1. **Call to Order, Pledge of Allegiance, Moment of Silence and Roll Call**

President Knutson called the meeting to order at approximately 7:02 p.m. The Pledge of Allegiance was recited and a moment of silence followed.

Roll Call was taken with the following Plan Commission members present: Comm. Eric Rogers, Comm. Jim Grabowski, Comm. Joe Zompa, Comm. Ryan Lange, Trustee Craig Roberts, and President Jeff Knutson. Comm. Cheryl Mantz was excused.

Also Present: Mary Censky, Village Planner; Mark Blum, Village Attorney; Dan Naze, Village Engineer; Jennie Stoltz, Library Director; Scott Gosse, Village Administrator; and Cassie Smith, Deputy Clerk/Treasurer.

2. **PUBLIC HEARING**

   a. **Conditional Use Grant Amendment request to modify the permitted hours of use at the WCTC Indoor Firing Range as follows:** From the existing approved hours of use Law Enforcement use/training Monday, Wednesday, Thursday, 8:00am to 8:00pm. and Community Member use Tuesday, Friday, 10:00am to 8:00pm and Saturday, Sunday 10:00am to 6:00pm. to the proposed hours of Public and Law Enforcement 8:00 a.m.- 8:00 p.m. seven (7) days per week and Law Enforcement only 8:00 p.m. – 8 a.m. seven (7) days per week. This use/property is located at 1228 Hickory Street. The property is Zoned B-5 Light Industrial District. Applicant is Waukesha County Technical College (WCTC). Property owner is FR Goff Real Estate LLC.

   None.

3. **Citizen Comments**

   None.

4. **Approval of Minutes**

   a. **September 13, 2018 Minutes**

   Comm. Grabowski moved, seconded by Comm. Rogers to approve the September 13, 2018 minutes.

   Motion carried 4-0 with Comm. Zompa and Comm. Lange abstaining.

5. **OLD BUSINESS**

   None.

6. **NEW BUSINESS**

   a. **Consideration and Possible Action on Conditional Use Grant Amendment request to modify the permitted hours of use at the WCTC Indoor Firing Range as follows:** From the existing approved hours of use Law Enforcement use/training Monday, Wednesday, Thursday, 8:00am to 8:00pm. and Community Member use Tuesday, Friday, 10:00am to 8:00pm and Saturday, Sunday 10:00am to 6:00pm. to the proposed hours of Public and Law Enforcement 8:00 a.m.- 8:00 p.m. seven (7) days per week and Law Enforcement only 8:00 p.m. – 8 a.m. seven (7) days per week. This use/property is located at 1228 Hickory Street. The property is Zoned B-5 Light Industrial District. Applicant is Waukesha County Technical College (WCTC). Property owner is FR Goff Real Estate LLC.

   Planner Censky stated this request is to change the hours of operation for Law Enforcement only, not the public. The change in hours would create more flexibility for the law enforcement to use the facility. The parking is sufficient and there have been no issues regarding the firing range reported to Chief Iding. Planner Censky stated she has no reservations on recommending this and has no conditions. Comm. Zompa stated he thinks this is pretty clear and the flexibility doesn’t impact the time for the public use. The applicant stated that the hours for the community are not changing, the increase/expanding of hours is only for law enforcement which will allow them the ability to shoot during more hours, especially on Tuesdays, Friday - Sunday and through the late nights/early mornings. The applicant responded to Comm. Zompa stating they could expand the community hours and classes if needed as a simple scheduling matter. The applicant also responded to Trustee Roberts stating the noise from the shooting range is very minimal, at the edge of the parking lot the noise is almost nil. The only house adjacent to the property is owned by the owner of this property and they approve of the hours change.
Comm. Zompa moved, seconded by Comm. Grabowski to approve the hours for Public and Law Enforcement as stated to 8:00 a.m.- 8:00 p.m. seven (7) days per week and Law Enforcement only 8:00 p.m. – 8 a.m. seven (7) days per week.
Motion Carried 5-0

b. Review, discussion and possible recommendation for approval of a Certified Survey Map serving to dedicate Pirate Pass and the southern tails of School and Lake Streets on the Pewaukee School District Campus from private road status to public road and to consolidate the balance of the campus into two lots and a corresponding Maintenance Agreement between the Village and Pewaukee School District related to Pirate Pass. Property Zoned Institutional and Public Service. Applicant is Pewaukee School District.

Administrator Gosse stated the CSM and dedication was submitted earlier this year to the Commission but it was denied at the Village Board due to the concern of the road condition/maintenance. Gosse stated that President Knutson, John Gahan and he have had several meetings on how to move forward. The agreement for maintenance drafted by Attorney Blum states the road salting and plowing will remain the Village’s responsibility but the maintenance of the road condition and the underlying utilities would be the responsibility of the School District. The district will need to maintain the road at a paver #5 rating on a regular basis. Attorney Blum stated he had a conversation with the school attorney and sent over the document to approve. The revised draft has not been received back from the School Districts attorney as of yet, therefore Blum asks that the final document be approved at staff level. Attorney Blum responded yes to Comm. Grabowski, the Village Department of Public Works Engineer would be reviewing the road and its condition routinely and if maintenance is needed he will let the School District know what’s needed and they (the School District) will have to contract for and pay for the maintenance/repair work to be done. Attorney Blum responded to Comm. Zompa stating the he doesn’t believe there is work that needs to be done currently. School Board Director John Gahan stated they are actually planning to do some road work next year; the money is in the budget already. Comm. Zompa asked who is doing the work and Attorney Blum stated that the Village makes a decision of the condition and the School has to get the work done. Trustee Roberts asked if this was a 10 year agreement and Attorney Blum stated the preference would be a perpetual agreement.
Comm. Zompa moved, seconded by Comm. Grabowski to approve the recommendation to the Village Board for the Certified Survey Map serving to dedicate Pirate Pass and the southern tails of School and Lake Streets on the Pewaukee School District Campus from private road status to public road and to consolidate the balance of the campus into two lots subject to execution of a corresponding Maintenance Agreement between the Village and Pewaukee School District related to perpetual care and maintenance of Pirate Pass as described above.
Motion Carried 5-0

c. Discussion and Possible Action to Reschedule the November 8, 2018 Plan Commission meeting to November 15, 2018.
Administrator Gosse stated the Village Board usually reschedules to the next Thursday when there is an election and due to that being the same day as the Plan Commission meeting staff is asking the Commission to reschedule to November 15, 2018; the next Thursday.
Comm. Zompa moved, seconded by Comm. Lange to approve the rescheduling of the November 8, 2018 Plan Commission meeting to November 15, 2018.
Motion Carried 5-0

7. Citizen Comments
None.

8. Adjournment
Comm. Rogers moved, seconded by Comm. Grabowski to adjourn.
Motion carried 6-0.

Meeting adjourned at approximately 7:27 p.m.

Respectfully Submitted,

Cassie Smith
Deputy Clerk/Treasurer