

Proposed Fire plan of action

Immediate

- 1) Prepare "talking points" for follow-up letter to be sent to City. *(Fire Advisory Committee)*

Concurrent - Intermediate

- 1) Arrange for inspection of former fire station to determine if it's suitable for temporary reuse as a current fire station including evaluation of ingress and egress. *(Chief Otto)*
- 2) Rename Police Commission to "Public Safety Commission". *(Scott to check)*
- 3) Investigate 911 protocol requirements - ie: classification of events and response requirements. *(Chief)*
- 4) Investigate software requirements and software cost for Fire/EMS data retrieval from City Dept. *(Scott & Chief)*
- 5) Obtain Village call response and hazard data from City in digital format. *(Scott & Chief)*
- 6) Contact selected surrounding Fire/EMS departments for potential contract relationships using the MSA comparison method. Suggested contacts: *(Lt. Mark Garry)*
 - Lake Country Fire
 - Delafield
 - Village of Sussex
 - Town of Lisbon
 - City of Waukesha
 - Private EMS providers – "MSA method" would not apply.
- 7) Contacts to be entered into a written phone log including the following information: *(Lt. Mark Garry)*
 - Name of person contacted.
 - Date and time of contact.
 - Short synopsis of conversation.
 - Procedure and estimated time line for potential approval.
 - Opinion of viability.
 - Present findings to Village Fire Committee, then to Village Board.
 - Request written response to our inquiry from Departments considered viable.
- 8) Obtain plans and written estimates for recently constructed Fire Stations in our area.
 - Menomonee Falls *(Scott and Chief Otto)*
 - Delafield
 - Lisbon

Phase Two

Strategic planning and critical decisions.

1) Structure of Departments

- Public Safety Officer reports to Police Chief???
- Fire Chief as a separate Department Head???
- Police Chief reports to a combined Public Safety Officer/Administrator position???

2) Facilities

- Separate Fire Station???
- Planned for expansion???
- Overnight accommodations???
- Space for community events???

3) Personnel

- Number of full time employees???
- Paid on call vs. paid on premises or a combination???
- Cross train police personnel???

4) Equipment

- New or used???
- Number and type of fire trucks???
- Number and type of ambulances???
- Comprehensive list of other necessary equipment.
- List of equipment for personnel.

5) Investigate cooperative relationship with WCTC

- Shared training facility???
- Internships???

6) Press release and Citizen updates

- Newsletter and/or web page presentation???
- Post 1/26/15 PowerPoint presentation on web page???

Phase Three

1) Investigate the possibility of County Fire/EMS coverage

- Contact Paul Farrow???
- Contact County Supervisor Christine Howard???

2) Investigate the possibility of Regional Fire/EMS coverage

- Contact State Senator Chris Kapenga???
- Contact State Representative???