command Post (ICP) and implement the National Incident Management System (NIMS).
- Monitor and report developments through the NIMS chain of command.
- Assume additional/different responsibilities as directed through the NIMS. Follow the procedures set forth in specific agency Standard Operating Procedures.

2. Incident Command will:

- Re-assess incident, initial response, required resources and protective actions.
- Ensure all appropriate agency notifications are completed.
- Plan incident goals, objectives, strategies and tactics.
- Report situation and plans to EOC if activated.

- Continue building command and coordination system to help stabilize incident.
- Manage incident operations.
- Approve plans for demobilization.

3. Village of Pewaukee Emergency Management Director will:

- Determine if and at what level the Municipal Emergency Operations Center (EOC) should be activated and do so if necessary.
- Provide overall coordination of the EOC. If an alternate EOC is utilized, coordinate its management with the agencies involved.
- Arrange transportation for key personnel and resources in emergency management operations as needed.
- Notify the Village Administrator and/or Village Board President and arrange transportation if necessary.
- With the Communication Coordinator assistance, log all significant events for the duration of the emergency situation.
- Make available and display if necessary, damage assessment information at the EOC.
- Act as a member of the executive and coordination groups within the EOC.
- Notify County and State EM of the incident.

4. The Village Administrator, Emergency Management Director and/or Village Board President will:

- Assume integrated overall command through the EOC, of all agencies and resources relate to the incident.
- Assess Emergency Response Team (ERT) composition in light of the specific incident and call in others to join or advise the groups as necessary to ensure effective policy making.
- Review the overall situation; determine; authorize and order actions as necessary.
- Provide all appropriate support to field operations.
- Delegate authority and responsibility as necessary.

5. The Emergency Response Team (ERT) will:

- Collect, record, review and disseminate information on incident nature, scope and effects.
- Make recommendations as to appropriate response actions and resource capabilities.
- Frame policy issues and make recommendations to the Village Administrator, Village Board President and Emergency Management Director.
- Provide support to field operations.
- Mobilize, allocate and monitor resources.
- Coordinate the implementation of action plans as they apply to their particular agency or responsibilities.
- Act as liaison between the EOC staff and all agencies/organizations that fall under their area of responsibility.
- Notify the Emergency Management Director of any changes in line of authority.
- Implement actions as directed by the EOC staff through the NIMS.
- Monitor and note any disaster effects and situational information as it relates to their field of operation. Consolidate and forward this information to the EOC staff through NIMS channels.
- Follow policies and procedures as set forth in the Village of Pewaukee Emergency Operations Plan and its associated ESF annexes. Include reference to County EOP and individual department SOP's when required.

Post Incident:

1. All municipal agencies will:

- Continue during incident procedures as appropriate.
- Begin demobilization and restoration of normal command and coordination arrangements.
- Continue to provide situational and damage assessment information to the EOC staff through the NIMS channels.

- Review incident response and forward recommendations to the EOC staff for EOP adjustments and/or corrections.

2. Village of Pewaukee Emergency Management Director will:

- Deactivate EOC as appropriate after consultation with the Village Administrator and/or Village Board President.
- Provide coordination of recovery and damage assessment operations through Village of Pewaukee Village Hall full time staff.
- Prepare with the assistance of Village Hall full time staff, necessary disaster relief aid applications and any other required reports.

National Incident Management System (NIMS)

Operation of NIMS

1. The Incident Command System is a system designed to begin developing from the time an incident occurs until the requirement for management or operations no longer exists.
2. The Incident Commander (IC) is a title which can apply equally to the first responder at the scene and/or to the chief of a department depending on a situation. In the Village of Pewaukee, The Police or Fire Chief will in most cases assume the IC position.
3. The structure of the Incident Management System can be established and expanded depending on the changing situation or condition of the incident. As such, the system can be utilized for any type or size of emergency ranging from a minor incident involving only a few units to a MAJOR incident involving several agencies.
4. The National Incident Management System is intended to be staffed and operated by qualified personnel from any emergency service agency and may involve personnel from a variety of agencies.
 - **Incident Commander (IC)**: In a minor incident, the senior on-scene commander from the agency having primary jurisdiction or responsibility assumes incident command.
 - **Incident Command Group (ICG)**: When there are several responsible agencies from different services or jurisdictions, the senior on scene commander from each agency having jurisdiction or responsibility may be unified as an Incident Command Group. This is called a Unified Command Structure.

Procedures of the IMS

First Responder:

- Assess the Incident
- Mobilize the resources needed
- Control the site
- Notify supervisor

First Supervisor:

- Assess the Incident
- Assume command and control of the site
- Request needed agencies and resources
- Establish an Incident Command Post if needed
- Isolate/Contain incident
- Establish staging area if needed
- Effect rescue, treatment, and transportation of injured

Incident Commander:

- Assess the incident
- Assume Command
- Establish operation section with functional branches or sectors as needed
- Request EOC activation if necessary
- Report situation to EOC
- Request additional resources if needed
- Manage incident operations
- Oversee acquisition and deployment of resources as needed
- Review status of situation or resources
- Approve release of agencies and resources, directly if EOC is not active
- Make recommendations to EOC ERT if activated.

Emergency Support Function Annexes

| | ESF Sections | Coordinator |
|----------|---|-------------------------------|
| ESF | General Overview | |
| ESF # 1 | Transportation (Blank) | |
| ESF # 2 | Warning and Communication | Village Administrator |
| ESF # 3 | Public works / Municipal Depts. | Director of Public Works |
| ESF # 4 | Fire Service | Fire Chief |
| ESF # 5 | Emergency Management | Director Emergency Management |
| ESF # 6 | Mass Care, Housing / Human Services | Deputy EM Director / Designee |
| ESF # 7 | Resource Support | Village Treasurer |
| ESF # 8 | Public Health & Medical services (Blank) | |
| ESF # 9 | Urban Search & Rescue (Blank) | |
| ESF # 10 | Oil & Hazardous Materials (Blank) | |
| ESF # 11 | Agriculture and Natural Resources (Blank) | |
| ESF # 12 | Energy (Blank) | |
| ESF # 13 | Public Safety & Security | Police Chief |
| ESF # 14 | Long Term Community Recovery | Village Treasurer |
| ESF # 15 | External Affairs | Village Clerk / PIO |



To: Jeff Knutson, Village President
Village Board

From: Chaz Schumacher
Village Clerk

Date: August 12, 2016

Re: Agenda Item 6C, Issue Operator License Approval

BACKGROUND

The Village Board is the ruling body responsible for approving Operator License applications.

ACTION REQUESTED

To approve the Bartender Licenses as listed.

New Operator Permits

Billy Ho's
Taylor Covert

Nettie's
Amanda Buskirk

Stop-n-Go
Lukas Kohanowski

Butler Inn
Stacy Levenhagen

ANALYSIS

The bartender license applications listed above are being presented for approval. A background check has been performed and the applicants meet the requirements to hold a license in the Village of Pewaukee.

Staff recommends approval of the licenses as recommended above for the remainder of the current license term through June 30, 2017.

6d

8/05/2016 12:28 PM

Reprint Check Register - Full Report - ALL

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ACCT

GENERAL FUND

Accounting Checks

Posted From: 7/01/2016 From Account: 110-00-11100-000-000
Thru: 7/31/2016 Thru Account: 960-00-57610-000-000

| Check Nbr | Check Date | Payee | Amount |
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| 56379 | 7/08/2016 | ADVANCED DISPOSAL SERVICES ACCT 57095/SANITATION SERVICES/JUNE 2016 | |
| 110-00-53620-000-000 | | REFUSE COLLECTION CONTRACT REFUSE SERVICES/JUNE 2016 | 17,793.42 |
| 110-00-53635-000-000 | | RECYCLING EXPENSES RECYCLING SERVICES/JUNE 2016 | 5,057.10 |
| | | | Total 22,850.52 |
| <hr/> | | | |
| 56380 | 7/08/2016 | AUTOMATIC ENTRANCES OF WISCONSIN INC CUST 18297292/RECEIVER&TRANSMITTER/LIB | |
| 900-00-55110-000-310 | | LIBRARY-BUILDING MAINTENANCE IN 1953405/DOOR RECEIVER&TRANSMITTER/LIB | 515.42 |
| | | | Total 515.42 |
| <hr/> | | | |
| 56381 | 7/08/2016 | AUTOMOTIVE PARTS & EQUIPMENT CORPORATION ACCT 2080/PARTS & SUPPLIES | |
| 110-00-53330-000-310 | | EQUIPT. MAINT. GEN. OPERATION IN 035693/036080/036924/037238/037261 | 60.15 |
| 700-00-50822-010-000 | | PUMP STATION #1 EQUIP MAINT IN 035845/V-BELT/EXHAUST FAN/LIFT 1 | 19.66 |
| 110-00-53310-000-311 | | GARAGE EXPENSES IN 035871/SQUEEGEE | 5.84 |
| 700-00-50832-002-000 | | MAINT. OF COLL SYS/LIFT MAINT IN 035966/HTR HOSE/CLAMP/KOPMEIER LIFT | 16.56 |
| 600-00-50700-002-000 | | TRUCK EXPENSE/REPAIR-PARTS IN 037238/036180/036787/036834/036922 | 438.46 |
| | | | Total 540.67 |
| <hr/> | | | |
| 56382 | 7/08/2016 | BADGER TRUCK CENTER INC ACCT PP301/DASH PANEL/TRUCK 107 | |
| 110-00-53330-000-310 | | EQUIPT. MAINT. GEN. OPERATION IN 674307/DASH PANEL/TK#107 | 81.20 |
| | | | Total 81.20 |
| <hr/> | | | |
| 56383 | 7/08/2016 | BAKER & TAYLOR BOOKS ACCT 215658/LIBRARY BOOKS | |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS INV 2032094386/LIBRARY BOOKS | 64.56 |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS INV 2032097737/LIBRARY BOOKS | 382.92 |

GENERAL FUND

Accounting Checks

Posted From: 7/01/2016

From Account: 110-00-11100-000-000

Thru: 7/31/2016

Thru Account: 960-00-57610-000-000

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| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS | 86.76 |
| | | INV 2032097853/LIBRARY BOOKS | |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS | 70.53 |
| | | INV 2032102719/LIBRARY BOOKS | |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS | 515.59 |
| | | INV 2032103122/LIBRARY BOOKS | |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS | 30.79 |
| | | INV 2032104881/LIBRARY BOOKS | |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS | 161.42 |
| | | INV 2032110430/LIBRARY BOOKS | |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS | 13.99 |
| | | INV 2032110477/LIBRARY BOOKS | |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS | 224.62 |
| | | INV 2032111273/LIBRARY BOOKS | |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS | 117.31 |
| | | INV 2032117497/LIBRARY BOOKS | |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS | 107.44 |
| | | INV 2032120111/LIBRARY BOOKS | |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS | 655.24 |
| | | INV 2032123519/LIBRARY BOOKS | |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS | 70.01 |
| | | INV 5014167729/LIBRARY BOOKS | |
| Total | | | 2,501.18 |
| <hr/> | | | |
| 56384 | 7/08/2016 | BATTERIES PLUS LLC | |
| | | CUST 4146915690/STINGER/WELL 3 | |
| 600-00-50605-002-000 | | MAINT. OF WELLS & EQUIP/MATER. | 127.45 |
| | | IN 540-252639-01/STINGER/WELL 3 | |
| Total | | | 127.45 |
| <hr/> | | | |
| 56385 | 7/08/2016 | BEDROCK SEWER & WATER INC | |
| | | SEWER LINE BREAK/EMERG REPAIR/129 PARK | |
| 960-00-55200-000-165 | | BUILDING MAINTENANCE | 9,171.00 |
| | | IN 963/REPAIR SEWER LINE BREAK/LAIMON PK | |
| 600-00-50652-002-000 | | MAINT OF SERVICES/TUBES & FITT | 500.00 |
| | | IN 963/DAMAGE TO WTR SERV/LAIMON PARK | |
| Total | | | 9,671.00 |

GENERAL FUND

Accounting Checks

Posted From: 7/01/2016 From Account: 110-00-11100-000-000
 Thru: 7/31/2016 Thru Account: 960-00-57610-000-000

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| 56386 | 7/08/2016 | BJ ELECTRIC SUPPLY INC CUST 79549/LIBRARY OVERLAYS | |
| 900-00-55110-000-310 | | LIBRARY-BUILDING MAINTENANCE IN S3011762.002/OVERLAYS/LIBRARY | 473.00 |
| Total | | | 473.00 |
| 56387 | 7/08/2016 | BRILLIANT DPI INC IN 31079/(500)BUSINESS CARDS/J STRAEHLER | |
| 110-00-53310-000-311 | | GARAGE EXPENSES IN 31079/(500)BUSINESS CARDS/J STRAEHLER | 90.95 |
| Total | | | 90.95 |
| 56388 | 7/08/2016 | BUELOW VETTER BUIKEMA OLSON & VLIET LLC ACCT 3358-80237/LEGAL SERVICES | |
| 110-00-51320-000-000 | | LABOR ATTORNEY ACCT 3358-80237/LEGAL SERVICES | 75.00 |
| Total | | | 75.00 |
| 56389 | 7/08/2016 | CITY OF PEWAUKEE SHARED PARK & RECREATION/JULY 2016 | |
| 110-00-55200-000-000 | | PARKS PARKS 1/12 BUDGET/JULY 2016 | 12,476.08 |
| 110-00-55300-000-000 | | RECREATION PROGRAMS RECREATION 1/12 BUDGET/JULY 2016 | 11,526.92 |
| Total | | | 24,003.00 |
| 56390 | 7/08/2016 | CITY OF PEWAUKEE IN 2016-06/BUILDING INSPECTIONS/JUN 2016 | |
| 110-00-52400-000-100 | | BUILDING INSPECTION CONTRACT IN 2016-06/BUILDING INSPECTIONS/JUN 2016 | 7,238.24 |
| Total | | | 7,238.24 |
| 56391 | 7/08/2016 | ELLIOTT HARDWARE PROP LLC/ACE HARDWARE ACCT 331520/SUPPLIES | |
| 650-00-53440-000-310 | | STORM SEWER MAINTENANCE IN 785045/785046/785051/HARDWARE | 9.90 |
| 700-00-50822-010-000 | | PUMP STATION #1 EQUIP MAINT IN 785198/BLEACH/LIFT 1 | 7.96 |
| 650-00-53330-000-310 | | EQUIPMENT MAINT/SWEEPER IN 785730/SWIVEL SNAP/BUCKLE/HARV#502 | 8.90 |

GENERAL FUND

Accounting Checks

Posted From: 7/01/2016 From Account: 110-00-11100-000-000
 Thru: 7/31/2016 Thru Account: 960-00-57610-000-000

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|-----------|
| 110-00-53641-000-000 | | WEED & NUISANCE CONTROL IN 785875/ROUNDUP/BACKPACK SPRAYER | 135.98 |
| 700-00-50822-006-000 | | PUMP STATION #1 OIL/MISC IN 785892/FLUORESCENT BULBS/LIFT 1 | 17.98 |
| 110-00-53310-000-311 | | GARAGE EXPENSES IN 785893/WASP/HORNET KILLER | 4.99 |
| Total | | | 185.71 |
| <hr/> | | | |
| 56392 | 7/08/2016 | ELLIOTT HARDWARE PROP LLC/ACE HARDWARE ACCT 331214/LIBRARY SUPPLIES | |
| 900-00-55110-000-310 | | LIBRARY-BUILDING MAINTENANCE INV 785197/GASKETS/HANGERS/LIB | 22.26 |
| Total | | | 22.26 |
| <hr/> | | | |
| 56393 | 7/08/2016 | EXPRESS ELEVATOR LLC IN 31485/LIBRARY ELEVATOR/MAINT/JUN 2016 | |
| 900-00-55110-000-310 | | LIBRARY-BUILDING MAINTENANCE IN 31485/LIBRARY ELEVATOR/MAINT/JUN 2016 | 80.00 |
| Total | | | 80.00 |
| <hr/> | | | |
| 56394 | 7/08/2016 | FRANZ PLUMBING AND PIPING INC. IN 3665/(5)WATER METERS INSTALLED | |
| 600-00-50931-001-000 | | OUTLAY/PROJECTS IN 3665/(5)WATER METERS INSTALLED | 1,750.00 |
| Total | | | 1,750.00 |
| <hr/> | | | |
| 56395 | 7/08/2016 | GILBANK CONSTRUCTION INC FINAL/PMT 11/PROJ 2015-W-1 WELL 5 HMO | |
| 600-00-50931-001-000 | | OUTLAY/PROJECTS PMT 11/PROJ 2015-W-1 WELL 5 HMO RADIUM | 17,354.74 |
| Total | | | 17,354.74 |
| <hr/> | | | |
| 56396 | 7/08/2016 | GRAINGER ACCT 806360400/LH QUATURN CARTRIDGE | |
| 110-00-51600-000-310 | | VILLAGE HALL MAINTENANCE IN 9151942001/CARTRIDGE/PD WOMEN'S SINK | 31.75 |
| 700-00-50835-002-000 | | MAINT. REPAIR/REHAB./VEH MAINT IN 9154428875/SPOTLIGHT/TRUCK 303 | 60.20 |
| Total | | | 91.95 |

GENERAL FUND

Accounting Checks

Posted From: 7/01/2016 From Account: 110-00-11100-000-000
 Thru: 7/31/2016 Thru Account: 960-00-57610-000-000

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|---|----------|
| 56397 | 7/08/2016 | HALQUIST STONE COMPANY ACCT 65650/IMPORTED FILL STONE | |
| 110-00-53310-000-310 | | STREET MAINT. GEN. OPERATION IN 400285/IMPORTED FILL/STREETS | 135.00 |
| Total | | | 135.00 |
| 56398 | 7/08/2016 | HYDROCORP CUST PEWAUKE/CROSS CONNECTION CTRL PROG | |
| 600-00-50923-003-000 | | OUTSIDE SERVICES/CONSULTING IN 0039439/CROSS CONNECTION CTRL PROGRAM | 598.00 |
| Total | | | 598.00 |
| 56399 | 7/08/2016 | J&H HEATING COMPANY CUST PEWA03/AC REPAIR/LIB | |
| 900-00-55110-000-310 | | LIBRARY-BUILDING MAINTENANCE IN W28255/REPAIR AIR CONDITION/LIBRARY | 171.50 |
| Total | | | 171.50 |
| 56400 | 7/08/2016 | LAWNS R US CUST PEWA210-61408/LAWN MAINTENANCE/LIB | |
| 900-00-55110-000-310 | | LIBRARY-BUILDING MAINTENANCE IN 17046/LAWN MAINTENANCE/JULY 2016/LIB | 885.71 |
| Total | | | 885.71 |
| 56401 | 7/08/2016 | LIQUID ENGINEERING CORPORATION IN 14919/INSPECT TANKS/RESERVOIRS/WELLS | |
| 600-00-50650-004-000 | | MAINT OF RESERVOIRS/INSPECT IN 14919/INSPECT TANKS/RESERVOIRS/WELLS | 9,345.00 |
| Total | | | 9,345.00 |
| 56402 | 7/08/2016 | MAILCOM CONSULTING LLC INV 14079/UTILITY BILLING PROCESSING | |
| 110-00-53620-000-000 | | REFUSE COLLECTION CONTRACT INV 14079/UTILITY BILLING PROCESSING | 235.52 |
| 110-00-53635-000-000 | | RECYCLING EXPENSES INV 14079/UTILITY BILLING PROCESSING | 113.24 |
| 600-00-50903-001-000 | | SUPPLIES-POSTAGE & ENVELOPES INV 14079/UTILITY BILLING PROCESSING | 348.16 |
| 650-00-53100-000-140 | | ADMINISTRATION EXPENSES INV 14079/UTILITY BILLING PROCESSING | 348.16 |

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Thru: 7/31/2016 Thru Account: 960-00-57610-000-000

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|---|----------|
| 700-00-50851-000-000 | | OFFICE SUPPLIES & EXPENSES INV 14079/UTILITY BILLING PROCESSING | 348.16 |
| Total | | | 1,393.24 |
| 56403 | 7/08/2016 | MENARDS-PEWAUKEE ACCT 31430450/PANEL/CEILING RPR/LAIMON | |
| 960-00-55200-000-165 | | BUILDING MAINTENANCE IN 83801/PANEL/CEILING REPAIR/LAIMON PK | 41.94 |
| Total | | | 41.94 |
| 56404 | 7/08/2016 | MERTON FEED COMPANY IN 17213/STRAW BALES/STREETS | |
| 110-00-53310-000-310 | | STREET MAINT. GEN. OPERATION IN 17213/STRAW BALES/STREETS | 62.00 |
| Total | | | 62.00 |
| 56405 | 7/08/2016 | MIDWEST TAPE CUST 2000006431/LIB DVD & AUDIO BOOKS | |
| 900-00-55110-000-142 | | LIBRARY-NON-PRINT MATERIALS INV 94053264/LIBRARY AUDIO BOOKS | 14.99 |
| 900-00-55110-000-142 | | LIBRARY-NON-PRINT MATERIALS INV 94053281/LIBRARY AUDIO BOOKS | 25.99 |
| 900-00-55110-000-142 | | LIBRARY-NON-PRINT MATERIALS INV 94079130/LIBRARY AUDIO BOOKS | 356.89 |
| 900-00-55110-000-142 | | LIBRARY-NON-PRINT MATERIALS INV 94079132/LIBRARY AUDIO BOOKS | 34.99 |
| 900-00-55110-000-142 | | LIBRARY-NON-PRINT MATERIALS INV 94093968/LIBRARY AUDIO BOOKS | 323.91 |
| 900-00-55110-000-142 | | LIBRARY-NON-PRINT MATERIALS INV 94094050/LIBRARY AUDIO BOOKS | 19.99 |
| 900-00-55110-000-142 | | LIBRARY-NON-PRINT MATERIALS INV 94094051/LIBRARY AUDIO BOOKS | 24.99 |
| 900-00-55110-000-142 | | LIBRARY-NON-PRINT MATERIALS IN 94072613/LIBRARY DVD | 22.99 |
| Total | | | 824.74 |
| 56406 | 7/08/2016 | NATIONWIDE RETIREMENT SOLUTIONS DEFERRED COMPENSATION-PAY DATE 7-15-16 | |
| 110-00-21335-000-000 | | DEFERRED COMP/NATIONWIDE DEFERRED COMPENSATION-PAY DATE 7-15-16 | 5,103.00 |

GENERAL FUND

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Thru: 7/31/2016 Thru Account: 960-00-57610-000-000

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|----------|
| Total | | | 5,103.00 |
| 56407 | 7/08/2016 | NORTH SHORE BANK DEFERRED COMPENSATION-PAY DATE 7-15-16 | |
| 110-00-21335-000-100 | | DEFERRED COMP/NORTH SHORE DEFERRED COMPENSATION-PAY DATE 7-15-16 | 1,395.00 |
| Total | | | 1,395.00 |
| 56408 | 7/08/2016 | NORTHERN LAKE SERVICE INC CLIENT 89738/WATER SAMPLE TESTINGS/JUNE | |
| 600-00-50630-003-000 | | OPERATION OF WATER TREAT/TESTS IN 296389/WATER SAMPLE TESTING/JUNE 2016 | 57.00 |
| 600-00-50630-003-000 | | OPERATION OF WATER TREAT/TESTS IN 296715/WATER SAMPLE TESTING/JUNE 2016 | 57.00 |
| 600-00-50630-003-000 | | OPERATION OF WATER TREAT/TESTS IN 297039/WATER SAMPLE TESTING/JUNE 2016 | 57.00 |
| Total | | | 171.00 |
| 56409 | 7/08/2016 | PAYNE & DOLAN CUST 117294/ | |
| 110-00-53310-000-310 | | STREET MAINT. GEN. OPERATION IN 1427417/ROAD ASPHALT | 157.43 |
| Total | | | 157.43 |
| 56410 | 7/08/2016 | PEWAUKEE SCHOOL DISTRICT MOBILE HOME FEES/JULY 2016 | |
| 110-00-21761-000-000 | | MOBILE HOME FEES DUE SCHOOL MOBILE HOME FEES/JULY 2016 | 182.91 |
| Total | | | 182.91 |
| 56411 | 7/08/2016 | PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC ACCT 0011706878/MAIL SYS APR-MAY-JUN/CLK | |
| 110-00-51420-000-140 | | CLERK'S OFFICE EXPENSES IN 3300694501/MAIL SYS APR-MAY-JUN/CLERK | 380.55 |
| Total | | | 380.55 |
| 56412 | 7/08/2016 | PROHEALTH CARE MEDICAL ASSOCIATES INC IN 285412/PHYSICAL/DANIEL J NAZE | |
| 110-00-53310-000-311 | | GARAGE EXPENSES IN 285412/PHYSICAL/DANIEL J NAZE | 224.00 |

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 Thru: 7/31/2016 Thru Account: 960-00-57610-000-000

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|----------------|
| | | | Total 224.00 |
| 56413 | 7/08/2016 | SCOTT A GOSSE REIMBURSE/MILEAGE/6-3-16 THRU 6-28-2016 | |
| 110-00-51400-000-140 | | ADMINISTRATOR EXPENSES REIMBURSE/MILEAGE/6-3-16 THRU 6-28-2016 | 162.54 |
| | | | Total 162.54 |
| 56414 | 7/08/2016 | SCOTT TEBEEST IN 001590/(4)PIER GUIDES/LAIMON PARK | |
| 960-00-55200-000-160 | | EQUIPMENT MAINTENANCE IN 001590/(4)PIER GUIDES/LAIMON PARK | 360.00 |
| | | | Total 360.00 |
| 56415 | 7/08/2016 | SHERI JAMES JANITORIAL SERVICE IN 1011/JANITORIAL SERVICES/JUNE'16/LIB | |
| 900-00-55110-000-310 | | LIBRARY-BUILDING MAINTENANCE IN 1011/JANITORIAL SERVICES/JUNE'16/LIB | 2,000.00 |
| | | | Total 2,000.00 |
| 56416 | 7/08/2016 | SHERWIN-WILLIAMS COMPANY ACCT 6706-9145-0/REPAIR KIT/SPRING/#114 | |
| 110-00-53330-000-310 | | EQUIPT. MAINT. GEN. OPERATION INV 1675-7/REPAIR KIT/PISTON VALVE/#114 | 731.99 |
| | | | Total 731.99 |
| 56417 | 7/08/2016 | STAPLES CREDIT PLAN ACCT 6035517880721567/LIBRARY SUPPLIES | |
| 900-00-55110-000-144 | | LIBRARY-MILEAGE, SUPPLIES, ETC IN 1579712091/KLEENEX/CARD STOCK/LIB | 73.88 |
| 900-00-55110-000-144 | | LIBRARY-MILEAGE, SUPPLIES, ETC IN 1583450291/ASTROBRIGHT PAPER/LIB | 19.99 |
| 900-00-55110-000-144 | | LIBRARY-MILEAGE, SUPPLIES, ETC IN 1583893831/TONER/MARKERS/LIBRARY | 131.96 |
| 900-00-55110-000-144 | | LIBRARY-MILEAGE, SUPPLIES, ETC IN 1589775571/CARDSTOCK/FILE JACKETS/LIB | 49.07 |
| 900-00-55110-000-310 | | LIBRARY-BUILDING MAINTENANCE IN 1594152311/BATH TISSUE/PPR TOWELS/LIB | 142.95 |
| 900-00-55110-000-144 | | LIBRARY-MILEAGE, SUPPLIES, ETC LATE FEE/FINANCE CHARGE/LIB | 46.90 |

GENERAL FUND

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| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|---|----------|
| Total | | | 464.75 |
| 56418 | 7/08/2016 | STATE OF WISCONSIN COURT FINES & ASSESSMENTS #67-171/COURT ASSESSMENTS/JUNE 2016 | |
| 110-00-45100-000-000 | | LAW & ORDINANCE VIOLATIONS #67-171/COURT ASSESSMENTS/JUNE 2016 | 4,205.24 |
| Total | | | 4,205.24 |
| 56419 | 7/08/2016 | TDS ACCT 2626915668/PHONE SERVICE/WATER | |
| 600-00-50641-001-000 | | TRANS. & DIST. SYSTEM/PHONE ACCT 2626915668/PHONE SERVICE/WATER | 293.79 |
| 110-00-53310-000-311 | | GARAGE EXPENSES ACCT 2626915668/INTERNET SERVICE/DPW | 73.70 |
| Total | | | 367.49 |
| 56420 | 7/08/2016 | TDS ACCT 2626915670/LIBRARY | |
| 900-00-55110-000-311 | | LIBRARY-UTILITIES ACCT 2626915670/LIBRARY | 702.81 |
| Total | | | 702.81 |
| 56421 | 7/08/2016 | TDS ACCT 2626915660/PHONE SERVICE | |
| 110-00-51600-000-310 | | VILLAGE HALL MAINTENANCE ACCT 2626915660/PHONE SERVICE/CLERK | 733.13 |
| 110-00-52100-000-380 | | POLICE COMMUNICATIONS EXPENSES ACCT 2626915660/PHONE SERVICE/POLICE | 1,082.16 |
| 110-00-53310-000-311 | | GARAGE EXPENSES ACCT 2626915660/PHONE SERVICE/DPW | 169.53 |
| 700-00-50822-005-000 | | PUMP STATION #1 PHONE/PAGER ACCT 2626915660/PHONE SERVICE/SEWER | 150.50 |
| Total | | | 2,135.32 |
| 56422 | 7/08/2016 | TRAVELING LANTERN LIBRARY PERFORMANCE JUNE 27-2016 | |
| 900-00-55110-000-500 | | GRANTS/DONATION FUNDED EXPENSE LIBRARY PERFORMANCE JUNE 27-2016 | 395.00 |
| Total | | | 395.00 |

GENERAL FUND

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 Thru: 7/31/2016 Thru Account: 960-00-57610-000-000

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|---|----------|
| 56423 | 7/08/2016 | TVG AUTOMATION LLC IN 1786/CALIBRATE GAS DETECT SYS/LIFT #1 | |
| 700-00-50822-010-000 | | PUMP STATION #1 EQUIP MAINT IN 1786/CALIBRATE GAS DETECT SYS/LIFT #1 | 1,293.35 |
| | | Total | 1,293.35 |
| 56424 | 7/08/2016 | TYCO INTEGRATED SECURITY LLC CUST 01300105724909/SECURITY/VH-PD | |
| 110-00-51600-000-310 | | VILLAGE HALL MAINTENANCE IN 26663121/SECURITY/JUL-AUG-SEP/VH-PD | 185.77 |
| | | Total | 185.77 |
| 56425 | 7/08/2016 | UNIFIRST CORPORATION ACCTS 983288/983262/DPW UNIFORM CLEANING | |
| 110-00-51600-000-310 | | VILLAGE HALL MAINTENANCE ACCT 983288/RUG CLEANING/VIL HALL/JUN'16 | 26.25 |
| 110-00-53310-000-311 | | GARAGE EXPENSES ACCT 983262/DPW UNIFORM CLEAN/JUNE'16 | 131.46 |
| 600-00-50904-001-000 | | PROT. CLOTHING/UNIFORMS ACCT 983262/WATER UNIFORM CLEAN/JUNE'16 | 34.95 |
| 700-00-50836-000-000 | | PROTECTIVE CLOTHING/UNIFORMS ACCT 983262/SEWER UNIFORM CLEAN/JUNE'16 | 34.92 |
| | | Total | 227.58 |
| 56426 | 7/08/2016 | VILLAGE OF PEWAUKEE UTILITIES ACCT 002-1091-00/129 PARK/LAIMON PARK | |
| 960-00-55200-000-140 | | LAKESIDE PARK UTILITIES EXP ACCT 002-1091-00/129 PARK/LAIMON PARK | 316.30 |
| | | Total | 316.30 |
| 56427 | 7/08/2016 | VILLAGE OF PEWAUKEE UTILITIES VILLAGE UTILITY BILLINGS | |
| 110-00-51612-000-000 | | OTHER PROPERTY MAINTENANCE ACCT 001-2303-00/945 CECELIA DRIVE | 65.89 |
| 110-00-51600-000-310 | | VILLAGE HALL MAINTENANCE ACCT 004-1002-00/119 HICKORY/POL GARAGE | 138.53 |
| 110-00-51600-000-310 | | VILLAGE HALL MAINTENANCE ACCT 004-1003-00/235 HICKORY/VH-PD | 337.93 |
| 110-00-53310-000-311 | | GARAGE EXPENSES ACCT 004-1005-00/552 HICKORY STREET | 264.05 |

GENERAL FUND

Accounting Checks

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 Thru: 7/31/2016 Thru Account: 960-00-57610-000-000

| Check Nbr | Check Date | Payee | Amount |
|---|------------|--|----------|
| 110-00-53310-000-311 | | GARAGE EXPENSES ACCT 004-1006-00/1000 HICKORY STREET | 295.31 |
| 700-00-50822-004-000 | | PUMP STATION #1 WATER ACCT 004-1007-00/1205 E WISCONSIN AVENUE | 1,901.70 |
| 800-00-54910-000-000 | | MOWING/MAINTENANCE ACCT 004-1013-00/300 SCHOOL ST/CEMETERY | 485.16 |
| 600-00-50653-006-000 | | MAINT OF METERS/WATER-BENCH ACCT 004-1017-00/1004 HICKORY STREET | 416.05 |
| 600-00-50625-003-000 | | MAINT. OF PUMP BLDG/WATER ACCT 004-1019-00/1010 QUINLAN DRIVE | 107.61 |
| 900-00-55110-000-311 | | LIBRARY-UTILITIES ACCT 004-1024-00/210 MAIN STREET | 499.75 |
| 110-00-51980-000-000 | | GENERAL GOVT. MISC. EXPENSES ACCT 004-1026-00/100 CAPITOL DRIVE | 26.60 |
| 110-00-51612-000-000 | | OTHER PROPERTY MAINTENANCE ACCT 004-1029-00 VACANT EAST WISCONSIN | 13.00 |
| 110-00-51612-000-000 | | OTHER PROPERTY MAINTENANCE ACCT 004-1030-00 VACANT EAST WISCONSIN | 13.00 |
| 600-00-50625-003-000 | | MAINT. OF PUMP BLDG/WATER ACCT 004-1031-00 1515 SUNNYRIDGE ROAD | 42.04 |
| Total | | | 4,606.62 |
| <hr/> | | | |
| 56428 7/08/2016 WAUKESHA COUNTY TREASURER #67-171/JAIL ASSESSMENTS/JUNE 2016 | | | |
| 110-00-45100-000-000 | | LAW & ORDINANCE VIOLATIONS #67-171/JAIL ASSESSMENTS/JUNE 2016 | 1,441.00 |
| Total | | | 1,441.00 |
| <hr/> | | | |
| 56429 7/08/2016 WERNER ELECTRIC SUPPLY IN S4862981/SCADA RADIO ATTENUATORS | | | |
| 600-00-50931-001-000 | | OUTLAY/PROJECTS IN S4862981/SCADA RADIO ATTENUATORS/WTR | 74.40 |
| 700-00-50990-000-000 | | OUTLAY IN S4862981/SCADA RADIO ATTENUATORS/SWR | 74.40 |
| 700-00-50822-014-000 | | PUMP STATION #1 COMPUTER MAINT IN S4862981/SCADA ANTENEX/SEWER | 12.39 |
| Total | | | 161.19 |

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 Thru: 7/31/2016 Thru Account: 960-00-57610-000-000

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|----------|
| 56430 | 7/08/2016 | WISCONSIN STATE LABORATORY OF HYGIENE ACCT 83881/WATER FLUORIDE TESTING/JUNE | |
| 600-00-50630-003-000 | | OPERATION OF WATER TREAT/TESTS INV 465026/WATER FLUORIDE TESTING/JUN'16 | 25.00 |
| Total | | | 25.00 |
| 56431 | 7/08/2016 | WISCONSIN SUPPORT COLLECTIONS TRUST FUND WISCONSIN SUPPORT WITHHOLDINGS 7-15-16 | |
| 110-00-21336-000-000 | | ALIMONY & CHILD SUPPORT KIDS #0003 5353 68 CHILD SUPPORT 7-15-16 | 1,172.29 |
| 110-00-21336-000-000 | | ALIMONY & CHILD SUPPORT KIDS #0006 7398 87 CHILD SUPPORT 7-15-16 | 230.77 |
| 110-00-21336-000-000 | | ALIMONY & CHILD SUPPORT KIDS #0005 4656 56 CHILD SUPPORT 7-15-16 | 553.84 |
| Total | | | 1,956.90 |
| 56432 | 7/08/2016 | WISCONSIN SUPREME COURT REGISTER/SEMINAR/DIANE ERNST/LINDA LAMM | |
| 110-00-51200-000-140 | | MUNICIPAL JUDGE'S EXPENSES REGISTER/COURT SEM/SEP 15&16/DIANE ERNST | 40.00 |
| 110-00-51200-000-140 | | MUNICIPAL JUDGE'S EXPENSES REGISTER/COURT SEM/SEP 15&16/LINDA LAMM | 40.00 |
| Total | | | 80.00 |
| 56434 | 7/18/2016 | MATTHEW T CARNEY REIMBURSE/ROOM/WATERS OF MINOCQUA | |
| 110-00-52100-000-350 | | POLICE TRAINING & SEMINARS REIMBURSE/ROOM/WATERS OF MINOCQUA | 246.00 |
| Total | | | 246.00 |
| 56438 | 7/18/2016 | MUNICIPAL PROPERTY INSURANCE COMPANY POLICY MP-01-260040/ENDORSEMENT UPDATES | |
| 110-00-51938-000-000 | | INSURANCE/PROP/LIABILITY/WC IN 30008/PROPERTY INS/ENDORSEMENT UPDATE | 445.00 |
| Total | | | 445.00 |
| 56439 | 7/18/2016 | GALE/CENGAGE LEARNING CUST 152312/LIBRARY BOOKS | |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS INV 58326112/BOOKS/LIBRARY | 47.23 |

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| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|------------|
| Total | | | 47.23 |
| 56439 | 7/25/2016 | ALLTECH CONTROLS INC INV 1192/ELEVA EMERG PHONE/3RD QTR 2016 | |
| 900-00-55110-000-310 | | LIBRARY-BUILDING MAINTENANCE INV 1192/ELEVA EMERG PHONE/3RD QTR 2016 | 75.00 |
| Total | | | 75.00 |
| 56440 | 7/25/2016 | BAKER TILLY VIRCHOW KRAUSE LLP CLIENT 1823837/LIBRARY AUDIT SERVICES | |
| 900-00-55110-000-150 | | LIBRARY FISCAL AGENT/INS CHGS INV BT994088/LIBRARY AUDIT SERVICES | 679.00 |
| Total | | | 679.00 |
| 56441 | 7/25/2016 | CITY OF PEWAUKEE FIRE/RESCUE BILLING/2ND QTR 2016 | |
| 110-00-52200-000-000 | | FIRE ADMINISTRATION FIRE/RESCUE BILLING/2ND QTR 2016 | 325,802.00 |
| 110-00-52200-000-101 | | FIRE ADMINISTRATIVE EXPENSES FIRE/RESCUE BILLING/2ND QTR 2016 | 16,290.10 |
| Total | | | 342,092.10 |
| 56442 | 7/25/2016 | CITY OF PEWAUKEE (554)FIRE&TANK INSPECTIONS/JAN-JUNE 2016 | |
| 110-00-52240-000-000 | | FIRE INSPECTION (554)FIRE&TANK INSPECTIONS/JAN-JUNE 2016 | 46,536.00 |
| Total | | | 46,536.00 |
| 56443 | 7/25/2016 | CITY OF PEWAUKEE REIMBURSE/ROOTERMAN/SEWER/LAIMON PK | |
| 960-00-55200-000-165 | | BUILDING MAINTENANCE REIMBURSE/ROOTERMAN/SEWER/LAIMON PK | 625.00 |
| Total | | | 625.00 |
| 56444 | 7/25/2016 | CITY OF PEWAUKEE 43% LAKE PATROL REVENUE 4-1 THRU 6-30-16 | |
| 950-00-52100-000-600 | | REVENUE DISTRIBUTION EXPENSE 43% LAKE PATROL REVENUE 4-1 THRU 6-30-16 | 384.08 |
| Total | | | 384.08 |

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Accounting Checks

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Thru: 7/31/2016 Thru Account: 960-00-57610-000-000

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|----------|
| 56445 | 7/25/2016 | CITY OF WAUKESHA DEPARTMENT OF PUBLIC WORKS IN 7-12-16/BRUSH GRINDER RENTAL/DPW | |
| 110-00-53635-000-000 | | RECYCLING EXPENSES IN 7-12-16/BRUSH GRINDER RENTAL/DPW | 1,575.00 |
| Total | | | 1,575.00 |
| 56446 | 7/25/2016 | E H WOLF & SONS INC ACCT 31518-1/FUEL/129 PARK AVE/LAIMON PK | |
| 960-00-55200-000-150 | | GASOLINE EXPENSE TICKET 977/FUEL/LAIMON PARK | 2,104.38 |
| 960-00-55200-000-150 | | GASOLINE EXPENSE TICKET 985/FUEL/LAIMON PARK | 3,012.20 |
| 960-00-55200-000-150 | | GASOLINE EXPENSE TICKET 997/FUEL/LAIMON PARK | 2,465.68 |
| Total | | | 7,582.26 |
| 56447 | 7/25/2016 | NORTH SHORE BANK CARDMEMBER SERVICE VILLAGE VISA CHARGE CARD TRANSACTIONS | |
| 110-00-53330-000-310 | | EQUIPT. MAINT. GEN. OPERATION COMET INC/REPAIR HINGE/TRUCK 103/DPW | 528.00 |
| 800-00-54920-000-000 | | MISCELLANEOUS GENERAL EXPENSES BERNTSEN/LOGO MARKERS/CEMETERY | 309.76 |
| 110-00-52100-000-140 | | PUBLIC SAFETY EXPENSES UPS SHIPPING FEES/VIEVU/POLICE | 39.34 |
| 950-00-52100-000-140 | | LAKE PATROL OFFICE SUPPLIES CABELAS/REARMING KITS/MED QUIKCLOT/LK P | 90.28 |
| 110-00-52100-000-340 | | POLICE COMMUNITY RELATIONS WALGREENS/CARD/POLICE | 4.72 |
| 110-00-52100-000-350 | | POLICE TRAINING & SEMINARS OSTHOFF RESORT/ROOM/JEFF LENIUS/POLICE | 246.00 |
| 110-00-52100-000-350 | | POLICE TRAINING & SEMINARS OSTHOFF RESORT/ROOM/JEFF LENIUS/POLICE | 164.00 |
| 110-00-52100-000-320 | | SPECIAL INVESTIGATIONS SIRCHIE/EVIDENCE SUPPLIES/POLICE | 39.29 |
| 110-00-52100-000-140 | | PUBLIC SAFETY EXPENSES UPS/SHIPPING FEES/VIEVU/POLICE | 17.23 |
| 110-00-52100-000-320 | | SPECIAL INVESTIGATIONS CHOCOLATE FACTORY/ICAC LUNCH/POLICE | 138.69 |

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| Check Nbr | Check Date | Payee | Amount |
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| 110-00-52100-000-140 | | PUBLIC SAFETY EXPENSES B&H PHOTO/BROTHER PREM PAPER/POLICE | 119.98 |
| 110-00-52100-000-140 | | PUBLIC SAFETY EXPENSES UPS SHIPPING FEES/US ARMOR CORP/POLICE | 19.99 |
| 110-00-52100-000-320 | | SPECIAL INVESTIGATIONS SPIRIT AIR/OHARE-FT MEYERS FL/WRIGHT/POL | 743.09 |
| Total | | | 2,460.37 |
| <hr/> | | | |
| 56448 | 7/25/2016 | NORTH SHORE BANK CARDMEMBER SERVICE LIBRARY VISA CHARGE CARD TRANSACTIONS | |
| 900-00-55110-000-146 | | LIBRARY-STAFF DEVELOPMENT WIS LIBRARY ASSN/MEMBERSHIP/K SCHIEBER | 133.00 |
| 900-00-55110-000-146 | | LIBRARY-STAFF DEVELOPMENT WIS LIBRARY ASSN/MEMBERSHIP/D DEBBINK | 120.00 |
| 900-00-55110-000-146 | | LIBRARY-STAFF DEVELOPMENT WIS LIBRARY ASSN/MEMBERSHIP/S GEORGE | 133.00 |
| 900-00-55110-000-144 | | LIBRARY-MILEAGE, SUPPLIES, ETC OFFICE DEPOT/COPY PAPER/LIBRARY | 57.98 |
| 900-00-55110-000-310 | | LIBRARY-BUILDING MAINTENANCE BATTERIES PLUS/12V BATTERY/LIBRARY | 19.95 |
| 900-00-55110-000-500 | | GRANTS/DONATION FUNDED EXPENSE ORIENTAL TRADING/CRAFTS/TOYS/LIBRARY | 79.72 |
| 900-00-55110-000-144 | | LIBRARY-MILEAGE, SUPPLIES, ETC PITNEY BOWES/METER POSTAGE/LIBRARY | 299.68 |
| 900-00-55110-000-146 | | LIBRARY-STAFF DEVELOPMENT WIS LIBRARY ASSN/MEMBERSHIP/B SAVAGIAN | 171.00 |
| 900-00-55110-000-500 | | GRANTS/DONATION FUNDED EXPENSE WALGREENS/GIFT CARD/LIBRARY | 54.95 |
| 900-00-55110-000-313 | | LIBRARY-PROGRAMS DOLLAR TREE/BALLOONS/LIBRARY | 5.26 |
| 900-00-55110-000-313 | | LIBRARY-PROGRAMS FACEBOOK AD/LIBRARY | 1.19 |
| 900-00-55110-000-313 | | LIBRARY-PROGRAMS PICK N SAVE/CRACKER JACK/LIBRARY | 12.61 |
| 900-00-55110-000-313 | | LIBRARY-PROGRAMS DOLLAR TREE/BALLOONS/TRAYS/LIBRARY | 6.31 |
| 900-00-55110-000-146 | | LIBRARY-STAFF DEVELOPMENT WIS LIBRARY ASSN/MEMBERSHIP/J WEGENER | 148.00 |

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|----------------------|------------|--|----------|
| 900-00-55110-000-500 | | GRANTS/DONATION FUNDED EXPENSE WALMART/FLEECE/GLUE/LIBRARY | 27.59 |
| 900-00-55110-000-500 | | GRANTS/DONATION FUNDED EXPENSE PICK N SAVE/CRACKERS/ICE CRM/NAPKINS/LIB | 75.44 |
| Total | | | 1,345.68 |
| <hr/> | | | |
| 56449 | 7/25/2016 | SOERENS FORD INC CUST 92915/WHEEL COVER/#202 | |
| 600-00-50700-002-000 | | TRUCK EXPENSE/REPAIR-PARTS IN 22701/WHEEL COVER/TRUCK 202 | 55.95 |
| Total | | | 55.95 |
| <hr/> | | | |
| 56450 | 7/25/2016 | TAYLOR COMPUTER SERVICES IN 15261/MONITOR/ANTIVIRUS/CLOUD BU/JULY | |
| 900-00-55110-000-143 | | LIBRARY-TECHNOLOGY IN 15261/MONITOR/ANTIVIRUS/CLOUD BU/JULY | 159.75 |
| 900-00-55110-000-143 | | LIBRARY-TECHNOLOGY IN 15261/SET UP 4 PC'S/LIBRARY | 330.00 |
| Total | | | 489.75 |
| <hr/> | | | |
| 56451 | 7/25/2016 | TOWN OF DELAFIELD 43% LAKE PATROL REVENUE 4-1 THRU 6-30-16 | |
| 950-00-52100-000-600 | | REVENUE DISTRIBUTION EXPENSE 43% LAKE PATROL REVENUE 4-1 THRU 6-30-16 | 384.08 |
| Total | | | 384.08 |
| <hr/> | | | |
| 56452 | 7/25/2016 | VILLAGE OF PEWAUKEE GENERAL FUND 14% LAKE PATROL REVENUE 3-1 THRU 6-30-16 | |
| 950-00-52100-000-600 | | REVENUE DISTRIBUTION EXPENSE 14% LAKE PATROL REVENUE 3-1 THRU 6-30-16 | 125.05 |
| Total | | | 125.05 |
| <hr/> | | | |
| 56453 | 7/25/2016 | WE ENERGIES ELECTRIC/GAS USAGE LIBRARY | |
| 900-00-55110-000-311 | | LIBRARY-UTILITIES ACCT 8013-411-855 210 MAIN ST/LIBRARY | 4,539.28 |
| Total | | | 4,539.28 |
| <hr/> | | | |
| 56455 | 7/29/2016 | ALL-WAYS CONTRACTORS INC IN 33296/SCREENED TOPSOIL/STREETS | |

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|----------------------|------------|---|----------|
| 110-00-53310-000-310 | | STREET MAINT. GEN. OPERATION IN 33296/SCREENED TOPSOIL/STREETS | 202.50 |
| Total | | | 202.50 |
| 56456 | 7/29/2016 | AMAZON ACCT 6045787810062071/LIBRARY DVDS & CDS | |
| 900-00-55110-000-142 | | LIBRARY-NON-PRINT MATERIALS ACCT 6045787810062071/LIBRARY DVDS & CDS | 1,431.39 |
| 900-00-55110-000-313 | | LIBRARY-PROGRAMS ACCT 6045787810062071/FITBIT ZIP/LIB | 136.98 |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS ACCT 6045787810062071/LIBRARY BOOKS | 324.44 |
| Total | | | 1,892.81 |
| 56457 | 7/29/2016 | ARTHUR B COMPTON REIMBURSE/SAFETY BOOTS | |
| 600-00-50904-002-000 | | PROT. CLOTHING/SAFETY EQUIP REIMBURSE/SAFETY BOOTS | 84.07 |
| Total | | | 84.07 |
| 56458 | 7/29/2016 | ASSOCIATED APPRAISAL CONSULTANTS INC IN 121924/ASSESSOR SERVICES/JULY 2016 | |
| 110-00-51520-000-000 | | ASSESSOR CONTRACT IN 121924/ASSESSOR SERVICES/JULY 2016 | 3,291.67 |
| Total | | | 3,291.67 |
| 56459 | 7/29/2016 | ASSOCIATED TRUST COMPANY IN 3746/SERIES 2013A/GO REF BOND 6-11-13 | |
| 300-00-58290-000-000 | | DEBT INTEREST, FISCAL CHARGES IN 3746/SERIES 2013A/GO REF BOND 6-11-13 | 333.96 |
| 600-00-50427-001-000 | | LONG TERM DEBTS/PAYING FEES IN 3746/SERIES 2013A/GO REF BOND 6-11-13 | 29.04 |
| 300-00-58290-000-000 | | DEBT INTEREST, FISCAL CHARGES IN 3747/SERIES 2013B/GO CORP PUR 6-11-13 | 105.27 |
| 600-00-50427-001-000 | | LONG TERM DEBTS/PAYING FEES IN 3747/SERIES 2013B/GO CORP PUR 6-11-13 | 221.43 |
| 700-00-50429-001-000 | | DEBT PAYMENTS-ISSUANCE EXPENS IN 3747/SERIES 2013B/GO CORP PUR 6-11-13 | 36.30 |
| 300-00-58290-000-000 | | DEBT INTEREST, FISCAL CHARGES IN 3749/SERIES 2013C/TAX GO REF 6-11-13 | 363.00 |

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| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|---|----------|
| 300-00-58290-000-000 | | DEBT INTEREST, FISCAL CHARGES IN 3748/SERIES 2013D/GO PROM NTE 6-11-13 | 134.31 |
| 600-00-50427-001-000 | | LONG TERM DEBTS/PAYING FEES IN 3748/SERIES 2013D/GO PROM NTE 6-11-13 | 192.39 |
| 700-00-50429-001-000 | | DEBT PAYMENTS-ISSUANCE EXPENS IN 3748/SERIES 2013D/GO PROM NTE 6-11-13 | 36.30 |
| Total | | | 1,452.00 |
| <hr/> | | | |
| 56460 | 7/29/2016 | AT&T U-VERSE ACCT 107653885-Y POLICE INTERNET PRO | |
| 110-00-52100-000-320 | | SPECIAL INVESTIGATIONS ACCT 107653885-Y POLICE INTERNET PRO | 52.55 |
| Total | | | 52.55 |
| <hr/> | | | |
| 56461 | 7/29/2016 | BADGER TRUCK CENTER INC ACCT PP301/TRUCK PARTS | |
| 110-00-53330-000-310 | | EQUIPT. MAINT. GEN. OPERATION IN 674604/ASH TRAY/TRUCK #107 | 63.90 |
| 110-00-53330-000-310 | | EQUIPT. MAINT. GEN. OPERATION IN 675546/SEAT/TRUCK #107 | 72.86 |
| 110-00-53330-000-310 | | EQUIPT. MAINT. GEN. OPERATION IN 675853/AIR DRYER/TRUCK #103 | 246.64 |
| Total | | | 383.40 |
| <hr/> | | | |
| 56462 | 7/29/2016 | BAKER & TAYLOR BOOKS ACCT 215658/LIBRARY BOOKS | |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS INV 2032126055/LIBRARY BOOKS | 74.08 |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS INV 2032129915/LIBRARY BOOKS | 485.56 |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS INV 2032132704/LIBRARY BOOKS | 82.62 |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS INV 2032133011/LIBRARY BOOKS | 26.30 |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS INV 2032134902/LIBRARY BOOKS | 41.97 |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS INV 2032138181/LIBRARY BOOKS | 371.71 |

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| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS INV 2032139874/LIBRARY BOOKS | 59.70 |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS INV 2032140411/LIBRARY BOOKS | 86.80 |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS INV 2032140517/LIBRARY BOOKS | 78.70 |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS INV 2032144626/LIBRARY BOOKS | 356.31 |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS INV 2032147434/LIBRARY BOOKS | 58.21 |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS INV 2032147992/LIBRARY BOOKS | 136.29 |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS INV 2032149166/LIBRARY BOOKS | 30.80 |
| Total | | | 1,889.05 |
| <hr/> | | | |
| 56463 | 7/29/2016 | BANK OF MEMORIES & FLOWERS CUST 13930/FLOWER ARRANGEMNT/RAY CARNEY | |
| 110-00-52100-000-340 | | POLICE COMMUNITY RELATIONS INV 012935/FLOWERS/RAY CARNEY (M CARNEY) | 109.00 |
| Total | | | 109.00 |
| <hr/> | | | |
| 56464 | 7/29/2016 | BETH SAVAGIAN REIMBURSE/MILEAGE 4-1-16 THRU 6-28-16 | |
| 900-00-55110-000-144 | | LIBRARY-MILEAGE, SUPPLIES, ETC REIMBURSE/MILEAGE 4-1-16 THRU 6-28-16 | 21.01 |
| Total | | | 21.01 |
| <hr/> | | | |
| 56465 | 7/29/2016 | BILL'S POWER CENTER INC CUST 29485/PARTS | |
| 110-00-53330-000-310 | | EQUIPT. MAINT. GEN. OPERATION IN 450110/BEARINGS/SEALS/#714 | 136.90 |
| 110-00-53330-000-310 | | EQUIPT. MAINT. GEN. OPERATION IN 450111/BEARINGS/SEALS/#720 | 142.00 |
| Total | | | 278.90 |
| <hr/> | | | |
| 56466 | 7/29/2016 | BRILLIANT DPI INC BUSINESS CARDS/J STRAEHLER/D NAZE | |
| 110-00-53100-000-140 | | ENGINEER/ADMINISTRATION EXPENS IN 31181/(500)BUSINESS CARDS/DANIEL NAZE | 91.06 |

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|----------------------|------------|--|----------|
| 600-00-50921-001-000 | | OFFICE SUPPLIES/STATIONARY IN 31181/(500)BUSINESS CARDS/J STRAEHLER | 45.53 |
| 700-00-50851-000-000 | | OFFICE SUPPLIES & EXPENSES IN 31181/(500)BUSINESS CARDS/J STRAEHLER | 45.53 |
| Total | | | 182.12 |
| <hr/> | | | |
| 56467 | 7/29/2016 | BRODART COMPANY ACCT 484578/LIBRARY DVD CASES | |
| 900-00-55110-000-144 | | LIBRARY-MILEAGE, SUPPLIES, ETC IN 442088/(125)DVD CASES/LIBRARY | 110.00 |
| Total | | | 110.00 |
| <hr/> | | | |
| 56468 | 7/29/2016 | CENTER POINT LARGE PRINT INV 1384586/LIBRARY BOOKS | |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS INV 1384586/LIBRARY BOOKS | 45.54 |
| Total | | | 45.54 |
| <hr/> | | | |
| 56469 | 7/29/2016 | CHASITY SCHUMACHER REIMBURSE/MILEAGE/FOOD | |
| 110-00-51420-000-140 | | CLERK'S OFFICE EXPENSES REIMBURSE/MILEAGE/6-22-16 THRU 7-22-16 | 135.11 |
| 110-00-51440-000-000 | | ELECTIONS REIMBURSE/MILEAGE/7-8-16 THRU 7-20-16 | 12.58 |
| 110-00-51420-000-140 | | CLERK'S OFFICE EXPENSES REIMBURSE/FOOD/GREEN BAY/CLERK INSTITUTE | 66.28 |
| Total | | | 213.97 |
| <hr/> | | | |
| 56470 | 7/29/2016 | CRACK FILLING SERVICE CORP IN 7-25-16/CRACK SEALING/SUSSEX ST | |
| 110-00-53310-000-310 | | STREET MAINT. GEN. OPERATION IN 7-25-16/CRACK SEALING/SUSSEX ST | 1,296.00 |
| Total | | | 1,296.00 |
| <hr/> | | | |
| 56471 | 7/29/2016 | DELTA DENTAL OF WISCONSIN GROUP25714-000-00000-00021/DENTAL/AUG'16 | |
| 110-00-21337-000-100 | | DENTAL WITHHOLDING PAYABLE DENTAL INSURANCE/AUGUST 2016 | 2,109.86 |
| Total | | | 2,109.86 |

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|----------------------|------------|--|--------|
| 56472 | 7/29/2016 | DIVERSIFIED BENEFIT SERVICES INC IN 225052/FLEX PARTICIPANT FEES/JUL 2016 | |
| 110-00-51980-000-000 | | GENERAL GOVT. MISC. EXPENSES IN 225052/FLEX PARTICIPANT FEES/JUL 2016 | 151.40 |
| Total | | | 151.40 |
| 56473 | 7/29/2016 | ELLIOTT HARDWARE PROP LLC/ACE HARDWARE ACCT 601461/KEY/POLICE | |
| 110-00-52100-000-140 | | PUBLIC SAFETY EXPENSES INV 785428/KEY/POLICE | 3.98 |
| Total | | | 3.98 |
| 56474 | 7/29/2016 | GALE/CENGAGE LEARNING ACCT 152312/LIBRARY BOOKS | |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS INV 58326112/BOOKS/LIBRARY | 47.23 |
| Total | | | 47.23 |
| 56475 | 7/29/2016 | GREGORY HEYRMAN REIMBURSE/PFD RECHARGING KIT/BOAT/LK PTL | |
| 950-00-52100-000-140 | | LAKE PATROL OFFICE SUPPLIES REIMBURSE/PFD RECHARGING KIT/BOAT/LK PTL | 24.28 |
| Total | | | 24.28 |
| 56476 | 7/29/2016 | GREY HOUSE PUBLISHING IN 925629/LIBRARY BOOKS | |
| 900-00-55110-000-141 | | LIBRARY-PRINTED MATERIALS IN 925629/LIBRARY BOOKS | 131.75 |
| Total | | | 131.75 |
| 56477 | 7/29/2016 | HACH COMPANY ACCT 062992/WATER TESTING SUPPLIES | |
| 600-00-50630-002-000 | | OPERATION OF WATER TREAT/CHEM. INV 10021051/FERROVER IRON REAGENT PACKS | 87.24 |
| 600-00-50630-002-000 | | OPERATION OF WATER TREAT/CHEM. IN 10022221/ASCORBIC ACID PWD PLWS | 68.25 |
| 600-00-50630-002-000 | | OPERATION OF WATER TREAT/CHEM. IN 10025144/DPD FREE CHLORINE PACKS/WATR | 61.95 |
| Total | | | 217.44 |

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|----------------------|------------|---|----------|
| 56478 | 7/29/2016 | HAWKINS INC ACCT 109844/WATER CHEMICALS | |
| 600-00-50631-002-000 | | CHEMICALS/CHLORINE INV 3913529/CHLORINE | 1,116.30 |
| 600-00-50631-003-000 | | CHEMICALS/POLYPHOSPHATE INV 3913529/POLYPHOSPHATE | 905.05 |
| Total | | | 2,021.35 |
| 56479 | 7/29/2016 | J F AHERN COMPANY INV 153707/RECHARGE FIRE EXTING/DPW | |
| 110-00-53330-000-310 | | EQUIPT. MAINT. GEN. OPERATION INV 153707/RECHARGE FIRE EXTING/DPW | 70.80 |
| Total | | | 70.80 |
| 56480 | 7/29/2016 | JACK STRAEHLER JR REIMBURSE/SAFETY BOOTS | |
| 110-00-53310-000-311 | | GARAGE EXPENSES REIMBURSE/SAFETY BOOTS | 120.00 |
| Total | | | 120.00 |
| 56481 | 7/29/2016 | JENNY R WEGENER REIMBURSE/TARGET/CRAYONS/GLUE | |
| 900-00-55110-000-313 | | LIBRARY-PROGRAMS REIMBURSE/TARGET/CRAYONS/GLUE | 9.50 |
| Total | | | 9.50 |
| 56482 | 7/29/2016 | JOHNSON CONTROLS INC CUST 1311623/ | |
| 700-00-50822-010-000 | | PUMP STATION #1 EQUIP MAINT #1-35859533176/HVAC PLAN/JUL 1-SEP 30'16 | 151.75 |
| 110-00-53310-000-311 | | GARAGE EXPENSES #1-35859533176/HVAC PLAN/JUL 1-SEP 30'16 | 455.25 |
| 110-00-51600-000-310 | | VILLAGE HALL MAINTENANCE #1-35859533116/HVAC PLAN/JUL 1-SEP 30'16 | 918.00 |
| Total | | | 1,525.00 |
| 56483 | 7/29/2016 | JUDI WELCH SIGNS IN 5035/SIGN POSTS/LAIMON LAKESIDE PARK | |
| 960-00-55200-000-156 | | GROUNDS & MAINTENANCE IN 5035/SIGN POSTS/LAIMON LAKESIDE PARK | 184.00 |

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| Total | | | 184.00 |
| 56484 | 7/29/2016 | KAESTNER AUTO ELECTRIC COMPANY CUST 38042/PUMICE-PRO/DPW | |
| 110-00-53310-000-311 | | GARAGE EXPENSES IN 243874/GOJO PUMICE-PRO/DPW | 95.94 |
| Total | | | 95.94 |
| 56485 | 7/29/2016 | KELLY L SCHIEBER REIMBURSE/MILEAGE/6-14-16 THRU 7-12-16 | |
| 900-00-55110-000-144 | | LIBRARY-MILEAGE, SUPPLIES, ETC REIMBURSE/MILEAGE/6-14-16 THRU 7-12-16 | 14.20 |
| Total | | | 14.20 |
| 56486 | 7/29/2016 | LAKE COUNTRY AUTO CARE ORDER 65422/BRAKE LINE REPR/'99 CHEV#111 | |
| 110-00-53330-000-310 | | EQUIPT. MAINT. GEN. OPERATION ORDER 65422/BRAKE LINE REPR/'99 CHEV#111 | 332.23 |
| Total | | | 332.23 |
| 56487 | 7/29/2016 | LEXISNEXIS RISK SOLUTIONS ACCT 1451230/POLICE PERSON SEARCHES | |
| 110-00-52100-000-320 | | SPECIAL INVESTIGATIONS IN 1451230-20160630/POL PERSON SEARCHES | 78.50 |
| Total | | | 78.50 |
| 56488 | 7/29/2016 | MADISON NATIONAL LIFE INSURANCE CO INC ACCT101785100000000/LIFE INS/AUGUST 2016 | |
| 110-00-21337-000-400 | | LIFE INSURANCE PAYABLE LIFE INSURANCE/AUGUST 2016 | 675.45 |
| 110-00-21337-000-300 | | DISABILITY PAYABLE LONG TERM DISABILITY INSURANCE/AUG 2016 | 317.55 |
| 110-00-21337-000-300 | | DISABILITY PAYABLE SHORT TERM DISABILITY INSURANCE/AUG 2016 | 1,689.91 |
| Total | | | 2,682.91 |
| 56489 | 7/29/2016 | NATIONWIDE RETIREMENT SOLUTIONS DEFERRED COMPENSATION-PAY DATE 7-29-16 | |
| 110-00-21335-000-000 | | DEFERRED COMP/NATIONWIDE DEFERRED COMPENSATION-PAY DATE 7-29-16 | 5,103.00 |

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|----------------------|------------|--|-----------------|
| Total | | | 5,103.00 |
| 56490 | 7/29/2016 | NORTH SHORE BANK DEFERRED COMPENSATION-PAY DATE 7-29-16 | |
| 110-00-21335-000-100 | | DEFERRED COMP/NORTH SHORE DEFERRED COMPENSATION-PAY DATE 7-29-16 | 1,395.00 |
| Total | | | 1,395.00 |
| 56491 | 7/29/2016 | OFFICE COPYING EQUIPMENT LTD CUST 6915660/POLICE COPIER USAGE | |
| 110-00-52100-000-330 | | POLICE OFFICE SUPPLIES IN C332420/POL COPIES 5-27 TO 6-26-16 | 5.45 |
| Total | | | 5.45 |
| 56492 | 7/29/2016 | OFFICE DEPOT/OFFICE MAX ACCT 601116003571566/POLICE ITEMS | |
| 110-00-52100-000-330 | | POLICE OFFICE SUPPLIES IN 845921000001/DVD-R PACK/POLICE | 34.39 |
| 110-00-52100-000-330 | | POLICE OFFICE SUPPLIES IN 845921074001/THERMAL ROLLS/POLICE | 28.99 |
| Total | | | 63.38 |
| 56493 | 7/29/2016 | PAULA C STARK IN 7-26-16/SEW PPD PATCH/PETE LATONA | |
| 110-00-52100-000-400 | | POLICE UNIFORM ALLOWANCE IN 7-26-16/SEW PPD PATCH/PETE LATONA | 5.00 |
| Total | | | 5.00 |
| 56494 | 7/29/2016 | PENNZOIL 10 MINUTE OIL CHANGE CENTER POLICE OIL CHANGES | |
| 110-00-52100-000-310 | | POLICE VEHICLE MAINTENANCE #11-0477495/OIL CHANGE/'15 FD EX/LIC 645 | 38.45 |
| 110-00-52100-000-310 | | POLICE VEHICLE MAINTENANCE #11-0477869/OIL CHANGE/'15 FD EX/LIC 639 | 38.45 |
| 110-00-52100-000-310 | | POLICE VEHICLE MAINTENANCE #11-0478414/OIL CHANGE/'11 FD CV/LIC 644 | 39.58 |
| Total | | | 116.48 |
| 56495 | 7/29/2016 | PORT A JOHN CUST 00-6915660/PORTABLE RESTROOM/DPW | |

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Accounting Checks

Posted From: 7/01/2016 From Account: 110-00-11100-000-000
 Thru: 7/31/2016 Thru Account: 960-00-57610-000-000

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|---|----------|
| 650-00-53650-000-000 | | LAKE WEED MAINTENANCE IN 1258459/RESTROOM 7-20-16 TO 8-19-16 | 89.00 |
| Total | | | 89.00 |
| 56496 | 7/29/2016 | PROHEALTH CARE LABORATORY BILLING ACCT 8100/POLICE LEGAL BLOOD DRAWS | |
| 110-00-52100-000-320 | | SPECIAL INVESTIGATIONS ACT 8100/IN 201606-0/POLICE BLOOD DRAWS | 175.00 |
| Total | | | 175.00 |
| 56497 | 7/29/2016 | QUILL CORPORATION ACCT C5520515/LIBRARY OFFICE SUPPLIES | |
| 900-00-55110-000-310 | | LIBRARY-BUILDING MAINTENANCE IN 7430712/BATH TISSUE/PPR TOWELS/LIB | 128.95 |
| 900-00-55110-000-144 | | LIBRARY-MILEAGE, SUPPLIES, ETC IN 7430712/BROTHER TONER/LIB/LIB | 66.99 |
| 900-00-55110-000-144 | | LIBRARY-MILEAGE, SUPPLIES, ETC IN 7433176/LABELS/LIB | 75.90 |
| Total | | | 271.84 |
| 56498 | 7/29/2016 | R A SMITH NATIONAL INC ENGINEERING | |
| 110-00-53100-000-120 | | OUTSIDE CONTRACTED ENGINEERING IN 125504/DAVID GROSCZYK INQUIRY | 60.50 |
| 800-00-54920-000-000 | | MISCELLANEOUS GENERAL EXPENSES IN 125595/MAPPING SECTION/CEMETERY | 2,000.00 |
| Total | | | 2,060.50 |
| 56499 | 7/29/2016 | RAY O'HERRON CO INC CUST 00-53072PD/POLICE AMMUNITION | |
| 110-00-52100-000-360 | | POLICE PISTOL TRAINING INV 1640808/POLICE AMMO/9MM LUGER/115GR | 180.00 |
| Total | | | 180.00 |
| 56500 | 7/29/2016 | RECORDED BOOKS INC ACCT 417594/LIBRARY CD | |
| 900-00-55110-000-142 | | LIBRARY-NON-PRINT MATERIALS INV 75367380/LIBRARY CD | 14.17 |
| Total | | | 14.17 |

GENERAL FUND

Accounting Checks

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| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|---|----------|
| 56501 | 7/29/2016 | RHYME BUSINESS PRODUCTS #011-1070106-000/POLICE COPIER LEASE | |
| 110-00-52100-000-330 | | POLICE OFFICE SUPPLIES IN19051859/SHARP MX-4141N MFP/JUL/POLICE | 327.34 |
| Total | | | 327.34 |
| 56502 | 7/29/2016 | RITTER TECHNOLOGY LLC CUST V5660/CRIMP HOSE ASSY | |
| 650-00-53330-000-310 | | EQUIPMENT MAINT/SWEEPER IN T17607-001/CRIMP HOSE ASSY/#501 | 76.77 |
| Total | | | 76.77 |
| 56503 | 7/29/2016 | RUEKERT & MIELKE CLIENT 8034/ENGINEERING | |
| 600-00-50931-001-000 | | OUTLAY/PROJECTS IN 115792/ADD SCADA ALARMS/WELL 5 HMO | 660.00 |
| 600-00-50931-001-000 | | OUTLAY/PROJECTS IN 115793/REVIEW CLOSEOUT DOC/WELL 5 HMO | 134.32 |
| 600-00-50931-001-000 | | OUTLAY/PROJECTS IN 115794/PROBLEM WITH HMO PUMP/WL 5 HMO | 577.50 |
| 600-00-50931-001-000 | | OUTLAY/PROJECTS IN 115790/WATER SCADA ALARM DIALER | 401.45 |
| 700-00-50990-000-000 | | OUTLAY IN 115790/SEWER SCADA ALARM CLEANUP | 401.45 |
| 700-00-50822-014-000 | | PUMP STATION #1 COMPUTER MAINT IN 115790/SEWER SCADA ADJUSTMENTS | 69.83 |
| 600-00-50931-001-000 | | OUTLAY/PROJECTS IN 115791/WATER SCADA UPGRADES | 1,068.06 |
| 700-00-50990-000-000 | | OUTLAY IN 115791/SEWER SCADA UPGRADES | 1,068.06 |
| 700-00-50822-014-000 | | PUMP STATION #1 COMPUTER MAINT IN 115791/SEWER SCADA UPGRADES | 185.76 |
| Total | | | 4,566.43 |
| 56504 | 7/29/2016 | SHERWIN-WILLIAMS COMPANY ACCT 6706-9145-0/5 GAL BLUE PAINT/DPW | |
| 110-00-53470-000-310 | | TRAFFIC CONT. GEN. OPERATION IN 9824-1/PAINT/BLUE/DPW | 77.50 |
| Total | | | 77.50 |

GENERAL FUND

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| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|----------|
| 56505 | 7/29/2016 | STAPLES ADVANTAGE CUST DET70105038/DUST MOP/SWIFFER REFILL | |
| 110-00-53310-000-311 | | GARAGE EXPENSES IN 3306853593/MOP/SWIFFER/PL GLOVES/DPW | 79.89 |
| 110-00-51600-000-310 | | VILLAGE HALL MAINTENANCE IN 3308726467/GARBAGE LINERS/MOP/VH-PD | 95.42 |
| Total | | | 175.31 |
| 56506 | 7/29/2016 | T/A TRUCK PAINTING & GRAPHICS IN 21403/'05 GMC TK#110/SANDBLAST&PAINT | |
| 110-00-53330-000-310 | | EQUIPT. MAINT. GEN. OPERATION IN 21403/'05 GMC TK#110/SANDBLAST&PAINT | 1,200.00 |
| Total | | | 1,200.00 |
| 56507 | 7/29/2016 | TAYLOR COMPUTER SERVICES POLICE/VH/WATER/SEWER COMPUTER SERVICES | |
| 110-00-51420-000-140 | | CLERK'S OFFICE EXPENSES IN 15225/EMAIL ARCHIVE/MAY 2016/CLERK | 128.87 |
| 110-00-52100-000-330 | | POLICE OFFICE SUPPLIES IN 15225/EMAIL ARCHIVE/MAY 2016/POLICE | 128.88 |
| 110-00-51420-000-140 | | CLERK'S OFFICE EXPENSES IN 15286/MONITORING/ANTIVIRUS/JULY/CLERK | 45.70 |
| 110-00-52100-000-330 | | POLICE OFFICE SUPPLIES IN 15286/MONITORING/ANTIVIRUS/JULY/POL | 67.90 |
| 110-00-51420-000-140 | | CLERK'S OFFICE EXPENSES IN 15286/WEB SITE ASSISTANCE/RAID/CLERK | 105.00 |
| 110-00-52100-000-330 | | POLICE OFFICE SUPPLIES IN 15286/NEW ACCT SETUP/LINDA LAMM/RAID | 495.00 |
| 600-00-50931-001-000 | | OUTLAY/PROJECTS IN 15318/(1)DELL PC & SETUP/WATER | 1,553.90 |
| 700-00-50990-000-000 | | OUTLAY IN 15318/(1)DELL PC & SETUP/SEWER | 1,553.90 |
| Total | | | 4,079.15 |
| 56508 | 7/29/2016 | TERRIES PRINTING IN 22027/(500) COURT LETTERHEAD/2PART | |
| 110-00-51200-000-140 | | MUNICIPAL JUDGE'S EXPENSES IN 22027/(500) COURT LETTERHEAD | 89.00 |

GENERAL FUND

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 Thru: 7/31/2016 Thru Account: 960-00-57610-000-000

| Check Nbr | Check Date | Payee | Amount |
|----------------------|------------|--|--------|
| 110-00-51200-000-140 | | MUNICIPAL JUDGE'S EXPENSES IN 22027/(200)2PART PARTIAL PMT PLAN SET | 98.00 |
| Total | | | 187.00 |
| 56509 | 7/29/2016 | THOMPSON & ASSOCIATES WETLAND SERVICES IN 3582/WETLAND REPORT COPY/201 OAKTON | |
| 110-00-53100-000-120 | | OUTSIDE CONTRACTED ENGINEERING IN 3582/WETLAND REPORT COPY/201 OAKTON | 35.00 |
| Total | | | 35.00 |
| 56510 | 7/29/2016 | U S CELLULAR POLICE CELL PHONES | |
| 110-00-52100-000-380 | | POLICE COMMUNICATIONS EXPENSES ACCT 215311090/POLICE CELL PHONE USAGES | 53.30 |
| 110-00-52100-000-380 | | POLICE COMMUNICATIONS EXPENSES ACCT 215312411/POLICE CELL PHONE USAGES | 136.32 |
| 110-00-52100-000-380 | | POLICE COMMUNICATIONS EXPENSES ACCT 215310771/POLICE CELL PHONE USAGES | 315.25 |
| Total | | | 504.87 |
| 56511 | 7/29/2016 | U S CELLULAR ACCT 216487639/CELL PHONE USAGE | |
| 110-00-51420-000-140 | | CLERK'S OFFICE EXPENSES ACCT 216487639/CELL PHONE USAGE/CLERK | 25.70 |
| 110-00-51400-000-140 | | ADMINISTRATOR EXPENSES ACCT 216487639/CELL PHONE USAGE/ADM | 27.00 |
| 110-00-53310-000-311 | | GARAGE EXPENSES ACCT 216487639/CELL PHONE USAGE/DPW | 60.85 |
| 600-00-50641-001-000 | | TRANS. & DIST. SYSTEM/PHONE ACCT 216487639/CELL PHONE USAGE/WATER | 62.95 |
| 700-00-50822-005-000 | | PUMP STATION #1 PHONE/PAGER ACCT 216487639/CELL PHONE USAGE/SEWER | 41.75 |
| Total | | | 218.25 |
| 56512 | 7/29/2016 | W BRIGGS HOME IMPROVEMENT IN 2016122/MAINTENANCE SERVICES/LIBRARY | |
| 900-00-55110-000-310 | | LIBRARY-BUILDING MAINTENANCE IN 2016122/MAINTENANCE SERVICES/LIBRARY | 766.11 |
| Total | | | 766.11 |

GENERAL FUND

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 Thru: 7/31/2016 Thru Account: 960-00-57610-000-000

| Check Nbr | Check Date | Payee | Amount |
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| 56513 | 7/29/2016 | WACHTEL TREE SCIENCE & SERVICE INC CLIENT 5764/STREET & PARK TREE INVENTORY | |
| 110-00-53640-000-310 | | TREE, BRUSH CONT. GEN. OPER. IN 19093/STREET & PARK TREE INVENTORY | 6,000.00 |
| | | | Total 6,000.00 |
| <hr/> | | | |
| 56514 | 7/29/2016 | WAUKESHA COUNTY TECHNICAL COLLEGE ACCT 896046/POLICE INSERVICE | |
| 110-00-52100-000-350 | | POLICE TRAINING & SEMINARS IN S0620120/PROF DEV SEMINAR/MATT CARNEY | 35.00 |
| | | | Total 35.00 |
| <hr/> | | | |
| 56515 | 7/29/2016 | WAUKESHA COUNTY TREASURER CUST 10019/PRISONER HSG/JUNE 2016 | |
| 110-00-51200-000-140 | | MUNICIPAL JUDGE'S EXPENSES IN 2016-00000134/PRISONER HOUSING/JUN'16 | 124.65 |
| | | | Total 124.65 |
| <hr/> | | | |
| 56516 | 7/29/2016 | WISCONSIN SUPPORT COLLECTIONS TRUST FUND WISCONSIN SUPPORT WITHHOLDINGS 7-29-16 | |
| 110-00-21336-000-000 | | ALIMONY & CHILD SUPPORT KIDS #0003 5353 68 CHILD SUPPORT 7-29-16 | 1,172.29 |
| 110-00-21336-000-000 | | ALIMONY & CHILD SUPPORT KIDS #0006 7398 87 CHILD SUPPORT 7-29-16 | 230.77 |
| 110-00-21336-000-000 | | ALIMONY & CHILD SUPPORT KIDS #0005 4656 56 CHILD SUPPORT 7-29-16 | 553.84 |
| | | | Total 1,956.90 |
| <hr/> | | | |
| 056433 | 7/18/2016 | NATHAN V WRIGHT REIMBURSE/FLORIDA INVESTIGATION 7-6/7-8 | |
| 110-00-52100-000-320 | | SPECIAL INVESTIGATIONS REIMBURSE/FLORIDA INVESTIGATION 7-6/7-8 | 495.00 |
| | | | Total 495.00 |
| <hr/> | | | |
| 056435 | 7/18/2016 | WISCONSIN NARCOTICS OFFICERS' ASSOCIATION INC REGISTER/CONF AUG 17-19'16/NATHAN WRIGHT | |
| 110-00-52100-000-350 | | POLICE TRAINING & SEMINARS REGISTER/CONF AUG 17-19'16/NATHAN WRIGHT | 185.00 |
| | | | Total 185.00 |

GENERAL FUND

Accounting Checks

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 Thru: 7/31/2016 Thru Account: 960-00-57610-000-000

| Check Nbr | Check Date | Payee | | Amount |
|-------------------------|------------|---|--------------|------------|
| 056436 | 7/18/2016 | JAMES IMAGING SYSTEMS INC | | |
| #003-1139764-000/LIB | | COPIER LEASES | Manual Check | |
| 900-00-55110-000-144 | | LIBRARY-MILEAGE, SUPPLIES, ETC | | 898.42 |
| | | IN 19026411/LIB COPIER LEASES/JULY 2016 | | |
| 900-00-55110-000-144 | | LIBRARY-MILEAGE, SUPPLIES, ETC | | 215.75 |
| | | IN 19026411/LIBRARY COPIER USAGES | | |
| | | | Total | 1,114.17 |
| 056437 | 7/18/2016 | JESSIE GARCIA | | |
| LIBRARY BOOK DISCUSSION | | AUGUST 4-2016 | Manual Check | |
| 900-00-55110-000-500 | | GRANTS/DONATION FUNDED EXPENSE | | 75.00 |
| | | LIBRARY BOOK DISCUSSION AUGUST 4-2016 | | |
| | | | Total | 75.00 |
| 056454 | 7/28/2016 | SIGNARAMA-PEWAUKEE | | |
| IN 5197/10'X10' EVENT | | TENT/CASE/POLICE | Manual Check | |
| 110-00-52100-000-320 | | SPECIAL INVESTIGATIONS | | 689.40 |
| | | IN 5197/10'X10' EVENT TENT/CASE/POLICE | | |
| | | | Total | 689.40 |
| | | | Grand Total | 593,921.62 |

GENERAL FUND

Accounting Checks

Posted From: 7/01/2016 From Account: 110-00-11100-000-000
Thru: 7/31/2016 Thru Account: 960-00-57610-000-000

| | Amount |
|---|------------|
| Total Expenditure from Fund # 110 - GENERAL FUND | 500,774.28 |
| Total Expenditure from Fund # 300 - DEBT SERVICE FUND | 936.54 |
| Total Expenditure from Fund # 600 - WATER UTILITY | 38,952.03 |
| Total Expenditure from Fund # 650 - STORM WATER UTILITY | 532.73 |
| Total Expenditure from Fund # 700 - SEWER UTILITY | 7,528.41 |
| Total Expenditure from Fund # 800 - CEMETERY FUND | 2,794.92 |
| Total Expenditure from Fund # 900 - LIBRARY FUND | 23,114.44 |
| Total Expenditure from Fund # 950 - LAKE PATROL FUND | 1,007.77 |
| Total Expenditure from Fund # 960 - LAIMON LAKESIDE PARK FUND | 18,280.50 |
| Total Expenditure from all Funds | 593,921.62 |