

**VILLAGE OF PEWAUKEE  
VILLAGE BOARD MEETING  
August 2, 2016**

**1. Call to Order, Pledge of Allegiance, Moment of Silence and Roll Call**

President Knutson called the meeting to order at approximately 7:01 p.m. The Pledge of Allegiance was recited followed by a moment of silence.

Village Board members present on Roll Call: Trustee Paul Evert, Trustee Kevin Yonke, Trustee Heather Gergen, Trustee Cathy Baumann, Trustee Joe Zompa, Trustee Tom Calder, and President Jeff Knutson.

Also Present: Village Attorney, Mark Blum; PD Lieutenant, Mark Garry; Park, Recreation, and Building Services Director, Kelley Woldanski; DPW Director & Engineer, Dan Naze; Village Administrator, Scott Gosse; Village Clerk, Chaz Schumacher.

**2. Approval of Minutes of Previous Meetings**

***a. Minutes of the Regular Village Board Meeting – July 5, 2016***

Trustee Baumann moved, seconded by Trustee Zompa to approve the July 5, 2016 minutes as presented. Motion carried 6-0, Trustee Yonke abstained.

***b. Minutes of the Regular Village Board Meeting – July 19, 2016***

Trustee Calder moved, seconded by Trustee Zompa to approve the July 19, 2016 minutes as presented. Motion carried 7-0.

**3. Citizen Comments**

Carole Stamm – 130 West Wisconsin Avenue, Unit 1 – Ms. Stamm stated if the Village is going to pay the money to patch the Laimon Park parking lot, they should go a little further and seal it to add longer life span. She stated that with all of the traffic, it should be sealed, it's a good investment. Ms. Stamm stated that Kelley Woldanski does a good job of making the parks look nice and she hopes Woldanski will do the same for Laimon Park.

**4. Ordinances**

***a. Ordinance No. 2016-12, Ordinance to Create Chapter 28 of the Municipal Code of the Village of Pewaukee To Establish a Code of Ethics***

Attorney Blum discussed the proposed financial disclosure and the Board's questions regarding who would be required to complete one. Blum stated the County currently requires all of their elected officials and certain employees with purchasing power to complete the financial disclosure statement. He stated that the public records law would allow the information to be disclosable.

Trustee Calder stated his concern about the code of conduct and rules of procedure for the ethics board. Attorney Blum stated the ethics board typically exists in other communities to handle violations of ethics and making decisions appropriate to the violations. Discussion followed.

Trustee Baumann stated her concern about disclosing finances as she doesn't feel it's other's business to know who they owe money to over in amounts over \$10,000. Trustee Yonke stated his agreement with Trustee Baumann.

Trustee Calder stated there is information available on the circuit court board about finances. He stated the disclosure sets forth a procedure so the Village can know if they own their house, if not, who owns it or who they rent from. He stated he has no issue listing his information.

Trustee Baumann stated it isn't anyone's business to know who owes money on credit cards or in amounts greater than \$10,000. Trustee Calder stated it doesn't have to be a part of the disclosure.

President Knutson stated that based on the list of people who would have to submit a disclosure, it would be difficult to get people on boards and it's already hard enough to fill board positions, people want to do their civic duty but they aren't paid and to ask for this kind of information, they will say they don't want put themselves out there like that. Knutson stated he is comfortable with the ordinance but not with the financial disclosure. Discussion followed.

President Knutson requested staff to check with other communities and what they do for the financial disclosure.

**Trustee Calder moved, seconded by Trustee Evert to defer this item until the next Village Board meeting so the information requested by President Knutson is provided.** Trustee Gergen asked that something be added so the person requesting the financial disclosure as a public record would have to identify themselves, if Attorney Blum doesn't think that's possible, she would like to see what other options are available. **Motion carried 7-0.**

## **5. Old Business**

### ***a. Discussion and Possible Action on Village Code of Conduct***

President Knutson stated the Code of Conduct is for how public officials act or treat others. He stated it would be added to the Code of Ethics.

Trustee Baumann stated the minutes show that Trustee Gergen, Trustee Zompa, and herself all feel the code of conduct should be guidelines not an official document.

President Knutson stated that for the most part the Board is very professional. He stated guidelines are good but they are just guidelines and with nothing to back them up they don't have to be followed. He stated he feels it needs to be adopted.

Trustee Calder stated he doesn't feel the code of conduct is needed, if there is a lack of decorum than the chair isn't keeping the decorum. Calder stated that regarding citizen comments, they should be kept within the allowed 3 minutes as long as they aren't repeating themselves. Discussion followed.

**Trustee Calder moved, seconded by Trustee Gergen to not move forward with the Code of Conduct. Motion carried 6-1, President Knutson voted nay.**

## **6. New Business**

### ***a. Discussion and Possible Action on Laimon Family Lakeside Park parking lot patching contract***

Park, Recreation, and Building Services Director Woldanski stated that 2 patch areas have been identified in the Laimon Park parking lot. She stated the intent is to fix the 2 areas in order to get through the next 7 years, at which point the whole lot would be repaved.

Trustee Baumann asked if an RFP was put out or how were the bids obtained. Woldanski stated the project was sent out to 4 companies but she hasn't heard back yet, the project may be too small for them. Discussion followed.

Trustee Calder asked what the long term plan is for getting the parking lot repaved, striped and drainage corrected. Woldanski stated there is a lot of engineering work that needs to be done to correct the drainage. Woldanski a plan needs to be formed because milling it and paving it are not going work in the term. Discussion followed.

**Trustee Calder moved, seconded by Trustee Baumann to defer this item until the next meeting. Motion carried 7-0.**

***b. License Approvals and Vendor Permits***

***1. Operator License – New and Renewals***

**Trustee Zompa moved, seconded by Trustee Evert to approve new Regular Operator Permits for the remainder of the July 1, 2016 through June 30, 2017 license term as presented for the following applicants:**

**Thomas Seidl                      Irene Leong                      Samantha Rogers**

**Motion carried 7-0.**

**Trustee Zompa moved, seconded by Trustee Evert to approve the renewal Regular Operator Permits for the remainder of the July 1, 2016 through June 30, 2017 license term as presented for the following applicants:**

**Erin Johnson                      Bari Geers                      Amanda Kimball**

**Motion carried 7-0.**

***c. Discussion and Possible Action on Citizen Member Appointment for Plan Commission***

President Knutson stated Plan Commission member Chris Bernauer stated at the last Plan Commission meeting that he would need to step down immediately due to work commitments.

Administrator Gosse stated Bernauer was asked to submit a formal resignation.

Trustee Calder stated nothing should be done until the resignation is given, he wasn't aware there was a vacancy on the Plan Commission, it's a prized position in the community.

President Knutson stated it's up the Village President to present board members and for the Village Board to approve them. He stated he had 2 applicants to pick from and he chose Cheryl. He would like to not be shorthanded at the next Plan Commission meeting in September.

Trustee Gergen stated it is a position that several people would like to apply for and it should be posted between the meetings.

Trustee Evert stated he had not heard of any shortages on the Plan Commission. He stated maybe if it was publicized more people would apply. He stated it moved too fast. Discussion followed.

Attorney Blum stated it is the Village President's responsibility to choose a candidate and present it to the Board for their approval.

Trustee Calder stated he feels the Board was taken out of the process, the opening wasn't publicized. Discussion followed.

Trustee Zompa stated the only time he remembers publicizing board openings is when the Village couldn't find someone to fill the opening. Discussion followed.

**Trustee Zompa moved, seconded by Trustee Yonke to approve the appointment of Cheryl Mantz to the Plan Commission for the remaining term ending April 30, 2019 contingent on the receipt of a resignation letter from current Plan Commission member, Chris Bernauer. Roll Call vote was taken:**

<b>Trustee Evert</b>	<b>Nay</b>	<b>Trustee Yonke</b>	<b>Aye</b>
<b>Trustee Gergen</b>	<b>Aye</b>	<b>Trustee Baumann</b>	<b>Nay</b>
<b>Trustee Zompa</b>	<b>Aye</b>	<b>Trustee Calder</b>	<b>Nay</b>
<b>President Knutson</b>	<b>Aye</b>		

**Motion carried 4-3.**

***d. Discussion and Direction on Village Board Meeting Time Limits***

President Knutson stated he put this on the agenda because there are board members who have said the meetings are too long, that time limits should be set and re-hashing limited. He stated he doesn't want anyone to ever say he didn't let them speak. Knutson stated that a cutoff time of 9 p.m. could be looked at. He stated in the past he has asked each board member for their comments if they haven't already given them, he is looking for feedback from the board.

Trustee Zompa stated having a target of 2 hours for a meeting seems okay. He stated if there's a high target item on the agenda, have it at the beginning, prioritize items so those with public interest get taken care of first and if needed, others pushed off to next meeting if it's getting to long.

Trustee Calder stated the Board is paid with taxpayer money to sit at meetings, if it takes 2-3 hours, then the Board is there for 2-3 hours. He stated the Board has a 3 minute time limit on citizen comments and they aren't being timed and being allowed to drag on or repeat themselves. He stated if the meetings drag on it is due to a lack of leadership, the most important items are in closed session and they are at the end and they have the largest impact on tax payers. A recess, adjournment, or deferment can be requested to move meetings along.

Trustee Baumann stated that Trustee Zompa and Trustee Calder made good comments, people are crabby and testier at the end, meetings could be more efficient.

Trustee Evert stated that prioritizing what is more important first on the agenda because currently there may be someone present for item 9.

Trustee Yonke stated he feels like the Board is going in circles, have an item, make a decision. Things are dragged out and could be more efficient.

Trustee Gergen stated her agreement that the meetings could be more efficient. She feels the citizens need to speak their minds but sometimes they go on too long, maybe having a timer would help.

Trustee Calder referenced previous meetings with reconsiderations and playing politics. He challenged the Chair to do a better job.

President Knutson thanked the Board for their comments.

**7. Citizen Comments**

Carole Stamm – 130 West Wisconsin Avenue, Unit 1 – Ms. Stamm stated the speed bumps in the parking lot of Laimon Park need to be painted yellow.

**8. Closed Session** - *The Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss a negotiating strategy regarding a fire and EMS agreement with the City of Pewaukee; and pursuant to Wis. Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider employment of an Equipment Operator candidate.*

**Trustee Calder moved, seconded by Trustee Evert to move into Closed Session at approximately 7:57 p.m. Motion carried on Roll Call vote, 7-0.**

**9. Reconvene into Open Session**

**Trustee Baumann moved, seconded by Trustee Zompa to reconvene into Open Session at approximately 8:21 p.m. Motion carried on Roll Call vote, 7-0.**

**10. Action Out of Closed Session**

*a. Possible Action on an Offer of Employment for an Equipment Operator candidate*

**Trustee Zompa moved, seconded by Trustee Evert to approve the offer of employment as recommended by staff. Motion carried 7-0.**

**11. Adjournment**

**Trustee Baumann moved, seconded by Trustee Evert to adjourn the August 2, 2016 Village Board meeting. Motion carried 7-0.**

**Meeting adjourned at approximately 8:23 p.m.**

Respectfully Submitted,

Chaz M. Schumacher  
Village Clerk