

**VILLAGE OF PEWAUKEE  
VILLAGE BOARD SPECIAL BUDGET MEETING  
November 17, 2015**

**1. Call to Order, Pledge of Allegiance, Moment of Silence and Roll Call at 6:00 p.m.**

President Knutson called the meeting to order at approximately 6:02 p.m. The Pledge of Allegiance was recited, followed by a moment of silence.

Roll Call attendance was taken with the following present: Trustee Paul Evert, Trustee Pat Nauth, Trustee Heather Gergen, and President Jeff Knutson. Trustee Cathy Baumann, Trustee Joe Zompa, and Trustee Tom Calder were not present at Roll Call.

Also Present: Village Administrator, Scott Gosse; DPW Director, Dave White; PD Chief, Timothy Otto; Director of Parks, Recreation & Community Services, Kelley Woldanski; Interim Clerk-Treasurer, Chaz Schumacher.

**2. Old Business**

***a. Discussion and Direction on Draft 2016 Budgets (various funds) and Draft 2016-2018 Capital Plan.***

Administrator Gosse began the discussion, highlighting updates to the budget worksheets from the previous board meeting. Discussion followed.

Trustee Calder arrived at approximately 6:10 p.m.

Administrator Gosse explained the unassigned general fund balance analysis. Gosse explained it has been the financial policy of the board in the past to have a fund balance of 35-40 percent of the budget, with any funds over the 40 percent used towards capital improvement projects. If the fund balance was used to bridge the gap in the budget, it would lower the percent in fund balance to approximately 35 percent and still remain within the policies of the board. Discussion followed.

Trustee Baumann arrived at approximately 6:17 p.m.

Administrator Gosse presented the spreadsheets regarding the various Village funds and debts. Discussion followed.

Administrator Gosse presented the utility funds' spreadsheets and the updated road project list. Trustee Baumann asked what was different on the road project list from the previous version. DPW Director White stated it included more detail and information about what and when the different utilities could afford their share of projects with the idea of trying not to borrow funds. Discussion followed.

Trustee Calder stated the need to look at water rate increases to help pay for the roads. President Knutson asked staff to gather more information for the next board meeting. Discussion followed.

DPW Director White stated he looked at the water utility budget in detail and was made aware of revenue available in 2016 from a reserve fund for the last payment for the safe drinking water project.

White stated he was also made of aware of reserve funds in the sewer utility budget that are available in 2016 due to the last payment for the clean drinking water fund loan. Discussion followed.

**Trustee Baumann moved, seconded by Trustee Gergen to adjourn the November 17, 2015 Village of Pewaukee Special Budget meeting. Motion carried 6-0.**

**Meeting adjourned at approximately 6:59 p.m.**

Respectfully submitted,

Chaz M. Schumacher  
Interim Clerk-Treasurer