

**VILLAGE OF PEWAUKEE  
REGULAR VILLAGE BOARD MEETING  
October 4, 2016**

**1. Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call**

President Knutson called the meeting to order at approximately 7:02 p.m. The Pledge of Allegiance was recited followed by a moment of silence.

Village Board members present on Roll Call: Trustee Tom Calder, Trustee Kevin Yonke, Trustee Heather Gergen, Trustee Cathy Baumann, Trustee Paul Evert, and President Jeff Knutson; Trustee Joe Zompa was excused.

Also Present: Village Attorney, Mark Blum; Administrator, Scott Gosse; PD Chief, Tim Otto; PD Captain, Jay Iding; PD Lieutenant, Mark Garry; Department of Public Works Director & Engineer, Dan Naze; Village Clerk, Chaz Schumacher.

**2. PUBLIC HEARING**

***a. Public Hearing on Ordinance No. 2016-15, Ordinance to Create Section 86.114(d) of the Village of Pewaukee Code of Ordinances Regarding No Parking Designation on High Street North of Capitol Drive.***

Andy Sisler – 327 High Street – Mr. Sisler stated he understands the intent by the retaining wall but it seems the distance is further. He stated that once past 330 High Street, parking should be allowed.

Robbyn Marcinkevic – 324 High Street – Ms. Marcinkevic stated she has lived there for more than a decade, she supports the ordinance but feels it is too far reaching. She stated that from the crosswalk to 324 High Street is good. She also stated a sign needs to be placed as your heading west on Capitol to the High Street intersection stating that traffic from the right does not stop.

Kathryn Sobottke – 329 Evergreen Lane – Ms. Sobottke stated she has been driving up the High Street hill for over 20 years, she agrees there is no room for parking on the curve but once you're past it at 324 High Street, she isn't sure why there would be no parking. She doesn't feel there has been a problem with people parking on that street. She stated her agreement with Ms. Marcinkevic that a sign needs to be placed as drivers are headed west on Capitol Street that traffic from the right does not stop.

Brian Gluth – 427 High Street - stated that going up the hill, with no parking just on the curve is good, farther than that doesn't seem necessary.

Mike McManus – 340 High Street – Mr. McManus stated this is in response to a problem that occurs 3 times a year during annual events and you get people parking there that are not usually there. The rest of the year there isn't a problem. Most people parking there are there short term, it's not a constant problem.

Doug Hornberg - 330 High Street – Mr. Hornberg stated that this would affect the parking directly in front of his home, he measured 260 feet from the crosswalk and it would be just past his driveway. He stated his agreement with his neighbors.

Reg Dyers – 320 Evergreen Lane – Mr. Dyers stated that the 3 times a year where the parking is a problem, there are people parked on both sides of Evergreen Lane and it's a narrower street, people will move up the hill and make parking worse on Evergreen Lane if parking is prohibited.

Trustee Calder stated there seems to be a consensus that 395 feet is more than what people are asking for. He stated that he would also add Waterfront Wednesdays, making 8-10 days a year where parking is a problem. Calder asked what the distance is that needs to be placed in the proposed ordinance.

Doug Hornberg – 330 High Street – Mr. Hornberg stated 255 feet.

Trustee Gergen asked if it were 8-10 days a year, would the Village want temporary signs on Evergreen Lane.

Andy Sisler – 327 High Street – Only if the Police Department has time.

Gergen stated she is not concerned with who does the signs but asked if it would be more useful.

Mike McManus – 340 High Street – Mr. McManus stated it's more of a problem on Evergreen because it's narrower.

Kathy Sobottke – 329 Evergreen Lane – Ms. Sobottke stated she doesn't have a problem on Evergreen, the parking is part of the event, she has never been blocked in, it may be slightly inconvenient but it's not a big deal.

Reg Dyers – 320 Evergreen Lane – Mr. Dyers stated he doesn't have a problem with parking on Evergreen.

Robbyn Marcinkevic – 324 High Street – Ms. Marcinkevic stated she feels it is a good idea to have temporary no parking on Evergreen Lane, at least on 1 side, during events.

Trustee Evert stated if 255 feet is agreeable with residents then he would like to see permanent signs put up because someone has to put up and take down temporary signs.

Chief Otto stated that the public hearing notice had the PD number on it and residents could have called with questions. He stated that going south on High Street there is no parking and PD looked across the street and squared off the lines. He stated there is really no place to park, going northbound there is concern with the sight lines. He stated if the ordinance is for 255 feet then they will do the same on the other side of High Street so the signs will be directly across from each other.

**President Knutson closed the public hearing at approximately 7:16 p.m.**

### **3. Approval of Minutes of Previous Meeting**

#### ***a. Minutes of the Special Village Board Meeting – September 20, 2016***

Trustee Calder asked Attorney Blum about how changes are made to the minutes, there were changes before the last meeting took place. Attorney Blum stated he has advised Clerk Schumacher that if a request is made to amend the minutes, it will need to wait until the Board meeting. Calder thanked Blum.

Trustee Calder moved, seconded by Trustee Evert to approve the September 20, 2016 minutes of the Special Village Board meeting. Motion carried 4-0-1, Trustee Yonke abstained.

***b. Minutes of the Regular Village Board Meeting – September 20, 2016***

Trustee Baumann moved, seconded by Trustee Gergen to approve the September 20, 2016 minutes of the Regular Village Board meeting. Motion carried 4-1-1, Trustee Calder voting Nay, Trustee Yonke abstained.

**4. Citizen Comments**

None.

**5. Ordinances**

***a. Remove from Table, Ordinance No. 2016-12, Ordinance to Create Chapter 28 of the Municipal Code of the Village of Pewaukee Relative to the Disclosure of Economic Interest.***

Trustee Calder moved, seconded by Trustee Baumann to remove Ordinance No. 2016-12 from the table. Motion carried 6-0.

Trustee Calder moved, seconded by Trustee Evert to approve Ordinance No. 2016-12, Creating Chapter 28 of the Municipal Code of the Village of Pewaukee Relative to the Disclosure of Economic Interest. Motion carried 6-0.

***b. Ordinance No. 2016-15, Ordinance to Create Section 86.114(d) of the Village of Pewaukee Code of Ordinances Regarding No Parking Designation on High Street North of Capitol Drive.***

Trustee Calder moved to approve Ordinance No. 2016-15 including sign placement that coincides with Chief Otto’s statements with regard to the signs being placed directly across from one another.

Trustee Baumann asked what the footage would be. Calder stated he did not know the footage. Baumann stated she heard 255 feet or at the end of the retaining wall. Trustee Gergen stated it would match the other sign. Baumann stated the motion needs to be amended. Chief Otto stated there is no rush, if it’s easier PD can go out and measure, make the change, and come back to the Board. **Calder removed his motion.**

Trustee Evert moved, seconded by Trustee Baumann to table item 5.b. Motion carried 6-0.

**6. Resolutions**

None.

President Knutson asked that the Board move to item 8.b.1

**8. New Business**

***b. License Approvals and Vendor Permits***

**1. Operator Licenses – New, Renewal(s), and Denial(s)**

Trustee Gergen moved, seconded by Trustee Evert to approve New Operator Permits as presented for the remainder of the July 1, 2016-June 30, 2017 license term for the following applicants:

Hudson Kramer	Alexis Panaro	Katelyn Beardslee
Cary Davidson	Jeannette Hickey	Vincent Millevolte
Jonathan Beaudry	Scott Hoggatt	

President Knutson asked for more information about the 3 applicants listed with no employer. Clerk Schumacher stated they currently work for VeloCity, a business that may potentially apply for a liquor license this year. She stated applicants do not have to currently work for a licensed establishment and the Village has issued about 3-4 of these this year. Attorney Blum stated the applicants do not have to be tied to a location. **Motion carried 6-0.**

**Trustee Baumann moved, seconded by Trustee Evert to approve Renewal Operator Permits for the remainder of the July 1, 2016-June 30, 2017 license term as presented for Lindsey Schwartz and Deondra Povolo. Motion carried 6-0.**

President Knutson stated there is a recommendation for a denial for an employee at Pewaukee Corner Pump, he asked the applicant if they would like to speak.

James Garner III stated his signature bond was modified at court yesterday and he is now allowed to work with alcohol but cannot consume it. He provided the modified court order and Chief Otto, Captain Iding, and Attorney Blum reviewed it. Chief Otto stated the applicant was initially recommended for denial because court order stated the applicant could not possess alcohol, so he would not have been able to touch the alcohol, in light of the modified order he is withdrawing his objection to issuing the license. Trustee Calder asked if we know the applicant is currently at Pewaukee Corner Pump. Mr. Garner stated that he works at Pewaukee Corner Pump full time. Discussion followed.

**Trustee Baumann moved, seconded by Trustee Gergen to approve a New Operator Permit as presented for the remainder of the July 1, 2016-June 30, 2017 license term for James Garner III. Motion carried 6-0.**

## **7. Old Business**

### ***a. Discussion and Direction on Draft 2017 General Fund Budget, Joint Park & Recreation Budget, Joint Library, Joint Lake Patrol, and Draft 2017-2019 Capital Plan***

Administrator Gosse reviewed updates to the draft 2017 general fund budget. Gosse stated updates have resulted in reducing the projected shortfall from \$534,076 to \$506,394. Trustee Gergen asked how much money is in the park equipment fund. Gosse stated the designated account was for equipment and he doesn't believe it was for joint equipment but he can review the resolution. He stated there may be \$40-50,000 but he would need to verify. Trustee Calder asked what the suggestion is for addressing the \$506,394 shortfall. Gosse stated he is going through department by department, those departments the Village has control over have gone up or down very little. He stated that if the Board is looking at closing a half million-dollar gap, it would happen through personnel cuts. Gosse stated there have been decreases due to retirements in DPW, the PD has a contract with WCTC and if staff is cut that contract is lost. Gergen asked Chief Otto how many PD staff members are retiring in 2017. Chief Otto stated there 4 anticipated retirements including Diane Ernst. Gosse stated those numbers have already been reflected in the draft budget. President Knutson stated the Treasurer's report states the Village is revenue positive and a decrease in expenditures. Gosse stated in the 2016 budget the use of fund balance in the amount of \$296,000 was approved and the Village is looking at a yearend shortfall of \$22,000 instead. Trustee Calder asked how to address the shortfall for 2017. Gosse stated the only way to fix it is through laying off employees. Discussion followed.

President Knutson asked if the Board would want to meet again for a budget workshop at 6:30 before the next meeting. Trustee Calder asked if the fire numbers would be ready for the next meeting.

Administrator Gosse stated the City has a meeting Monday night and he has asked for a meeting with Chief Bierce to go over the per call formula.

**8. New Business**

***a. Discussion and Possible Action on Appointments to Zoning Board of Appeals – 1 regular and 1 alternate member***

President Knutson stated he is looking at one regular member but doesn't have an alternate yet. Trustee Calder asked if information was put on the website. Clerk Schumacher stated that it has been. Calder asked if Trustee Zompa has passed information around in his area. Administrator Gosse stated he was unsure.

***c. Discussion and Possible Action on Approval of Election Inspectors***

Clerk Schumacher stated the appointment would be for new Election Inspectors, there would be training provided so they would be ready to help at the November election.

**Trustee Evert moved, seconded by Trustee Baumann to approve the following list of Election Inspectors for the 2016-2017 Election Cycle as presented:**

<b>Janis Lenz</b>	<b>Joyce Fulcer</b>	<b>Lolly Manahan</b>
<b>John Manahan</b>	<b>John Weier</b>	<b>Melody Weier</b>
<b>Jim Fischer</b>		

**Motion carried 6-0.**

***d. Discussion Related to Meeting with Multi-Tenant Building Owners***

President Knutson stated this was brought months ago to discuss or to meet with property owners and developers to find out why there are so many empty store fronts. Administrator Gosse and himself met with 2 developers and were told that it's related to more online businesses and there isn't a lot of interest in smaller businesses. Administrator Gosse stated online business has impacted brick and mortar businesses. Knutson stated they also met with a 3<sup>rd</sup> developer and they asked him why there isn't development in the Village. Knutson stated that all 3 developers stated they go through the motions to go before the Plan Commission to get approval but once it gets to the Village Board it gets nit-picked and told businesses will fail. People have decided not to go through with it. Trustee Calder asked who they met with. Gosse stated they met with Jim Forrester and Larry Shevland. Calder asked if Positively Pewaukee or the Chamber of Commerce were included in the meetings. Calder stated there is no question that small businesses have been hit hard, the Plan Commission used to be the rubber stamp. Calder stated the master plan should be updated to have more residential, he stated the City of Pewaukee doesn't do big box stores, the Village has changed the master plan to accommodate businesses. Trustee Baumann stated her agreement with Trustee Calder, she takes offense that they would say the Village tells them how to run their businesses. Baumann stated parking is an issue, everyone has to follow the rules, they should come to the Village Board first and ask what they can do with a property. President Knutson stated there have been presentations to the Plan Commission and the Plan Commission has denied them, the Plan Commission is not a rubber stamp. Discussion followed. Trustee Calder thanked Knutson and Gosse for meeting with developers but asked them to involve Elaine with Positively Pewaukee or the Chamber of Commerce as well. Trustee Gergen stated it sounds like they are a part of the solution process.

**9. Citizen Comments**

None.

**10. Closed Session** – *The Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss negotiation strategy regarding Fire/EMS Agreement; and pursuant to Wis. Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider employment of Court Clerk candidate.*

Trustee Baumann moved, seconded by Trustee Evert to move into Closed Session at approximately 8:16 p.m. Motion carried on Roll Call vote, 6-0.

**11. Reconvene Into Open Session**

Trustee Baumann moved, seconded by Trustee Evert to reconvene into Open Session at approximately 8:29 p.m. Motion carried on Roll Call vote, 6-0.

**12. Action Out of Closed Session**

*a. Possible Action on Offer of Employment for Municipal Court Clerk*

Trustee Yonke moved, seconded by Trustee Baumann to approve the consideration of employment for Linda Lamm beginning December 1<sup>st</sup>, with Chief Otto's recommendations. Motion carried 6-0.

**13. Adjournment**

Trustee Baumann moved, seconded by Trustee Evert to adjourn the October 4, 2016 Village Board Meeting. Motion carried 6-0.

Meeting adjourned at approximately 8:31 p.m.

Respectfully Submitted,

Chaz M. Schumacher  
Village Clerk