



## Regular Village Board Meeting Agenda

November 1, 2016 – 7:00 pm  
Village Hall, 235 Hickory Street, Pewaukee, WI 53072

1. Call to Order, Pledge of Allegiance, Moment of Silence and Roll Call.
2. Approval of Minutes of Previous Meeting.
  - Minutes of the Special Village Board Meeting –October 18, 2016
  - Minutes of the Regular Village Board Meeting – October 18, 2016
3. Citizen Comments. – *Comments should be addressed directly to the Village Board and should be limited to a maximum of three minutes per speaker. Speakers are asked to state name and address for the record.*
4. Resolutions.
  - a. Remove from Table - Resolution No. 2016-08, Declaration of Public Necessity and Relocation Order to Construct Pedestrian Easement in the Village of Pewaukee, Waukesha County, Wisconsin
5. Old Business.
  - a. Discussion and Direction on Draft 2017 Budget – All Funds
6. New Business.
  - a. Discussion and Possible Action on SingleSource Appraisal and Negotiation Proposal
  - b. Discussion and Possible Action on Appointment of Trustee Representative for Police Negotiation Team
  - c. License Approvals and Vendor Permits
    1. Operator Licenses – New, Renewal(s)
  - d. Discussion and Possible Action on Committee Appointments:
    1. Zoning Board of Appeals – 1 regular member and 1 alternate member
    2. Plan Commission – 1 citizen member
  - e. Discussion and Possible Action on Temporary Class “B”/”Class B” Liquor License for Positively Pewaukee related to 1) Twelve Days of Pewaukee; 2) 2017 Taste of Lake Country, and 3) 2017 Waterfront Wednesday
7. Citizen Comments. – *Comments should be addressed directly to the Village Board and should be limited to a maximum of three minutes per speaker. Speakers are asked to state their name and address for the record.*
8. Closed Session. – The Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss negotiation strategy regarding Fire/EMS Agreement.
9. Reconvene Into Open Session
10. Adjournment.

Note: Notice is hereby given that a quorum of a Village Committee and/or Commission may be present at the Village Board meeting, and if so, this meeting shall be considered an informational meeting of that Committee or Commission and no formal action of that Committee or Commission shall occur.

**VILLAGE OF PEWAUKEE  
SPECIAL VILLAGE BOARD MEETING  
October 18, 2016**

**1. Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call**

President Knutson called the meeting to order at approximately 6:33 p.m. The Pledge of Allegiance was recited followed by a moment of silence.

Village Board members present on Roll Call: Trustee Tom Calder, Trustee Kevin Yonke, Trustee Heather Gergen, Trustee Paul Evert, and President Knutson; Trustee Joe Zompa and Trustee Cathy Baumann were excused.

Also Present: Village Administrator, Scott Gosse; PD Captain, Jay Iding; PD Lieutenant, Mark Garry; Department of Public Works Director & Engineer, Dan Naze; Park, Recreation, and Building Services Director, Kelley Woldanski; Joint Park & Recreation Board Chairperson, Bob Rohde; Pewaukee Public Library Director, Jennie Stoltz; Village Clerk, Chaz Schumacher.

**2. Old Business**

***a. Discussion and Direction on Draft 2017 Budget – All Funds***

Administrator Gosse reviewed updates to the Draft 2017 Budget. He stated the shared revenue for transportation aids is \$8,000 lower than projected in 2016 and has been decreasing on a regular basis every year. Gosse stated the Park & Recreation Board joint equipment budget was revised by Park, Recreation, and Building Services Director Woldanski and reviewed by the Joint Park & Recreation Board and updated to \$46,584, lower than the originally projected amount of \$71,000. Gosse stated information has not been received from the City for per-call rates, a general estimate of the department has been given. He is hoping to have numbers by the next Board meeting. Trustee Calder stated his disappointment that the City has not given numbers for the Fire/EMS budget, he wanted to share with the fire department that they are falling short of satisfying their number one customer. Calder thanked the Park & Recreation Department for coming back with revised numbers. President Knutson thanked Woldanski for getting creative with the financing. Discussion followed. Woldanski stated they will be getting another quote for making the bathrooms at Laimon Park ADA compliant and will have that at a November Board meeting. She stated the parking lot is going to take some planning, they will do that this winter. Trustee Yonke asked where the parking lot was on the priority list. Rohde stated it is probably #4 on the list, replacing the roof, looking at the bathrooms, and looking at replacing one of the piers are ahead of it. He stated looking at the 5 year plan it may be 1, 2, or 3 years away. Gergen stated it needs a roof and the joint board voted on the pier, it needs work or has to be replaced so it has a higher priority. Trustee Evert stated the lifts should be gotten rid of completely and whoever wants one can bring their own. Woldanski stated one of the lifts was sold and it's better to have lifts to protect the pier, to require them is expensive. Trustee Calder asked if the \$481,128 shortfall is without knowing the fire numbers. Gosse stated it was. Calder asked how it could be dealt with. Gosse stated personnel is the greatest cost, DPW is already short-staffed, finding creative new revenue sources, possibly a wheel tax but he would have to see if it's implemented if that would mean decreasing the levy. Gosse stated that for the 2016 budget, \$289,000 was funded by the fund balance but the year-end totals predict only being about \$1,000 short of a balanced budget. Calder asked about 2015. Gosse stated in 2015 the budget was to the positive. Discussion followed. Department of Public Works Director & Engineer Naze gave a review of the storm water budget stating it is very similar to 2016's budget with one capital outlay project. Naze stated the expenses will exceed revenue by \$6021 and will be covered by funds

from the fund balance. Calder asked if there are funds to cover it. Gosse stated there is approximately \$100,000 available. Naze gave a review of the water utility budget stating the operational expenses are similar to 2016's budget, there will be 2 debts finalized this year so those won't be included. He reviewed the proposed capital outlay projects stating he included \$8,000 for a meter reading software update, the current version is obsolete; \$20,000 for routine hydrant replacements; and \$100,000 for pump and motor rehab work on well 3. Gergen asked if the Village is completely done with the radium issues at well 5. Naze stated the Village is completely compliant and it's running well. Discussion followed. Naze reviewed the sewer utility budget and capital outlay projects. Knutson asked if the upgrades in the meter reading software will affect the meters in homes. Naze stated it won't, the software captures data and there will be a new laptop for staff to use when reading meters. Knutson asked if there would be new meters. Naze said not this year. Gosse stated the Village began meter replacement in 2004 and replaces meters every 10 years, there is an option to put in devices that allow users to access real time data. It would alert users sooner if there is a leak, it's newer technology. The Village will get the software first and then look at upgrading. Gergen asked if there were any numbers yet. Gosse stated there are some numbers but they haven't gone into the community to see where the antennas would need to go.

**3. Adjournment**

**Trustee Calder moved, seconded by Trustee Gergen to adjourn the October 18, 2016 Village Board Meeting. Motion carried 5-0.**

**Meeting adjourned at approximately 7:02 p.m.**

Respectfully Submitted,

Chaz M. Schumacher  
Village Clerk

**VILLAGE OF PEWAUKEE  
VILLAGE BOARD MEETING  
October 18, 2016**

**1. Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call**

President Knutson called the meeting to order at approximately 7:03 p.m. The Pledge of Allegiance was recited followed by a moment of silence.

Village Board members present on Roll Call: Trustee Tom Calder, Trustee Kevin Yonke, Trustee Heather Gergen, Trustee Paul Evert, and President Knutson; Trustee Joe Zompa and Trustee Cathy Baumann were excused.

Also Present: Village Administrator, Scott Gosse; PD Captain, Jay Iding; PD Lieutenant, Mark Garry; Department of Public Works Director & Engineer, Dan Naze; Park, Recreation, and Building Services Director, Kelley Woldanski; Joint Park & Recreation Board Chairperson, Bob Rohde; Pewaukee Public Library Director, Jennie Stoltz; Village Attorney, Mark Blum; Village Clerk, Chaz Schumacher.

**2. PUBLIC HEARING**

None.

**3. Approval of Minutes of Previous Meeting**

***a. Minutes of the Special Village Board Meeting – October 4, 2016***

Trustee Calder moved, seconded by Trustee Gergen to approve the October 4, 2016 minutes of the Special Village Board Meeting as presented. Motion carried 5-0.

***b. Minutes of the Regular Village Board Meeting – October 4, 2016***

Trustee Evert moved, seconded by Trustee Gergen to approve the October 4, 2016 minutes of the Regular Village Board Meeting as presented. Motion carried 5-0.

**4. Citizen Comments**

Patty Gregor – N32W23170 Stonewall Court, Pewaukee – Mrs. Gregor stated she is the owner of 135 West Wisconsin Avenue and she asked the Board to consider tabling item 6.a. She stated she was given no notice that this item would be on tonight's agenda. She stated she has been trying to sell the land and an easement at this point would be too soon. Mrs. Gregor stated she has a contract with a developer who has been actively working with staff and has stated they will be bringing an application to the Plan Commission in December this year. She stated she would like to work together on the bridge issue and not have things done one before the other.

Carole Stamm – 130 West Wisconsin Avenue, Unit 1 – Ms. Stamm stated it was talked about a few years ago about changing the fire department and she's glad the Village didn't because the City of Pewaukee fire department is one of the best in the country. She stated she has a lot of neighbors who are concerned with the train horn. She stated Oconomowoc has a quiet zone, why can't the Village, there are funds to do it. Ms. Stamm stated that the Amtrak train came through and it was unnervingly loud. She stated she hopes we can have a quiet zone like Oconomowoc.

**5. Ordinances**

- a. *Ordinance No. 2016-15, Ordinance to Create Section 86.114(d) of the Village of Pewaukee Code of Ordinances Regarding No Parking Designation on High Street North of Capitol Drive***

Administrator Gosse stated this item was deferred to this meeting so the Police Department could determine the extent of the No Parking on the east side of High Street. The proposed No Parking would extend approximately 240 feet north of the intersection of Capitol Drive and High Street.

Trustee Calder asked how long before the signs would be up. Administrator Gosse stated approximately a month.

**Trustee Evert moved, seconded by Trustee Gergen to approve Ordinance No. 2016-15, Creating Section 86.114(d) of the Village of Pewaukee Code of Ordinances Regarding No Parking Designation on High Street North of Capitol Drive. Motion carried 5-0.**

**6. Resolutions**

- a. *Resolution No. 2016-08, Declaration of Public Necessity and Relocation Order to Construct Pedestrian Easement in the Village of Pewaukee, Waukesha County.***

Attorney Blum explained the legal process for moving forward with the declaration of public necessity and relocation order. He stated the first step is for the Board to go on record that this is for a proper public purpose. Trustee Calder asked if the property owner was supposed to be notified. Blum stated they do not need to be notified until the Board approves moving forward, then the property owner would be notified of rights and the process. Calder asked Administrator Gosse how long the Board has been discussing the bridge project. Gosse stated since February 2015, in the fall of 2015 the MSOE students brought forward proposals and it has been a regular topic on the agenda since then. Trustee Gergen asked if any discussions had occurred with the property owner. Trustee Evert asked if there would be any delay if the item was tabled. Blum stated it would put on hold the acquiring of the land and also put the project timeline on hold. President Knutson asked for a status on the project. Gosse stated he has not heard from Charlie Shong. Trustee Calder asked about the status of the donation funds. Park, Recreation, and Building Services Director Woldanski stated they are currently working on a donation agreement, it will go to the joint board first and then to the Village Board. Calder asked about the status of the power line that needs to be moved. Gosse stated it has not been done yet because the location of the bridge has not been officially determined.

**Trustee Yonke moved, seconded by Trustee Gergen to table item 6.a. Motion carried on Roll Call vote, 3-2, with Trustee Calder and President Knutson voting Nay.**

**7. Old Business**

- a. *Discussion and Direction on Draft 2017 Budget – All Funds***

Trustee Calder asked what the timeline is for approval. Administrator Gosse stated the anticipated Public Hearing date is November 15<sup>th</sup>. The tax bills need to be sent by the 3<sup>rd</sup> Monday in December, so as early as November 15<sup>th</sup> the Board could take action to adopt the budget. Park, Recreation and Building Services Director Woldanski stated the City of Pewaukee is scheduled to hold their budget hearing on October 31<sup>st</sup>.

**8. New Business**

- a. *Discussion and Possible Action on SingleSource Appraisal and Negotiation Proposal***

Administrator Gosse asked that this item be deferred to the next meeting.

**b. Discussion and Possible Action on Early Placement Order for Two 2017 Squad Cars**

PD Captain Iding stated this is the same thing the department did last year. If they commit to purchasing in 2017, there is a \$1600 savings.

Trustee Calder moved, seconded by Trustee Gergen to approve the early placement order of 2 squad cars. Motion carried 5-0.

**c. Discussion and Possible Action on Positively Pewaukee Special Event Permit Applications for 2017**

Administrator Gosse stated the applications presented are similar to the 2016 events, they have gone through the review process by department heads and there is a recommendation for approval. He stated there are no issues raised at this point. Lieutenant Garry stated these are in order with events of previous years. Trustee Calder asked how many street closures would happen. Elaine Kroening, Director of Positively Pewaukee, stated there are 2 days for the Taste of Lake Country event and then partial closures due to routes for the other events. Trustee Evert asked about no fireworks for Taste of Lake Country. Kroening stated there were fireworks last year because it was the 20<sup>th</sup> anniversary.

Trustee Calder moved, seconded by Trustee Evert to approve the special event applications for Positively Pewaukee as presented for the following events:

Waterfront Wednesday Concert Series – Wednesdays, June 7-August 23, 6-9 p.m.

King and Queen Half Marathon – Saturday, May 6, 6:30 a.m. – 1:30 p.m.

Taste of Lake Country – Friday, July 28, 6 a.m. through Sunday, July 30, 2 a.m.

Pewaukee Multi-Sport Weekend – Friday, July 7 through Sunday, July 9

Halloween Fun Fest – Saturday, October 21, Noon-1:30 p.m.

Motion carried 5-0.

**d. Discussion and Possible Action on Joint Park & Recreation Department Special Event Permit Applications for December 11, 2016 "Merry & Bright Parade"**

Administrator Gosse stated Positively Pewaukee is coordinating "12 days of Pewaukee" as a way to attract business, with a community wide focus. The parade "Merry & Bright" would use lights to decorate floats. Park, Recreation, and Building Services Director Woldanski stated the parade is the Park and Recreation contribution to the "12 Days", they don't expect it to be very big but it's a way to get excited about the "12 Days" event. Trustee Gergen stated the idea is great. Trustee Evert asked that the event be coordinated with the railroad station. Captain Iding stated they have tried to work with the railroad but they don't release information, but the Police Department will have eyes and ears on the east and west intersections of the track.

Trustee Evert moved, seconded by Trustee Gergen to approve the special event permit for the Joint Park & Recreation Department's "Merry & Bright Parade" on December 11<sup>th</sup>, as presented. Motion carried 5-0.

**e. Discussion and Possible Action on Recommendation from Joint Park & Recreation Board for Replacement of the Roof at Laimon Park**

Parks, Recreation, and Building Services Director Woldanski stated there is a list of things that need to be done at Laimon Park. There was a contractor on the roof this spring to fix loose shingles and he stated the Village would be lucky if the roof lasted a year. Woldanski stated there are 4 skylights that don't always work right. The proposed shingles would have a 30-year warranty. She stated a quote was given at \$10,600 so she is asking for costs not to exceed \$11,000. Trustee Calder asked if a metal roof

was considered. Woldanski stated a metal roof was not considered for this building. Calder asked if the skylights would stay. Woldanski stated they would be replaced. Discussion followed. Joint Park & Recreation Board Chairperson Rohde stated the funding would come from the proceeds of 2016 and money is already in the bank for the mortgage and taxes in 2017.

**Trustee Gergen moved, seconded by Trustee Evert to approve the Replacement of the Roof at Laimon Park by Chad Morgan Roofing as presented for an amount not to exceed \$11,000 with approved payment with funds from the Laimon Donation Account. Motion carried 5-0.**

***f. License Approvals and Vendor Permits***

***1. Operator Licenses – New, Renewal(s), and Denial(s)***

**Trustee Calder moved, seconded by Trustee Evert to approve New Operator Permits as presented for the remainder of the July 1, 2016-June 30, 2017 license term for the following applicants:**

**Aaron Lindstedt          Heather Leach          Theodore Naparala          Chelcie Robbert**

**Motion carried 5-0.**

***g. Monthly Approval of Checks and Invoices for all funds – September 2016***

**Trustee Evert moved, seconded by Trustee Gergen to approve the September Treasurer's Report in the amount of \$478,974.29. Motion carried 5-0.**

***h. Discussion and Possible Action on Committee Appointments***

***1. Zoning Board of Appeals – 1 regular member and 1 alternate member***  
***and***

***2. Plan Commission – 1 citizen member***

President Knutson stated he has someone interested in the Zoning Board of Appeals and in the Plan Commission but he hasn't been able to reach them. Trustee Calder asked about the opening on the Plan Commission. Knutson stated Commissioner Tom Reilly resigned. Calder asked that there be a letter of resignation from Commissioner Reilly. Trustee Gergen asked that it be posted on the website and a link sent to the Board members. Calder asked that there be transparency.

***i. Discussion and Possible Action on Appointment of Trustee Representative for Police Negotiation Team***

Administrator Gosse stated he has been informed by Officer Latona that the Pewaukee Policeman's Association is ready to commence negotiations, in the past a Board member has been present for negotiations. President Knutson asked if Trustee Baumann had done it previously or Trustee Zompa. PD Captain Inging stated Trustee Zompa was a part of the negotiations last time. Trustee Calder asked if it would be the PD Chief, the Labor Attorney, Captain Inging, and Administrator Gosse and then a Board member. Gosse stated yes. Knutson asked when they would meet. Gosse stated the first part of November. Discussion followed. The Board asked that this be delayed until the next meeting to allow for Trustee Zompa to be present.

***j. Discussion and Possible Action on Approval of Election Inspectors***

Trustee Evert asked if the inspectors are all new. Clerk Schumacher stated they are. Trustee Calder asked if the student workers are paid. Schumacher stated that some have opted to be paid, others have chosen to volunteer so they can use the hours towards their community service requirement.

**Trustee Evert moved, seconded by Trustee Gergen to approve the following list of Election Inspectors for the 2016-2017 Election Cycle as presented:**

Gayle Dettloff  
Callie Bednarek  
Savanna Kiefer

Tanya Koike  
Jessica Fonte  
Liza Sjoberg

Pat Murphy  
Morgan Hanson

Kavitha Babu  
Theo Johnson

Motion carried 5-0.

***k. Discussion and Possible Action on Dental Insurance Contribution Level***

Administrator Gosse stated this was brought up from a conversation with Library Director Stoltz regarding some of her employees' concerns with the fairness of contribution levels between single coverage and family coverage. Gosse stated the coverage level was based off of and carried over from the Police Union's agreement and applied for non-represented employees. He stated a 50/50 split seemed possible and has brought it to the Board, any changes with Union employees will have to be negotiated. Trustee Gergen asked if the Village would save money doing this. Gosse stated that if the Police Union also does it, there would be an approximate \$3,500 in savings on an annual basis, with it being split between utilities and general fund. Discussion followed.

Trustee Evert moved, seconded by Trustee Yonke to approve changes to the Dental Insurance Contribution Level as presented with the Village paying 50% of the premium amount. Motion carried 5-0.

**9. Citizen Comments**

None.

**10. Closed Session** – *The Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss negotiation strategy regarding Fire/EMS Agreement.*

President Knutson stated there isn't new information for the Fire/EMS and asked if the Board wants to go into closed session. Trustee Evert stated the Village is running out of time and needs information. Trustee Gergen stated the City's budget meeting is October 31<sup>st</sup>, so the Board will know by the next meeting. Trustee Calder stated Trustee Zompa wanted numbers in June, every month it's more money.

Trustee Calder moved, seconded by Trustee Evert to move into Closed Session. Motion failed on a Roll Call vote, 2-3, with Trustee Yonke, Trustee Gergen, and President Knutson voting Nay.

**11. Reconvene Into Open Session**

Not Applicable

**12. Adjournment**

Trustee Evert moved, seconded by Trustee Gergen to adjourn the October 18, 2016 Village Board Meeting. Motion carried 5-0.

Meeting adjourned at approximately 7:54 p.m.

Respectfully Submitted,

Chaz M. Schumacher  
Village Clerk



To: Jeff Knutson, President  
Village Board

From: Scott A. Gosse  
Village Administrator

Date: October 27, 2016

Re: Agenda Item 4a, Remove from Table – Resolution No. 2016-08, Declaration of Public Necessity and Relocation Order to Construct Pedestrian Easement in the Village of Pewaukee, Waukesha County, Wisconsin

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#### **BACKGROUND**

This matter was tabled at the October 18<sup>th</sup> Village Board meeting. A meeting was held with the property owner, her legal counsel, the prospective developer, Trustee Paul Evert, Village Attorney Mark Blum, and me regarding the pedestrian easement on October 25<sup>th</sup>. A review of the meeting can be provided at the Village Board meeting.

Attached for your review and consideration please find a copy of the proposed relocation order related to the pedestrian path and bridge project.

#### **ACTION REQUESTED**

The action requested of the Village Board if it desires to move forward with the acquisition of the pedestrian path and bridge landing project is to approve Resolution No. 2016-08, Declaration of Public Necessity and Relocation Order to Construct Pedestrian Easement in the Village of Pewaukee, Waukesha County, Wisconsin.

#### **ANALYSIS**

The draft resolution was prepared by Attorney Blum in anticipation of the Village Board desiring to move forward with the acquisition of an easement for the pedestrian path and pedestrian bridge landing area.

Attachment

RESOLUTION NO. \_\_\_\_\_

**DECLARATION OF PUBLIC NECESSITY AND RELOCATION ORDER TO  
CONSTRUCT PEDESTRIAN EASEMENT IN THE VILLAGE OF PEWAUKEE  
WAUKESHA COUNTY, WISCONSIN**

Relocation Order of the Village of Pewaukee, Waukesha County, Wisconsin by its Village Board and for its Relocation Order hereby resolves as follows:

1. That this Relocation Order is in accordance with Wisconsin Statute Section 62.22(1m) of the Wisconsin Statutes and 32.05(1) of the Wisconsin Statutes for the purpose of the within described public improvement project.
2. The Village of Pewaukee hereby determines that it is a necessary and proper public purpose to construct a pedestrian pathway and bridge landing pad on lands adjacent to West Wisconsin Avenue in the Village of Pewaukee (the "Project") to facilitate pedestrian access to and across the Pewaukee River bridge.
3. That the Village of Pewaukee will acquire certain lands or interests as shown on the attached map which is attached hereto as Exhibit "A" and Exhibit "B" incorporated herein by reference
4. That a certified copy of this Resolution shall be filed with the Waukesha County Clerk within 20 days of its adoption and final approval.

Passed and adopted by the Village Board, of the Village of Pewaukee, this \_\_\_\_\_ day of October, 2016.

\_\_\_\_\_  
Jeff Knutson, Village of Pewaukee President

Countersigned Certified:

\_\_\_\_\_  
Chaz Schumacher, Village of Pewaukee Clerk

I hereby certify that this is a true and correct copy of the Resolution adopted by the Village Board on the \_\_\_\_\_ day of October, 2016.

\_\_\_\_\_  
Chaz Schumacher, Village Clerk

# EXHIBIT A

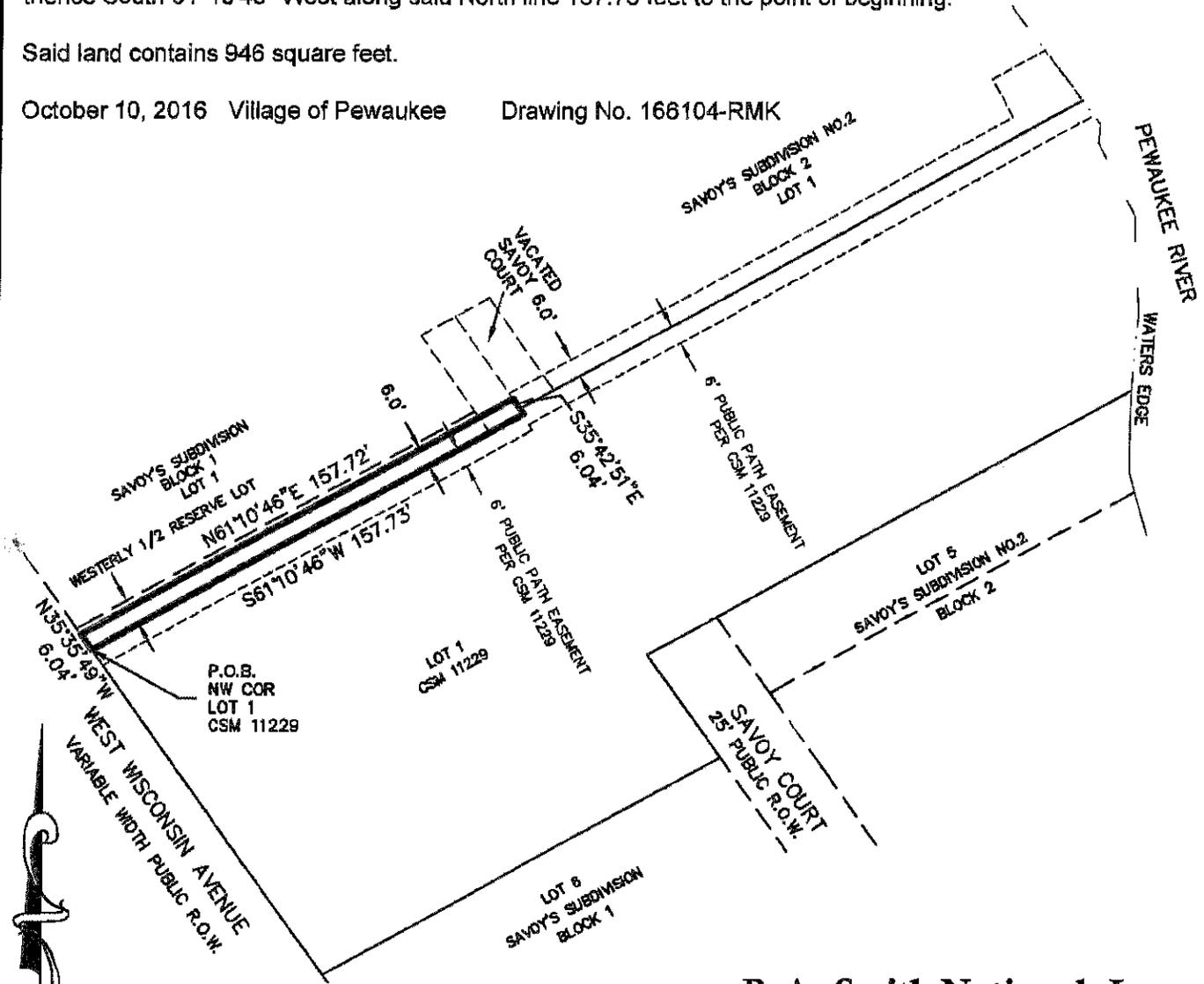
Situated on West Wisconsin Avenue. Part of Tax Parcel 0898018001

Part of the Western 1/2 of Reserve Lot, Block 1, in Savoy's Subdivision and that part of vacated Savoy Court adjacent, being a part of the Southwest 1/4 of the Northwest 1/4 of Section 9, Town 7 North, Range 19 East, in the Village of Pewaukee, Waukesha County, Wisconsin, bounded and described as follows:

Beginning at the Northwest corner of Lot 1 in Certified Survey Map No. 11229; thence North 35°35'49" West along the easterly line of West Wisconsin Avenue 6.04 feet to a point; thence North 61°10'46" East 157.72 feet to a point; thence South 35°42'51" East 6.04 feet to a point in the North line of said Certified Survey Map; thence South 61°10'46" West along said North line 157.73 feet to the point of beginning.

Said land contains 946 square feet.

October 10, 2016 Village of Pewaukee Drawing No. 166104-RMK



R.A. Smith National, Inc.

**R.A. Smith National, Inc.**

*Beyond Surveying  
and Engineering*

16745 W. Bluemound Road, Brookfield WI 53005  
262-781-1000 Fax 262-797-7373 www.rasmithnational.com  
Appleton, WI Irvine, CA Pittsburgh, PA

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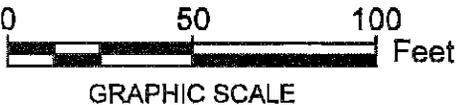
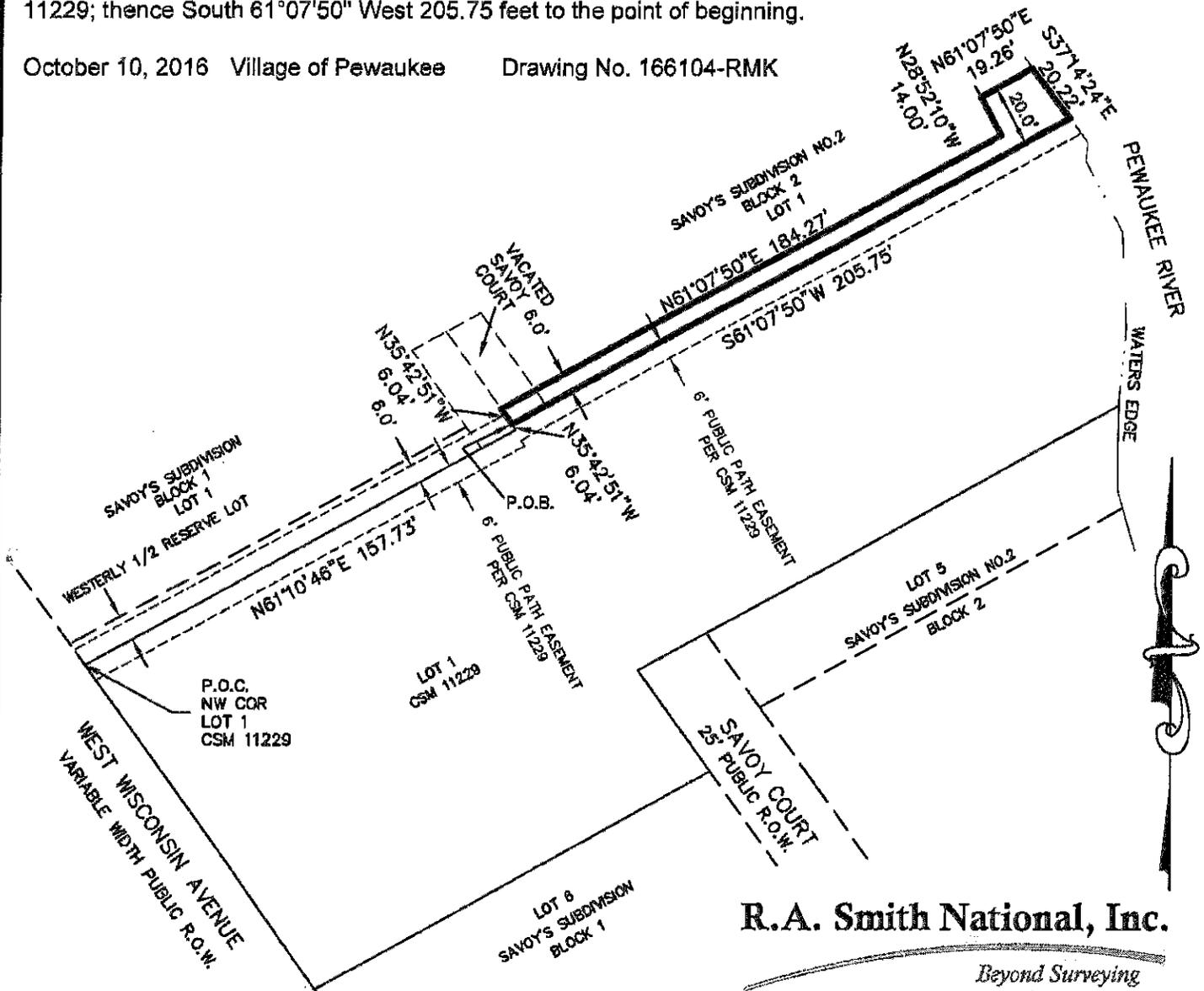
# EXHIBIT B

Situated on the Pewaukee River. Part of Tax Parcel 0898001001

Part of Lot 1, Block 2, in Savoy's Subdivision No.2 and that part of vacated Savoy Court adjacent, being a part of the Southwest 1/4 of the Northwest 1/4 of Section 9, Town 7 North, Range 19 East, in the Village of Pewaukee, Waukesha County, Wisconsin, bounded and described as follows:

Commencing at the Northwest corner of Lot 1 in Certified Survey Map No. 11229; thence North  $61^{\circ}10'46''$  East along the North line of said Lot 157.73 feet to a point; thence North  $35^{\circ}42'51''$  West along said North line 6.04 feet to the point of beginning of lands to be described; thence continuing North  $35^{\circ}42'51''$  West 6.04 feet to a point; thence North  $61^{\circ}07'50''$  East 184.27 feet to a point; thence North  $28^{\circ}52'10''$  West 14.00 feet to a point; thence North  $61^{\circ}07'50''$  East 19.26 feet to a point in the West edge of the Pewaukee River; thence South  $37^{\circ}14'24''$  East along said West edge 20.22 feet to a point in the North line of Lot 1 in Certified Survey Map No. 11229; thence South  $61^{\circ}07'50''$  West 205.75 feet to the point of beginning.

October 10, 2016 Village of Pewaukee Drawing No. 166104-RMK



**R.A. Smith National, Inc.**

*Beyond Surveying  
and Engineering*

16745 W. Bluemound Road, Brookfield WI 53005  
262-781-1000 Fax 262-797-7373 www.rasmithnational.com  
Appleton, WI Irvine, CA Pittsburgh, PA

S:\5166104\Dwg\EX201A50.dwg\EXHIBIT SHEET 1 OF 1

R.A. Smith National, Inc.



To: Jeff Knutson, President  
Village Board

From: Scott A. Gosse  
Village Administrator

Date: October 27, 2016

Re: Agenda Item 5a, Discussion regarding 2017 Draft Budgets – all funds

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### **BACKGROUND**

This past week I received updated numbers regarding the Parks Maintenance and Recreation Programs budget numbers from Kelley Woldanski. Additionally, I will be meeting with Fire Chief Kevin Bierce on Monday, October 31<sup>st</sup> to review draft Fire/EMS budget numbers as they relate to a projected per call rate for 2017. I will report the outcome of this meeting with the Village Board at the meeting Tuesday evening.

At this time please plan on bringing the budget documents provided with the October 18<sup>th</sup> Village Board meeting packet for use/discussion at the November 1<sup>st</sup> meeting.

### **ACTION REQUESTED**

The action requested of the Village Board is to review the draft 2017 budgets and provide direction.

### **ANALYSIS**

The revised information related to the Parks Maintenance and Recreation Programs budgets, following the City Council's budget workshop on October 24<sup>th</sup>, are as follows:

Parks Maintenance – reduction of \$445 with a new budget amount of \$170,937  
Recreation Programs – reduction of \$72 with a new budget amount of \$144,147

The net effect of the aforementioned changes is a reduction in the 2017 projected shortfall from \$489,128 to \$488,611. At this time, I will hold on printing a new draft budget until after an estimate is finalized for the per call fire/ems rates.



To: Jeff Knutson, President  
Village Board

From: Scott A. Gosse  
Village Administrator

Date: October 27, 2016

Re: Agenda Item 60a, Discussion and Possible Action on SingleSource Appraisal and Negotiation Proposal

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**BACKGROUND**

This matter was deferred to the November 1<sup>st</sup> Village Board meeting at the October 18<sup>th</sup> meeting.

Village Attorney Mark Blum received a fee proposal from SingleSource for appraisal and negotiation services related to the pedestrian path/bridge project.

**ACTION REQUESTED**

The action requested of the Village Board is to approve the use of SingleSource for appraisal and negotiation services related to the acquisition of easements for the pedestrian bridge and pathway project as outlined in Resolution 2016-08.

**ANALYSIS**

The fees for SingleSource would be \$1,900 for the appraisal and \$1,300 for the negotiation process.



To: Jeff Knutson, President  
Village Board

From: Scott A. Gosse  
Village Administrator

Date: October 27, 2016

Re: Agenda Item 06, Discussion and Possible Action on Appointment of Trustee Representative  
for Police Negotiation Team

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#### **BACKGROUND**

This matter was deferred at the October 18<sup>th</sup> Village Board meeting.

The Police union has advised that they are ready to commence labor negotiations for a successor agreement with the Village. The current agreement expires on December 31, 2016.

#### **ACTION REQUESTED**

The action requested of the Village Board is to appoint a Trustee representative to participate in the negotiation process.

#### **ANALYSIS**

Historically, the Village Board has appointed a Trustee representative to participate in the negotiation process with staff and the Village's labor attorney.



To: Jeff Knutson, Village President  
Village Board

From: Chaz Schumacher  
Village Clerk

Date: October 27, 2016

Re: Agenda Item 6c, Issue Operator License Approval

**BACKGROUND**

The Village Board is the ruling body responsible for approving Operator License applications.

**ACTION REQUESTED**

To approve the Bartender Licenses as listed.

**New Operator Permits**

Billy Ho's & Butler Inn  
Amanda Swaagman

Stop N' Go  
Kevin Riegel

Pewaukee Corner Pump  
Allyce Hall

Applebee's  
David Haga

**ANALYSIS**

The bartender license applications listed above are being presented for approval. A background check has been performed and the applicants meet the requirements to hold a license in the Village of Pewaukee.

Staff recommends approval of the licenses as recommended above for the remainder of the current license term through June 30, 2017.



235 Hickory Street - Pewaukee, WI 53072

RECEIVED  
OCT 25 2016

Agenda Item  
6 (cl) (2)  
Revised 10/12/2015

Committee APPLICATION

If you are interested in serving the community as a committee member, please complete this application form. If applying for an existing vacancy, your committee application will be kept on file until after an appointment has been made. If there is no vacancy currently exists, your application will be kept on file until a vacancy occurs. If you have any additional questions, please feel free to contact Village Hall by calling (262) 691-5660 or email the Village President, Jeff Knutson, at villagepresident@villageofpewaukee.com.

First Name TODD	M.I. A	Last Name GREENWALD
Applicant's Residence: Street Address 835 LAUREATE DR	City PEWAUKEE	State WI
		Zip 53072
Home Phone: 262-751-3707	Work Phone: SAME	Cell Phone: SAME
Home Email: toddagreenwald@gmail.com	Work Email: tgreenwald@agrsteelus.com	

Choose a Committee(s)

<input type="checkbox"/> Zoning Board of Appeals	<input type="checkbox"/> Police Commission
<input type="checkbox"/> Board of Review	<input type="checkbox"/> Public Works & Safety Committee
<input type="checkbox"/> Library Board	<input type="checkbox"/> Water Utility Commission
<input type="checkbox"/> Parks & Recreation	<input type="checkbox"/> Other (please specify): _____
<input checked="" type="checkbox"/> Plan Commission	

Background (related experience, skills, or qualifications): Degree in ARCHITECTURE  
 over 15 yrs experience in CONSTRUCTION including  
 over 5 yrs in Commercial.

Why are you interested in this committee(s):  
 Economic development is critical and  
 PLANNING COMMISSION can be very influential  
 in bringing business to the Village of Pewaukee

Applicant's Signature & Date



To: Jeff Knutson, Village President  
Village Board

From: Chaz Schumacher  
Village Clerk

Date: October 27, 2016

Re: Agenda Item 6e, Approval of Temporary Class "B"/"Class B" Retailer's License(s)

### **BACKGROUND**

The Village Board is the ruling body responsible for approving Temporary Class "B"/"Class B" Retailer's License applications.

### **ACTION REQUESTED**

To approve the Temporary Class "B" and "Class B" Retailer's License applications made by Positively Pewaukee for the following events:

1. 12 Days of Pewaukee at the following locations and days:
  - a. Silly Willyz – December 5<sup>th</sup> – located at 161 West Wisconsin Avenue
  - b. Aviendha Spa – December 8<sup>th</sup> – located at 145 Park Avenue
  - c. VeloCity Cycle – December 10<sup>th</sup> – located at 203 West Wisconsin Avenue
  - d. Lake Girl Realty – December 14<sup>th</sup> – located at 119 West Wisconsin Avenue
2. Taste of Lake Country – July 28<sup>th</sup> - 29<sup>th</sup> – located at 161 West Wisconsin Avenue
3. Waterfront Wednesday Concert Series – Every Wednesday June – August (6/7, 6/14, 6/21, 6/28, 7/5, 7/12, 7/19, 7/26, 8/2, 8/9, 8/16, 8/23) located at 222 West Wisconsin Avenue

### **ANALYSIS**

The 12 Days of Pewaukee is a new event and would be hosted by Positively Pewaukee at the listed businesses on the indicated dates/times. Similar to Waterfront Wednesdays in that there are different dates being approved for the same event, the different locations/premises would be approved for their respective dates/times.

Taste of Lake Country and Waterfront Wednesdays have been successful in past years and the applications are similar in nature.

The applicant meets the requirements for a temporary Class "B" & "Class B" retailer's license in the Village of Pewaukee.

Staff recommends approval of the license(s) as recommended above.

Rect 81227 CS

### Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ \_\_\_\_\_

Application Date: 10/26/2016

Town  Village  City of PEWAUKEE

County of WAUKESHA

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning \_\_\_\_\_ and ending \_\_\_\_\_ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) →
- Bona fide Club
  - Church
  - Lodge/Society
  - Chamber of Commerce or similar Civic or Trade Organization
  - Veteran's Organization
  - Fair Association

(a) Name POSITIVELY PEWAUKEE

(b) Address 120 W WISCONSIN AVE  
(Street)  Town  Village  City

(c) Date organized 11/01/1996

(d) If corporation, give date of incorporation 11/01/1996

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President MELISSA MURRAY

Vice President MARY BOERSMA

Secretary PAUL JANSEN

Treasurer TAD DICIAULA

(g) Name and address of manager or person in charge of affair: ELAINE KROENING

**2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:**

(a) Street number See attached

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

**3. Name of Event**

(a) List name of the event 12 DAYS OF PEWAUKEE

(b) Dates of event \_\_\_\_\_

**DECLARATION**

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Elaine Kroen  
(Signature/date)

\_\_\_\_\_  
(Name of Organization)  
Officer \_\_\_\_\_  
(Signature/date)

Officer [Signature]  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

Silly Willyz Dec 5 6-8pm  
161 W WI Ave

VeloCity Cycle Dec 10 10:30-5:00  
203 W WI Ave

Lake Girl Realty Dec 14 4:00-7:00  
119 W WI Ave

Aviendha Spa Dec 8 4:30-8:00  
143 Park Ave

Rec# 81228 CG

# APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: \_\_\_\_\_

Town  Village  City of PEWAUKEE County of WAUKESHA

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning \_\_\_\_\_ and ending \_\_\_\_\_ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

**1. ORGANIZATION** (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name Positively Pewaukee

(b) Address \_\_\_\_\_  
(Street)

(c) Date organized 11/96  Town  Village  City

(d) If corporation, give date of incorporation 11/96

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Missy Murray

Vice President Mary Boersma

Secretary Paul Jansen

Treasurer Dr. Tad Piciauly

(g) Name and address of manager or person in charge of affair: Elaine Kroenig

**2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**

(a) Street number 222 W WI Ave

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

**3. NAME OF EVENT**

(a) List name of the event Waterfront Weds Concert Series

(b) Dates of event every Weds June 6/7 - 8/23, 2017

**DECLARATION**

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Elaine Kroenig  
(Signature/date)

Officer Missy Murray  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

Positively Pewaukee  
(Name of Organization)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Reported to Council or Board \_\_\_\_\_

License No. \_\_\_\_\_

Rec # 81228 C

# APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: \_\_\_\_\_

Town  Village  City of PEWAUKEE County of WAUKESHA

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning \_\_\_\_\_ and ending \_\_\_\_\_ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name: Positively Pewaukee

(b) Address \_\_\_\_\_  
(Street)  Town  Village  City

(c) Date organized 11/96

(d) If corporation, give date of incorporation 11/96

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:  
President \_\_\_\_\_  
Vice President \_\_\_\_\_  
Secretary \_\_\_\_\_  
Treasurer \_\_\_\_\_

(g) Name and address of manager or person in charge of affair: \_\_\_\_\_

## 2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 161 W WI Ave

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

## 3. NAME OF EVENT

(a) List name of the event Taste of Lake Country

(b) Dates of event July 28-29, 2017

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Elaine Kraen  
(Signature/date)

Officer [Signature]  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

Positively Pewaukee  
(Name of Organization)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Reported to Council or Board \_\_\_\_\_

License No. \_\_\_\_\_