

VILLAGE OF PEWAUKEE
OFFICIAL NOTICE OF OPEN BOOK & BOARD OF REVIEW

NOTICE IS HEREBY GIVEN that the Village of Pewaukee Board of Review will meet on the 22nd day of May, 2019 at 3:00 p.m. in the Board Room of Village Hall, at 235 Hickory Street, Pewaukee, WI for the purpose of calling the Board of Review into session during the forty-five day period beginning on the 4th Monday of April, pursuant to Sec. 70.47(1) of the Wis. Statutes.

NOTICE IS HEREBY FURTHER GIVEN that pursuant to Sec. 70.45 of the Wis. Statutes, the **Assessment Rolls for the year 2019 will be open for public examination starting the 30th day of April, 2019 at 8:00 a.m. until 4:30 p.m., Monday through Friday**, in the office of the Village Clerk, Village of Pewaukee, 235 Hickory Street, Pewaukee, Wisconsin. Additionally, the Village Assessor, Associated Appraisals, will hold hours for **OPEN BOOK, Monday, May 6, 2019, between the hours of 2:00 pm. and 6:00 p.m.** Instructional material will be provided at the open book to persons who wish to object to valuations under Sec. 70.47, Wis. Stats.

The Board shall hear upon oath, by telephone, all ill or disabled persons who present to the Board a letter from a physician, surgeon, or osteopath that confirms their illness or disability. No other persons may testify by telephone unless the Board, in its discretion, has determined to grant a property owner's or their representative's request to testify under oath by telephone or written statement.

Be advised of the following requirements pursuant to Wis. Stats. 70.47(2):

No person shall be allowed to appear before the board of review, to testify to the board by telephone or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to view such property.

After the first meeting of the board of review and before the board's final adjournment, no person who is scheduled to appear before the board of review may contact, or provide information to, a member of the board about that person's objection except at a session of the board.

No person may appear before the board of review, testify to the board by telephone or contest the amount of any assessment unless, at least 48 hours before the first meeting of the board or at least 48 hours before the objection is heard if the objection is allowed under sub. (3)(a), that person provides to the clerk of the board of review notice as to whether the person will ask for removal under sub. (6m)(a) and if so which member will be removed and the person's estimate length of time that the hearing will take.

When appearing before the board, the person shall specify in writing, the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.

No person may appear before the board of review, testify to the board by telephone or object to a valuation; if the assessor or objector made the valuation using the income method; unless the person supplies the assessor all of the information about income and expenses, as specified in the manual under Sec. 73.03(2a), Wis. Stats., that the assessor requests. The Village of Pewaukee has an ordinance for the confidentiality of information about income and expenses provided to the assessor under this paragraph and provides exceptions for persons using the information in the discharge of duties imposed by law or of the duties of their office or by order of a court. The information that is provided under this paragraph, unless a court determines it is inaccurate, is not subject to the right of inspection and copying under state law Sec. 19.35(1), Wis. Stats.

Cassie Smith, CMC, WCMC
Village Clerk

Publication Date: April 18, 2019