

**VILLAGE OF PEWAUKEE
VILLAGE BOARD MEETING
March 15, 2016**

1. Call to Order, Pledge of Allegiance, Moment of Silence and Roll Call at 7:00 p.m.

President Jeff Knutson called the meeting to order at approximately 7:01 p.m. The Pledge of Allegiance was recited, followed by a moment of silence.

Roll Call attendance was taken with the following board members present: Trustee Paul Evert, Trustee Pat Nauth, Trustee Heather Gergen, Trustee Cathy Baumann, Trustee Joe Zompa, Trustee Tom Calder, and President Jeff Knutson.

Also Present: Village Administrator, Scott Gosse; DPW Director, David White; PD Captain, Jay Iding; PD Sergeant, Matt Carney; Village Attorney, Mark Blum; Village Clerk, Chaz Schumacher.

2. Approval of Minutes of March 1, 2016

Trustee Zompa moved, seconded by Trustee Evert to approve the March 1, 2016 minutes as presented. Motion carried 5-0-2. Trustee Baumann and Trustee Calder abstained.

3. Citizen Comments

Carole Stamm – 130 West Wisconsin Avenue, Unit 1 – Ms. Stamm stated her appreciation for the lowering of false alarm fees. Ms. Stamm stated she has been told by other fire department chiefs that Pewaukee Shores should not have been billed for false alarm fees.

Resident – 346 Forest Grove – Stated her desire to know what the new rules are for sex offenders. She stated her concern due to the number of young children in the neighborhood walking around.

Jessica Schultz – W245N4742 Swan Road, Pewaukee, WI 53072 – Ms. Schultz stated her concern as a parent with young children in the neighborhood. She wants to be an advocate for youth so they will grow up in a safe environment. She stated she was a victim and wants the victims to be represented.

Tim Bykowski – 479 Westfield Way – Mr. Bykowski stated his concern that a sex offender moved in across the street from his home. He expressed concern about the process of paying for a sex offender to live comfortably while he as a property owner cannot sell his 5 bedroom home due to the sex offender living across the street. He stated frustration for the situation and being a tax paying citizen.

Julie Rupena-Reynolds – 472 Westfield Way – Ms. Rupena-Reynolds stated her concern about having a sex offender as a neighbor and that she is concerned they may have broken their probation rules more than once.

Melissa Springer – 306 Oakton Avenue – Ms. Springer stated she has 2 small children and she wants to be an advocate and protect Pewaukee's good reputation. She stated concern that Pewaukee has recently become the dumping grounds for sex offenders. She stated she wants her children protected.

President Knutson requested that the Board discuss items 6.e and 6.f next

6. New Business

e. Presentation by Village Assessor Regarding the 2015 Village Assessment Report; 2015 Sales Ratio Analysis and 2015 Major Class Comparison.

Dean Peters, representing Associated Appraisal, began the discussion stating the Board has been provided the 2015 annual assessment report. The information provided also included reports from the Department of Revenue. Peters gave an overview of the 2015 annual Village assessment report. Peters went on to explain the 2015 major class comparison report, stating the Village is at 95.6% of market value, indicating a trend of increasing market values and an increase in home values. Peters stated the commercial equalized values are only up 1%, some are more, but as whole it's not comparable to the residential properties. Discussion followed.

f. Review by Village Assessor Regarding Loss of Assessed Value for Existing Properties in the Village Particularly Relating to Commercial Class

Dean Peters stating he wanted to have a discussion about the loss of assessed value. He stated the assessors did more in 2015 and there was a reduction in assessments for various reasons. The Village lost \$5.5 million off the books due to reductions; \$400,000 was in the residential class with the remaining 92% in the commercial class. Peters stated the large decrease is why he wanted to do a reassessment of the Village's Commercial Class properties. Discussion followed.

4. Ordinances

a. Ordinance No. 2016-03, Ordinance to Amend Chapter 14, Storm Water Management and Erosion Control Ordinance, of the Municipal Code of the Village of Pewaukee

DPW Director White stated the ordinance revision is an update to conform to the updated NR151.

Trustee Nauth provided corrections to the Ordinance. Discussion followed.

Trustee Zompa moved, seconded by Trustee Gergen to approve Ordinance No. 2016-03 as amended. Motion carried 7-0.

6. New Business

g. Discussion and Direction Regarding 2015 Wisconsin Act 156

Attorney Blum began the discussion stating that 2015 Wisconsin Act 156 took effect on March 2, 2016 and changes the way violent sex offenders are regulated in the State of Wisconsin but it does not address non-violent sex offenders. Blum stated legislation now provides for placement of violent sex offenders into a community but not within 1,500 feet of specific places, primarily occupied by children. Blum stated the Village currently has an ordinance that provides for no loitering within 1,500 feet of areas occupied by children.

Trustee Gergen stated the ordinance should include the strictest restrictions possible for the Village. Discussion followed.

Trustee Calder asked for a public hearing so the community can have input. Discussion followed.

President Knutson stated that citizens with questions can contact the Police Department and at the next Village Board meeting there will be a public hearing regarding the ordinance.

5. Resolutions

a. Resolution No. 2016-01, A Resolution to Adopt the Classification and Compensation Study

Administrator Gosse began the discussion stating the resolution is a draft policy regarding the Village of Pewaukee salary plan. Gosse stated he is looking for feedback from the Board.

Trustee Zompa stated he did not like the options provided as they would lock the Village into certain percentages. Zompa provided for another option where the total payroll is increased 3% to create a pool that then can be dispersed dependent on merit. The Village Board would control the percentage of increase but then the merit plays into how it's dispersed. Discussion followed.

Trustee Gergen stated her dissatisfaction with how some of the job descriptions are written. Discussion followed.

Trustee Gergen requested that department heads update the forms and the Village Board will review the forms. Gergen stated her agreement with Trustee Zompa's alternative option to create a pool in payroll and determine raises on merit. She stated evaluations need to be done every year if not every 6 months. Discussion followed.

6. New Business

a. Monthly Approval of Checks and Invoices for all funds – February 2016

Trustee Baumann moved, seconded by Trustee Evert to approve the monthly Treasurer's Report as presented, for the total amount of \$3,969,282.78. Trustee Calder inquired about the source of revenue for the Laimon Property expenses. Trustee Gergen stated it comes from several places and there is a separate fund set up for the Laimon Property. Brief discussion followed. Calder asked for clarification regarding the labor attorney expenses on page 23. Administrator Gosse stated it was for employee disciplinary and performance evaluation matters. Trustee Baumann requested a monthly P&L report for the Laimon Property. Motion carried 7-0.

b. License Approvals and Vendor Permits

1. Liquor License – New

Trustee Zompa moved, seconded by Trustee Gergen to approve the liquor license for Beachside Boat & Bait, LLC at 129 Park Avenue. Trustee Evert inquired into the description of premise and if it could be more detailed. Discussion followed. Trustee Zompa amended his motion, seconded by Trustee Gergen to reflect that staff requests a more detailed premise description. Trustee Calder inquired if there was proper insurance to operate this venture on public property. Attorney Blum replied there is. Discussion followed. Motion carried 6-1, Trustee Baumann opposed.

2. Operator Licenses – New

Trustee Calder moved, seconded by Trustee Evert to approve new operator permits for Jessica Kallas and Tanishauh Castrova, as presented. Motion carried 7-0.

c. Review and Acceptance of NR216 Stormwater Report

DPW Director White stated the Village needs to keep the map current and there was a minor change in piping in front of the Siepmann building on West Wisconsin Avenue.

d. Discussion and Possible Action on Installation of Radar Speed Sign on Lake Street at Richmond Drive

DPW Director White stated there have been concerns about speeding on Lake Street. The Police Department was onsite 48 times and issued 4 tickets. White stated the idea is to do a flashing speed

sign so motorists are more aware of their rate of travel. White stated the Public Works and Safety Committee reviewed the request and is recommending approval.

Trustee Gergen said the School has stated they are willing to pay for half of the costs.

Trustee Baumann inquired into the effectiveness of installing the proposed sign. Discussion followed.

Trustee Zompa inquired into the use of the mobile flashing radar sign. PD Captain Iding stated it is shared with 4 other municipalities and there are other residents in the Village requesting its use and we need to be sensitive to those requests. Discussion followed.

Trustee Evert stated other communities have used it and they feel it's done some good. Evert stated the neighbors would need to be notified. Discussion followed.

Trustee Baumann stated her concern that approving the sign would set a precedence. Discussion followed.

Trustee Calder stated the School District is responsible for the increased traffic. He stated there is one sign for 15mph at the top of Lake Street but not further down the street. Calder stated this is a school problem and the Village should not pay for it. He stated that because of the flashing lights 7 days a week for 16-17 hours a day, the neighbors should be notified. Discussion followed.

Trustee Gergen moved, seconded by Trustee Nauth to approve the installation of a radar speed sign on Lake Street at Richmond Drive. Trustee Evert stated his concern that the sign will not solve the problem. Trustee Nauth stated suggestions were made to increase the police patrols. Trustee Zompa stated the biggest issue is that the neighbors haven't been notified. **Trustee Calder moved, seconded by Trustee Zompa to amend the original motion to include a request that the school pay for the full costs of the radar speed sign, with a public hearing and property owners within 500 feet approve the flashing radar unit. Roll Call Vote was taken 6-1, Trustee Gergen opposed.** Trustee Evert stated the sign would be legible to 750 feet. **Trustee Calder amended his motion to notify property owners within 750 feet, motion amendment seconded by Trustee Zompa.** Discussion followed. Attorney Blum questioned holding a public hearing after the sign has already been approved. Discussion followed. **Trustee Calder withdrew his motion, seconded by Trustee Zompa. Trustee Gergen withdrew her motion, seconded by Trustee Nauth.**

Staff was directed to draft a letter to the School Board requesting they pay for the radar speed sign in full.

h. Discussion and Possible Action on Approval of Election Inspectors

Trustee Zompa moved, seconded by Trustee Baumann to approve the following list of Election Inspectors for the 2016-2017 Election Cycle as presented:

Dawn Kaine	Sydney Kaine	Chinmay Uttangi
Abigail Sharpee	Abigail Laskowski	Vinnie Angellotti
Sara Fox	Tien Vo	Natalie Worcester
Rebecca Groer	Daniel Trotier	Dawneya Ross

Motion carried 7-0.

7. Citizen Comments

Megan Hayes – 1261 Timber Ridge – Ms. Hayes stated she lives 2 blocks away from where 8 registered sex offenders live. She stated she trusts in the justice system and has lived in her home for 7 years and allowed her 9 year old to roam freely. She asked why Pewaukee is attractive to these people and how is it hurting us.

- 8. Closed Session** – *The Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to interview candidates for the Finance Director position; and pursuant to Wis. Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding Utility Operator applicants; and pursuant to Wis. Statute Section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session, specifically to discuss a negotiating strategy regarding a fire and EMS proposal from Metro-Paramedic Services; and pursuant to Wis. Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding Village Administrator.*

Trustee Evert moved, seconded by Trustee Nauth to convene into Closed Session at approximately 9:29 p.m. Motion carried by Roll Call Vote, 7-0. Present in closed session were the Village Board members, Village Attorney Blum, Village Administrator Gosse, DPW Director White, Village Clerk Schumacher.

A 5 minute break was taken and Closed Session resumed at approximately 9:34 p.m.

9. Reconvene Into Open Session

Trustee Baumann moved, seconded by Trustee Evert to return to Open Session at approximately 10:22 p.m. Motion carried by Roll Call Vote, 7-0.

10. Action Out of Closed Session

a. Discussion and Possible Action on Utility Operator Offer of Employment

Trustee Baumann moved, seconded by Trustee Evert to approve authorization to hire a Utility Operator in the Department of Public Works. Motion carried 7-0.

11. Additional Items

a. Discussion and Direction Regarding Hiring a Temporary Employee for the Administrative Offices

Administrator Gosse stated the staff is currently short one person for an undetermined amount of time until a Finance Director is hired. The request is for a part-time temporary person to help with the counter. Discussion followed.

Trustee Calder requested that because of the cash handling, the temporary employees be vetted through the Police Department. He requested that not more than 2 people be hired to and that their wage be less than \$14.00. Discussion followed.

Trustee Zompa requested the temporary employees be capped at 13 hours a week and \$13/hour.

Staff was directed to move forward with hiring not more than 2 temporary employees to work not more than 13 hours a week a piece at no more than \$13.00 an hour, after completing a background check and credit check through the Police Department.

12. Adjournment

Trustee Baumann moved, seconded by Trustee Evert to adjourn the March 15, 2016 Village of Pewaukee Board meeting. Motion carried 7-0.

Meeting adjourned at approximately 10:30 p.m.

Respectfully submitted,

Chaz M. Schumacher
Village Clerk